

Donington with Boscobel Parish Council

**Minutes of the Annual Meeting of
Donington with Boscobel Parish Council
Tuesday 16th June at 7pm
Held on Zoom Video - Meeting ID: 760 5019 4678**

Present: Cllrs Christine Jones, David Williams, David Dale, Chris Wilson, Robert Parry, David Beechey. In attendance: V.N.Voysey (Parish Clerk)

20.10 Election of the Chairman

In pursuance of the LGA 1972 S15(1)(2) it was Proposed and Seconded that Cllr Christine Jones be elected as Chairman for the ensuing year.

There be no other nominations it was **resolved** that Cllr Christine Jones be elected as Chairman of Donington with Boscobel Parish Council for the ensuring year.

Cllr Christine Jones signed the acceptance of office.

20.11 Election of the Vice-Chair

In pursuance of the LGA 1972 S15(1)(2) it was Proposed and Seconded that Cllr Hugh Kirton be elected as Chairman for the ensuing year.

There be no other nominations it was proposed, seconded and **resolved** that Cllr Hugh Kirton be elected as Vice-Chairman of Donington with Boscobel Parish Council for the ensuring year.

As Cllr Kirton was not present in person, Cllr Robert Parry abstained from voting.

Cllr Hugh Kirton sent his apologies during the meeting by email to the Chairman explaining that his non-attendance was due to connection issues. The Chairman read this during the discussion of item 20.16 wherein it was **resolved** to accept this apology.

Cllr Hugh Kirton agreed to sign the acceptance of office

20.12 Apologies for absence and reasons:

The Chairman said it was with regret that she had to announce that Cllr Peter Thompson had resigned from the Council because of work commitments. The Unitary Authority will be informed following the meeting.

The Parish Council received the following apologies

Cllr Malcolm White – ill health
Cllr Don Hickman – personal commitment

It was **resolved** to accept the above apologies, all in favour.

20.13 Declarations of Interest: a) Pecuniary b) Personal

b) **Personal Interest** – Cllr Christine Jones and Cllr David Dale are both Governors of Albrighton Primary School

20.14 Public Session:

There were no members of the public present and no questions filed in advance.

20.15 Minutes:

It was Proposed, Seconded, and **Resolved** that the minutes of Tuesday 19th May 2020 be signed and adopted as a true record

20.16 Matters Arising

a) Online Meetings

The option of purchasing an online package for Zoom for the course of the year had been discussed during the last meeting. The Parish Clerk has subscribed to the year's package with Zoom and this item had been put on the payments list for the Council's consideration.

b) Memorial Bench

The Parish Clerk had been in contact with the Medical Practice's manager who said that the idea of a bench outside the surgery had been well-received by the practice. Cllr Robert Parry pointed out that a bench might be even more useful now in the current circumstances. Cllr Chris Wilson said that V.J Day, a nurse and a spitfire were appropriate motifs to reflect the local connection, there was agreement on this point. There was acceptance that in the current difficult conditions that it might not be possible to have it ready for the date of V.J. It was **agreed** that the Parish Clerk should get designs for the council to look at for the next meeting.

c) Noticeboards

Cllr Robert Parry mentioned that he had raised the noticeboards looking empty at the last meeting and action had not yet been taken. Cllr Christine Jones said that the Council was complying with legal requirements by putting minutes and agendas online for the public to access. The Clerk said she would try to get a spare set of keys cut for the noticeboard for future use.

20.17 New Business

a) Community Fund

Cllr Dale's proposal is to put £75K into a community fund and leave £15K as general reserves. There was discussion on the setting up of the community fund with the best investment options in the context of the turbulent times and the possibility of a recession. It was noted that the Parish Council had already agreed to move £90K into CCLA but this had been halted by the bank closing in the pandemic. This will be pursued when the bank re-opens. There was general agreement to pursue options for investment in the future and leave this open-ended for now.

b) New Boilers for the Primary School

There was discussion on the project to purchase new boilers for the school. There was support for the project as being positive for the local community, including for children from RAF Cosford who attend the school and use the facilities.

It was agreed to support the purchase and it was **resolved** to give the school £2,500 to replace the boilers, **all in favour**.

c) Standing Orders

It was proposed, seconded, and **resolved** to adopt the updated Standing Orders

d) Risk Assessment

It was proposed, seconded and **resolved** to adopt the updated Risk Assessment

e) Parking on Rectory Road

There was a discussion on the need for safety measures on Rectory Road. Suggestions included the possibility of increased signage to draw attention to the availability of nearby parking; a pedestrian crossing; and double yellow lines. There was general agreement that requesting a Traffic Engineer from Shropshire Council to have a look at the issue was the best course of action.

It was **agreed** that the Parish Clerk should contact Shropshire Council to ask for a Traffic Engineer to look at Rectory Road, addressing speeding issues, the poor signage, and the Parish Council's concern about the possibility of accidents.

f) Road signs

Cllr Parry has surveyed the road signs in the rural parts of the Parish and the conditions of the posts. There has been an increase in use of the lanes but the signs have not been refurbished in the last 50 years to his knowledge. There are no signs in Cordy Lane, Old Worcester Road, or at the top of Shackerley Lane. He said that permission would be needed from Shropshire Council to replace signs and posts, but he suspected it was not something that it would consider funding, and would perhaps be something that the Parish Council would consider. He had drafted guesstimate quotes which he had sent to the Parish Clerk prior to the meeting.

Cllr Parry also suggested that Shackerley Lane, which is three miles long and covers two postcodes, might benefit from being renamed Boscobel Lane in the top WV8 section, starting from the corner by the Lodge. This would be similar to Old Worcester Road which became Neachley Lane at the junction with Long Lane.

It was **agreed** to include the need to replace old road signs with the request to the Traffic Officer.

20.18 Correspondence: For Action.

There were none at this time

20.19 Correspondence: For Information.

An email had been received in the afternoon preceding the meeting from a representative of the Albrighton Village Fayre, informing the Parish Council that the fayre is going to be closed down this year in light of the current difficulties. With this in mind, the committee has decided to put banners up on the four main entrances to the village in the week before 4th July saying, 'Albrighton is Open for Business'. This is intended giving something to the village that is an advantage to all businesses. The banners are 8" by 4" and will be erected in places similar to where the fayre banners would have been - the wooden frames are being made by Cllr Robert Parry. Cllr Robert Parry gave some background detail on this project.

20.20 Planning.

a) **Applications:** None at this time

b) **Permission Granted:**

The following was noted:

18/04661/DIS Donington CP

Cosford Garage, Newport Road, Albrighton, Shropshire, WV7 3NA

Discharge of Conditions 3 (materials) & 4 (contaminated land) relating to planning permission 18/02989/FUL – Erection of building to provide separate catering outlet A1/A3 use

Discharge Conditions Approved

Validated Date: 10th October 2018, Order by Date: 3rd June 2020

c) **Permission Refusals:**

There were none at this time

d) **Any other planning matters**

There were none at this time

20.21 Finance.

20.21.1 To approve the following payments –

Donington Pool Management Committee	Budgeted allowance for 2020-21	£2,500		Open Spaces Acct 1906 s 9 & 10
Clerk	Clerk's salary & expenses (June)	£308.37	£260.37 <i>£48 home Allowance April-June</i>	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£189		LGA 1972 s.111
Clerk Office Expenses	Zoom Subscription One Year	£115.10	Net cost £95.52 VAT £19.80	LGA 1972 s 112 (2)

It was proposed, seconded, and **resolved** that the above payments be approved, all in favour.

It was further **agreed** that the Nature Reserve Management Committee be requested to submit accounts once per year and a quarterly update report and reconciliation and the Clerk to request it from the Committee Chairman.

20.21.2

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of May 2020

It was **resolved** that the bank reconciliation for accounts until the end of May be received and approved, all in favour.

- b) **Spend to Date** – to receive and approve the spend to date to the end of May 2020

It was **resolved** that the spend to date be received and approved, all in favour.

20.22. Reports:

- (a) Councillor Beechey gave a verbal report on SALC (Shropshire Association of Local Councils), he had attended meeting with SALC and NALC (National Association of Local Councils) in online meetings.
- (b) Cllr Wilson gave a verbal report on RAF Cosford. The major item was the cancellation of the Air Show until 2021. Training re-commenced in May with social distancing measures. The Station Master will change next month.
- (c) The Chairman gave a verbal report that work had been done on the Nature Reserve by members of the Committee. Cllr Parry said that there would be Volunteer's Day on 17th June and that the new container would be a useful asset. There are plans to engage with school children and to improve the Nature Reserve as an educational facility.
- (d) Cllr Williams reported that he had been in contact with AFLAG (flood action group) as there had been serious flooding issues (on the day of the meeting).
- (e) The Clerk has put in a claim for VAT but said that smaller councils were experiencing delays.

20.23 Training

Training information is available on www.alcshropshire.co.uk/training

Training courses are currently being offered online. Cllr Christine Jones is going to be taking the online training in Chairmanship.

It was proposed, seconded and **resolved** to cover the cost of Chairmanship training.

20.24 Date of the Next Meeting DATE 21.07.20

Items for the agenda to be notified to the clerk by **DATE 11.07.20**