

2018-19 Action Plan

Reviewed: May 2018; next review date: November 2018

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least bi annually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale
Better Communication	<ul style="list-style-type: none"> ➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open) ➤ Continue to promote the use of the website for news and events ➤ Resolve website issues with host to ensure all items posted to website appear on Facebook and Twitter 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Clerk and web developers 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Ongoing ➤ Complete Dec 2017
Improving Community Safety	<ul style="list-style-type: none"> ➤ Reduce Speeding Traffic – Continue with Speedwatch activities ➤ Recruit more Speedwatch volunteers ➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards ➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media, this has been enhanced with Cllr Allen being KINs contact for the Police ➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village” 	<ul style="list-style-type: none"> ➤ Cllr Allen ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Clerk and Councillors ➤ Cllrs J&M Davies, R Scott 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Summer 2018 ➤ Ongoing ➤ Ongoing ➤ Commence installation 2018/19
Engaging in Community Planning	<ul style="list-style-type: none"> ➤ Consider developing a Neighbourhood Plan 	<ul style="list-style-type: none"> ➤ Cllrs J&M Davies, J Barrie 	<ul style="list-style-type: none"> ➤ Insufficient interest from residents following the initial meetings

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	<ul style="list-style-type: none"> ➤ Pursue Assets of Community Value (as opportunities arise) ➤ Conclude land transfer from the Pitomy Farm Development, including receipt of further monies from NSDC 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Cllrs Allen, Scott and Clerk 	<ul style="list-style-type: none"> ➤ Ongoing ➤ Within 2018/19 year
Engage in Community activities	<ul style="list-style-type: none"> ➤ Work with the Collingham Business Club and volunteers, to ensure the OVO Tour of Britain along the High Street, is a good/safe showcase for the village ➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL) ➤ Work with Collingham Community Trust on Advent Lights and May Fair events 	<ul style="list-style-type: none"> ➤ Clerk and Councillors ➤ Cllrs Allen, Guest, Scott and Clerk ➤ Cllrs Allen and Scott and Clerk 	<ul style="list-style-type: none"> ➤ Successful event ➤ Within 2018/19 year ➤ Annually
	<ul style="list-style-type: none"> ➤ Collingham in the Great War – Work with all community groups on a programme of events to mark the armistice. Develop the website as a lasting memorial to events relating to WWI. Obtain grants were possible to support this work 	<ul style="list-style-type: none"> ➤ Cllr Scott and Clerk 	<ul style="list-style-type: none"> ➤ 2018/19
	<ul style="list-style-type: none"> ➤ Encourage contractors to complete awarded tender works (June 2016) at the Y&CC centre ➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – community engagement has determined the final design, grants now being pursued, with an anticipated summer construction ➤ Pursue the installation of a village name plate for Brough, with suggestions made by the community 	<ul style="list-style-type: none"> ➤ Cllrs Allen, Scott and Clerk ➤ Cllrs Allen, Guest, Scott and Clerk ➤ Cllr Scott and Clerk 	<ul style="list-style-type: none"> ➤ Works Complete ➤ Within 2018/19 year ➤ Complete

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	<ul style="list-style-type: none">➤ Prepare tender documents and issue to contractors for the repointing of the walls/building at the South End Cemetery (Lime Mortar). Identify grant opportunities for the expenditure required	<ul style="list-style-type: none">➤ Cllr Scott and Clerk	<ul style="list-style-type: none">➤ 2018/19 Tender awarded and work due to commence in summer
Aspire to be a Quality Council	<ul style="list-style-type: none">➤ Apply for Local Council Award Scheme – Foundation Level➤ Apply for Local Council Award Scheme – Quality Level➤ Pursue General Power of Competence as resolved following 2015 election➤ Encourage people to stand for election to the Parish Council at the May 2019 election; increase diversity of council & to re-declare General Power of Competence	<ul style="list-style-type: none">➤ Clerk➤ Clerk➤ Clerk➤ Clerk and Councillors	<ul style="list-style-type: none">➤ Obtained November 2017➤ Within 2018/19➤ Obtained April 2018➤ May 2019