



To: The Chairman and Members of Hightown Parish Council.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 16th September 2024 at 7.00 pm at the Alt Centre for the following purposes:

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes.**
Members are asked to consider and approve the Minutes of the Annual Meeting held on 15th July 2024.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. Friends of Hightown Update.**
Members will receive an update regarding the setting up of a Friends of Hightown group.
- 6. Christmas lights switch on.**
Members are asked to:
 1. Set a date for the Christmas event;
 2. Agree the format for the event; and
 3. Consider Sefton's request for a donation towards the cost of a xmas tree for the village green.
- 7. Remembrance wreath.**
Members are asked to agree a donation of up to £50 to the Royal British Legion and to select a wreath for remembrance day.
- 8. To receive reports of meetings.**
(For information purposes only - No decisions may be made under this item.)

9. Correspondence.

Members are asked to consider any correspondence which may have been received and respond.

10. Planning Applications.

Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.

11. Accounts paid and for payment.

Members are asked to agree the payments set out in the schedule of payments circulated.

J Farrar

Miss J Farrar

Clerk to Hightown Parish Council

10th September 2024

Item 2.



**MINUTES OF THE ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 15th JULY 2024 AT THE ALT CENTRE**

Present: Cllrs: Shacklady (in the chair), Barlow, Langley, Magill, Munro, Stobie and Williams.

2024/48. **Apologies for absence.**
None.

2024/49. **Minutes of the Ordinary Meeting held on 20th May 2024.**
RESOLVED that the Minutes of the Ordinary Meeting held on 20th May 2024 be approved as a correct record.

2024/50. **Declarations of interest** - Members are requested to give notice of any interest relating to any item on the agenda.
None.

2024/51. **To adjourn the meeting to receive public comments.**
A resident attended to provide an update regarding amenity land at Thirlmere Drive.

2024/52. **Sefton coastal management update.**
The update was noted and a summary will be posted on the Parish Council website when available.

2024/53. **Planning applications.**
RESOLVED that:
1. A letter re-iterating the concerns of residents attending to discuss application ref: DC/2024/00421 would be submitted to Sefton planning department; and
2. The remaining applications be noted.

2024/54. **Friends of Hightown update.**
RESOLVED that:
1. Volunteer activities would be kept within the Parish Council; and
2. Suitable insurance would be identified to cover these additional activities.

2024/55.

Beach walks update.

It was noted that 6 people attended the walk in July and 8 attended the August walk.

2024/56.

Reports of meetings.

Cllr Munro advised that the new Commandant had arrived at Altcar and that she would attend the next meeting and make introductions on behalf of the Parish Council.

2024/57.

Correspondence.

The clerk reported on correspondence from a resident relating to the Old Acre tree and advised that residents should contact Sefton.

Hightown Beach Clean group provided information about desirable projects on the coastal path and were advised to complete a grant application form in respect of costs needed for these projects.

2024/58.

Grant application from St Stephen's Parochial Church Council.

RESOLVED that the grant application submitted by in the sum of £50 in respect of the provision of the PA system for Hightown Village Act of remembrance and that the service would be booked and paid for directly by the Parish Council.

2024/59.

Outside tap at the Alt Centre.

It was noted that the clerk had approved a quote of £105 under delegated authority for the installation of an outside tap at the Alt Centre.

2024/60.

Accounts paid and for payment.

RESOLVED that the amounts listed on the schedule circulated be approved.

Item 10

16th September 2024

Planning Applications

[7 Erection of a two storey extension to the side and single storey extension with a balcony to the rear of the dwellinghouse.](#) 

6 Thirlmere Road Hightown L38 3RQ

Ref. No: DC/2024/01571 | Validated: Mon 26 Aug 2024 | Status: Registered

[7 Approval of details reserved by condition 3 attached to planning permission DC/2023/01504 approved on 21/12/2023](#) 

40 Blundell Road Hightown L38 9EQ

Ref. No: DC/2024/01464 | Validated: Tue 06 Aug 2024 | Status: Registered

[7 Erection of ground floor extension to the side/rear of the dwellinghouse after demolition of the existing conservatory](#) 

3 Mayfair Close Hightown L38 9GL

Ref. No: DC/2024/01342 | Validated: Fri 19 Jul 2024 | Status: Registered