

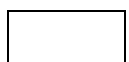
SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 28th May 2024. This meeting was held in the Community Centre.

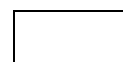
Present: Mr Terry James (Chairman), Mrs Bridget Johnstone, Mrs Pamela Akerman, Mrs Jackie Hamblin, Mr William Lack, Mrs Debbie Savage, Mr Phil Springate, Mr John Williams, Mr Martin Wiltshire

Also Present: The Clerk

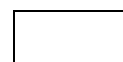
Agenda Item	Detail	Action
2024/094 Apologies for Absence	Cllr Reay and Mr Jamie Halliday, Mr Paul Manning	
2024/095 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) - There were no other declarations of interest in items on the agenda. (iii) - There were no requests for dispensation.	
2024/096 Local Councillor's Matters	Cllr Reay provided the following updates on local matters: No update this month.	
2024/097 Minutes of the Previous Meetings	The Minutes of the meeting held on 30 th April 2024 were circulated to all Councillors. Acceptance of the Minutes of this meeting as an accurate record was proposed by Pamela Akerman and seconded by Philip Springate. With the exception of Bridget Johnstone and Jamie Halliday who was not present at this meeting, all remaining Councillors present voted in favour. The Minutes of the Annual Parish Council meeting held on 7 th May 2024 were circulated to all Councillors. Acceptance of the Minutes of this meeting as an accurate record was proposed by Debbie Savage and seconded by William Lack. With the exception of Jackie Hamblin and Jamie Halliday who was not present at this meeting, all remaining Councillors present voted in favour. A shortened version of this month's minutes to be placed in Spotlight.	Clerk
2024/098 Matters Arising Not Already on the Agenda	None	
2024/099 Items for Discussion from Members of the Parish	None	



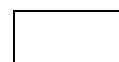
Agenda Item	Detail	Action
2024/100 Local Highways & Footpath Infrastructure Group (LHFIG)	<p>Local Highways & Footpath Infrastructure Group (LHFIG)</p> <p>Bollands Hill & Bell Crossroads Since the last Parish Council meeting there have been two accidents at the Bell Crossroads on 16th & 23rd May. The Clerk to request Highways review the visibility of the signs on all approaches to the Bell Crossroads and advise our MP and Association of British Insurers of the increased accident rate.</p> <p>Cllr Reay to be asked to follow this up with the Head of Highways and provide a response.</p> <p>Bradley Lane & Rusty Lane Despite requesting two progress updates, the Rights of Way (RoW) team has not provided a response. Cllr Reay to be asked to follow this up with the RoW team and provide a response.</p> <p>Parking Spout Lane & Barge Bridge Seend Cleeve The Chairman, Cllr Reay and Clerk met with the Canal & River Trust (CRT). The CRT declined to accept any responsibility for parking issues and other secondary issues caused by Continuous cruisers remaining moored within the neighbourhood for longer than the 14-day maximum stay. The Clerk has written to Wiltshire Council for guidance regarding potential escalation options. The Clerk will update Councillors when this guidance is received.</p> <p>The next LHFIG meeting is Tuesday 16th July. The Chairman & Clerk to attend.</p>	Clerk Clerk/ Cllr Reay Clerk/ Cllr Reay Clerk Chairman/ Clerk
2024/101 Speedwatch	<p>Speed Watch Debbie Savage provided pictures of the proposed Speed indicator Device (SID) locations. These have been forwarded to LHFIG. The Clerk to establish what additional Speedwatch Signs can be deployed to advise drivers Seend is a Speedwatch area.</p> <p>The team continues to carry out regular speed checks and would like more volunteers. If you could spare a few hours please contact either Debbie Savage (debbie.savage@seendparishcouncil.co.uk) or John Williams. (john.williams@seendparishcouncil.co.uk)</p>	Clerk
2024/102 Neighbourhood Plan / Wiltshire Local Plan	<p>Neighbourhood Plan The Clerk confirmed the Neighbourhood Plan reserves have been transferred to the Bath Building Society.</p>	
2024/103 Planning Matters	<p>Planning Matters None</p>	
2024/104 Sandridge Solar Benefit Payment	No update	
2024/105 Devizes Area Board	<p>The next Area Board will take place on 3rd June 2024</p> <p>Pamela Akerman to attend.</p>	Pamela Akerman / John Williams
2024/106 Items of Correspondence	<p>Whitley Solar Battery Storage Site Councillors discussed key issues associated with this development and agreed a letter be sent to Michelle Donelan MP seeking assurance that Solar Production is the best use of the land and public safety concerns regarding the design and deployment of the Battery Farm will be addressed. The Clerk to provide a draft for review.</p>	Clerk/All



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	<p>War Memorial The Royal British Legion has offered to fund 50% of the renovation work costs to clean and restore the War memorial.</p> <p><u>Resolution:</u> William Lack proposed that Seend parish Council fund 50% (£445) towards the accost of the War memorial Restoration. This was seconded by Philip Springate. Apart from John Williams, all remaining councillors present voted in favour.</p> <p>The Clerk to advise Longs Stone Maison to proceed with the restoration.</p>	Clerk																											
2024/107 Parish Steward	<p>The Clerk to request the Parish Steward undertake the following work:</p> <ul style="list-style-type: none"> • Weed removal along High Street • Sells Green Bus Stop removal of leaves and rubbish • Clean 30mph signs bottom of Pelch Lane • Clear vegetation from signs on all approaches to Bell Hill Crossroads • Clear overgrowth around Finger Post Bollands Hill/Seend Cleeve 	Clerk																											
2024/108 Parish Councillor Vacancy	<p>Councillor Resignation Jamie Halliday advised the Chairman he is resigning as Councillor from the Parish Council. Councillors were saddened to hear this news and wish him well. The Clerk to inform Wiltshire Council Electoral Services Team.</p>	Clerk																											
2024/109 Annual General Accounts Review (AGAR) 2023-2024	<p>Annual General Accounts Review (AGAR) 2023-2024</p> <p>Section 2 - Accounting Statements The Accounting Statements had been completed and circulated to Councillors before the meeting. All agreed he answers given were a true reflection of the Council's Income & Expenditure during the financial year 2023-2024.</p> <p>Resolution: John Williams proposed and William Lack seconded the approval of the Accounting Statements. All Councillors present voted in favour.</p> <p>The Clerk to send a copy of the Accounting Statements to the External Auditor</p>	Clerk																											
2024/110 Financial Matters	<p>a. Donation Payments Although the following donation payments were agreed at the Precept meeting 09/01/24 and subsequently ratified at the Parish Council Meeting 30/01/24, justification for each donation is given below.</p> <table border="1" data-bbox="456 1615 1291 1966"> <thead> <tr> <th>Donation</th> <th>Amount</th> <th>Justification</th> </tr> </thead> <tbody> <tr> <td>Seend Parochial Church Council</td> <td>£500.00</td> <td>Support for Parish Magazine</td> </tr> <tr> <td>Seend Parochial Church Council</td> <td>£220.00</td> <td>Church Restoration</td> </tr> <tr> <td>Seend Parochial Church Council</td> <td>£330.00</td> <td>Churchyard Maintenance</td> </tr> <tr> <td>Age UK</td> <td>£60.00</td> <td>Charity Support</td> </tr> <tr> <td>Seend Community Bus</td> <td>£550.00</td> <td>Maintain Community Service</td> </tr> <tr> <td>Seend Link</td> <td>£150.00</td> <td>Maintain Community Service</td> </tr> <tr> <td>BRAG</td> <td>£60.00</td> <td>Maintain - Bowerhill Picnic Site</td> </tr> <tr> <td>Citizens Advice</td> <td>£60.00</td> <td>Charity Support</td> </tr> </tbody> </table>	Donation	Amount	Justification	Seend Parochial Church Council	£500.00	Support for Parish Magazine	Seend Parochial Church Council	£220.00	Church Restoration	Seend Parochial Church Council	£330.00	Churchyard Maintenance	Age UK	£60.00	Charity Support	Seend Community Bus	£550.00	Maintain Community Service	Seend Link	£150.00	Maintain Community Service	BRAG	£60.00	Maintain - Bowerhill Picnic Site	Citizens Advice	£60.00	Charity Support	
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	<p>Total donation payments made in 2024-25 amount to £4,930. Under current legislation, the maximum donations permitted by this Parish Council during this financial year is £9,447.</p> <p>b. Income The Clerk advised that Lloyds Interest payment for May amounted to £41.02. It was noted that from 27th July interest rates will fall from 1.30% to 1.00%.</p> <p>c. Payments</p> <table border="1" data-bbox="456 602 1291 1290"> <thead> <tr> <th>Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£762.45</td> <td>Salary</td> </tr> <tr> <td>HugoFox Limited</td> <td>£23.00</td> <td>Parish Council Website</td> </tr> <tr> <td>WALC</td> <td>£460.85</td> <td>Membership Renewal</td> </tr> <tr> <td>Irene Usher Memorial Hall</td> <td>£20.00</td> <td>Annual Parish Meetings</td> </tr> <tr> <td>Seend Parochial Church Council</td> <td>£1050.00</td> <td>Donation – Spotlight/Church & Churchyard</td> </tr> <tr> <td>Age UK</td> <td>£60.00</td> <td>Donation</td> </tr> <tr> <td>Seend Community Bus</td> <td>£550.00</td> <td>Donation</td> </tr> <tr> <td>Seend Link</td> <td>£150.00</td> <td>Donation</td> </tr> <tr> <td>BRAG</td> <td>£60.00</td> <td>Donation</td> </tr> <tr> <td>Citizens Advice</td> <td>£60.00</td> <td>Donation</td> </tr> <tr> <td>Microsoft</td> <td>£59.99</td> <td>Microsoft 365 Annual subscription</td> </tr> <tr> <td>Mr P Springate</td> <td>£13.35</td> <td>APCM & APM Refreshments</td> </tr> <tr> <td>Gallagher</td> <td>£546.24</td> <td>Insurance Renewal</td> </tr> <tr> <td>Information Commissioner</td> <td>£40.00</td> <td>ICO Data registration Renewal</td> </tr> <tr> <td>JDN Gardening Services</td> <td>£360.00</td> <td>A361 Stocks – Bell Footpath Clearance</td> </tr> </tbody> </table> <p>Resolution: William Lack proposed acceptance of the payments that had been preauthorised online by Terry James & Phil Springate. This was seconded by Jackie Hamblin. All Councillors present apart from Philip Springate and Martin Wiltshire who declared an interest voted in favour. Next month's online payment pre-authorisations will be undertaken by Pamela Akerman & Debbie Savage</p> <p>d. Bank Reconciliation at end of May 2024, was £45,023.47.</p> <p>e. Clerk Forthcoming Debit Card Payments</p> <ul style="list-style-type: none"> - Microsoft Office Annual Renewal £59.99 - Information Commissioner – ICO Data Registration £40.00 	Payee	Amount	Reason	Mr C Stirland	£762.45	Salary	HugoFox Limited	£23.00	Parish Council Website	WALC	£460.85	Membership Renewal	Irene Usher Memorial Hall	£20.00	Annual Parish Meetings	Seend Parochial Church Council	£1050.00	Donation – Spotlight/Church & Churchyard	Age UK	£60.00	Donation	Seend Community Bus	£550.00	Donation	Seend Link	£150.00	Donation	BRAG	£60.00	Donation	Citizens Advice	£60.00	Donation	Microsoft	£59.99	Microsoft 365 Annual subscription	Mr P Springate	£13.35	APCM & APM Refreshments	Gallagher	£546.24	Insurance Renewal	Information Commissioner	£40.00	ICO Data registration Renewal	JDN Gardening Services	£360.00	A361 Stocks – Bell Footpath Clearance	<p>Pamela Akerman/ Debbie Savage/ Clerk</p>
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2024/111	<p>Allotment Update John Williams advised that there is room for an additional Single Plot that could be made available to a new member. The Plot will be identified as Plot 16. The Clerk to advise the next person on the waiting list.</p>	Clerk																																																



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2024/112	<p>A361 The Stocks – Bell Crossroads Footpath Grass cutting</p> <p>The verge between The Stocks & The Bell Crossroads has been cut. The contractor recommended the verge should be cut 3 times each year. It was suggested the first cut take place in April followed by cuts in July and late September. The Clerk to request quotes for 2 further cuts this year and an estimate for 3 cuts next year.</p>	Clerk												
2024/113 Items for Note	<p>Move to .gov.uk</p> <p>HugoFox advised their new service should be available from September.</p>													
2024/114 Date of next meetings	<p>The Chairman thanked everyone for coming and closed the meeting at 8.32pm</p> <p>The next Parish Council meetings are:</p> <table border="1" data-bbox="432 705 1289 801"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 25th June</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 30th July</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 25 th June	7.00pm	Community Centre	Parish Council Meeting	Tuesday 30 th July	7.00pm	Community Centre	
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Terry James (Chairman)
Date: 25th June 2024

