

Brandon Town Council
Full Council Meeting
Monday 13th September 2021


Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

8th September 2021

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at the Church Institute, London Road, Brandon on Monday 13th September 2021 at 7pm


Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
 - Of the Brandon Town Council Meeting of Monday 12th July 2021.
 - Of the Brandon Town Council Cemetery Meeting of Monday 9th August 2021.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 12th July 2021 and 9th August 2021.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**
 - Patrick Baldwin – Letter re damage to wall and railings outside the Police Station.
 - The Keeper’s Daughter - ‘The Time Machine Tour 2022.’

- 10 ACCOUNTS** To approve the payments for July/August 2021 (see attached.)
- 11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JUNE 2021**
- 12 GRANT APPLICATION** discussion to consider S137 grant from Pumpkin Events.
- 13 TO NOTE MINUTES OF PLANNING COMMITTEE** of 6th September 2021.
- 14 TO DISCUSS**, formulate and comment on Planning Application DC/21/0761/FUL – Breckland Bingo and Social Club, London Road, Brandon.
- 15 RESOLUTION from Cllr P Etherington No. 392**
Brandon Town Council resolves to instruct HugoFox to do a complete website build and set up including the purchase of the domain address for BTC website at a cost of £399 + VAT plus £29.99 + VAT per month and so provide a website to be managed by office staff.
- 16 DISCUSSION** for Brandon Town Council to undertake to treat the growth of weeds in Brandon High Street, three times per year and to be trialled for three years.
- 17** A vote of no confidence in Councillor Wittam, as Town and District representative, for bringing Brandon Town Council into disrepute by displaying conduct out of line with the Nolan Principles for Councillors in public office, by expressing a desire to ‘smash the Rev Dennis’ teeth out.’
- 18** A vote of no confidence in Councillor Lukaniuk, as Town, District and County representative, for bringing Brandon Town Council into disrepute by displaying conduct out of line with the Nolan Principles for Councillors in public office. Increasing numbers of people have complained of Cllr Lukaniuk’s Brandon Life column, in which he accuses new members of the Council of ‘being devoid of any new ideas, refusing to change and sticking to the same old dogma, unwilling to help, head in the sand mentality and blaming others.’
- 19 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**
That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.
- 20 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**
- Of the Brandon Town Council Meeting of Monday 12th July 2021.
- 21 QUOTES**

To consider quotations to re-pollard approximately 360 lime trees and remove brushwood, cord and debris over a four-year cycle.
- 22 MATTERS ARISING**

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 12th July 2021 at 7pm

Present: Cllr S Annear, Cllr L Atkins, Cllr B Brabbs, Cllr S Corciulo, Cllr P Etherington, Cllr J Hughes, Cllr V Lukaniuk, Cllr D Moore, Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr P Wittam

In the absence of Cllr Skinner (Chair) Cllr Etherington chaired the meeting.

Also Present: 8 members of the public.

- 1 **APOLOGIES** for absence and approval of reasons tendered.
Cllr S Skinner, Cllr J Lloyd-Blackwell.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
Cllr P Wittam – Non-pecuniary interest – item 17, Cllr D Moore – Non-pecuniary interest – item 16, Cllr J Hughes – Non-pecuniary interest – item 13.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
Sqn Ldr Geary introduced himself to the Councillors and assembled public. He stated that he had thirty year's experience within the RAF, his last posting being RAF Marham being involved with the introduction of the F35-A type aircraft to the base. It is his intension to prepare an information and presentation pack to Brandon Town Council regarding the work taking place at RAF Lakenheath. Sqn Ldr Geary then invited any questions from the Council. Cllr Wittam reminded the Sqn Ldr of the negotiated agreement regarding contractors not transporting aggregate through Brandon. The Sqn Ldr confirmed he was aware of the agreement. Cllr Lukaniuk confirmed he attended the ceremony at RAF Mildenhall commenting that the servicemen were immaculately presented. Cllr Etherington thanked Sqn Ldr Geary for attending the meeting and looked forward to his input at future meetings.
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 14th June 2021.
Proposer: Cllr N Vant
Seconder: Cllr L Atkins
Resolution Record No: **BTC/46/12/Jul/21**
CARRIED: By majority vote: 10 for, 2 abstentions.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 14TH JUNE 2021 BE APPROVED.

Signed.....

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 14th June 2021.

Cllr Lukaniuk gave a verbal report from the last meeting that most pupils attending IES lived within the three-mile catchment area and that the double yellow lines parking restrictions were proving successful. He is in regular contact with the head teacher at IES regarding these subjects.

Cllr Lukaniuk suggested that for the Queens Platinum Jubilee Brandon plants a tree on Victoria Avenue in the space where one is currently missing, he also suggested a plaque commemorating the event. He is still waiting to hear from Network Rail regarding Brandon Station. Cllr Lukaniuk informed Council that Suffolk Fire and Rescue had received new fire engines.

Cllr Wittam outlined a complaint which had been made to West Suffolk regarding his behaviour at the previous meeting. He stated that no mention of this incident appeared in the minutes of that meeting. He further stated that as no mention was made by the Chair the incident did not happen.

Cllr Ridgwell requested further information regarding the Suffolk Welcome Back Fund. The Chair informed Cllr Ridgwell that the Council had made a bid for substantial funds but at this time had not had a reply. He then stated that it was days after the last meeting when the grass was finally fully cut. Cllr Vant informed Council that the weeds growing at the junction of the path and road are the responsibility of Suffolk County Council. Cllr Moore stated it took a further two weeks for them to cut Wellington Close albeit very badly. Cllr Etherington confirmed that the West Suffolk grass cutting schedule had been distributed to all members of the meeting.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Lukaniuk asked Councillors if they had confidence in our M.P. Matt Hancock. Cllr Wittam made a further statement regarding recent events involving Matt Hancock stating, "how can we have any respect for this man." Cllr Vant stated that these statements were not appropriate for this meeting. Cllr Etherington insisted that if anyone had issue with our local M.P. they should write a personal letter and demonstrate their objection at the next election.

7 TO RECEIVE WRITTEN REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Palmer's report was received in writing as requested.

Cllr Lukaniuk declined to submit a written report and offered a verbal one only. A heated discussion ensued between the Chair and Cllr Lukaniuk. He then stated that the drain cover adjacent to number 203 London Road had been replaced. The footpath by number 32 London Road had been completed and the sink hole outside the old bingo hall had been filled. He reported that the footpath outside number 18 London Road was due for resurfacing shortly.

Cllr Wittam proceeded to give a verbal report also but was challenged by the Chair for doing so. Cllr Wittam retorted that he intended to continue to provide a verbal report as the instruction for written reports only had not been validated. Cllr Etherington replied that as they were reading from written notes, why could we not have the information in written form. Cllr Wittam refused the request and stated his intention to continue with a verbal report.

Cllr Annear stated that it makes sense for reports to be written so Councillors can read and prepare questions prior to the meeting. Cllr Vant stated that two members that object to the meeting being prolonged were the ones that were holding up the proceedings.

The meeting was suspended at 7.29pm by the acting Chair due to uproar caused by Cllr Lukaniuk and Cllr Wittam.

Signed.....

A resident made an impassioned statement regarding the behaviour of Councillors Wittam and Lukaniuk at the last meeting and this. They stated that they were disgusted at the treatment of a fellow Councillor. They further added that you should not come into the Council Chamber to assassinate the character of fellow Councillors.

The local Rector stated that they were embarrassed by the petty arguments.

Another member of clergy read a letter referring to the meeting of 14th June where they witnessed various instances of bullying and personal attacks on a Councillor.

Cllr Annear commented as a new Councillor she did not expect one Councillor to have a go at another.

Cllr Corciulo asked for those attending the meeting to calm down and that he supported Councillors Lukaniuk and Wittam.

The Chair reconvened the meeting at 7.38pm.

8 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

9 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

Proposer: Cllr B Brabbs

Seconder: Cllr L Atkins

Resolution Record No: **BTC/47/12/Jul/21**

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public asked if Council could arrange for a sharps bin which could be attached to the Church Institute. They also stated that the access road from the back entrance of the Church Institute as constructed is unsuitable for use by vehicles.

A resident stated that the proposal for parking at the orchard was not a suitable use for the area.

Another resident stated that a planning application had been received for a 5G telephone mast in Weeting. The application for seventy-four dwellings in Methwold Road in Weeting is still waiting. They informed Council that any further appeals for the development of the crematorium would not be allowed. They further stated that the cost of moving the signal box would be in excess of one million pounds and is therefore not viable.

A further resident stated that the disruption during the Council meeting was disgusting and queried if this was the reason that little happened in Brandon.

Cllr Palmer reported to the meeting that there are at least two major projects being undertaken in Brandon in the near future, these being the establishment of a permanent skate park and the redevelopment of the children's play area.

Another member of the public informed Council of the current situation regarding the proposed redevelopment of the Brandon Town Council play area on B.R.P.F. They stated that other areas have much better facilities than Brandon and this redevelopment is long overdue. They said that at this time no match funding was currently available. They requested that Brandon Town Council supports and gets behind this project.

Another resident stated that Weeting Parish Council sits united.

THE VICE CHAIRMAN RECONVENED THE MEETING.

Signed.....

Due to the earlier disruption of the meeting Cllr Palmer was unable to take questions on his written report therefore the Chair indulged Cllr Palmer to be able to take questions re item 7.

Cllr Lukaniuk requested some more details about the development of the new hub at Bury St Edmunds. Cllr Palmer replied that he had attended a meeting of West Suffolk Council at Newmarket to receive details of the development which initial estimates costed at between fifty and ninety million pounds. The objective of the project is to bring all services under a single roof. Cllr Palmer informed the meeting that four Councillors had voted against the development. Cllr Wittam added that the project could reach two hundred million pounds.

Cllr Etherington asked Cllr Palmer if there was any news regarding the provision of all day parking in Brandon. Cllr Palmer stated he had not had any reply in the matter. Cllr Vant added that looking out the door the bingo hall site looks more like a car park. Cllr Palmer replied that some months ago he took officers from West Suffolk Council around Brandon to show them the obvious sites which could be used for car parking but was advised they do not have any money. Cllr Etherington added that Brandon gets little in the way of facilities, she being aware that in other areas health workers and other essential personnel receive parking permits.

Cllr Wittam informed Council that there is a change happening at West Suffolk and whilst attending the opening of the friendly bench the Deputy Chair of West Suffolk was taken on a tour of Brandon to show him many of the issues in Brandon.

Cllr Annear queried the time period allowed in the library car park which she took as being a three-hour limit. She asked if people working within the town could be issued with parking permits.

Cllr Lukaniuk confirmed he had pleaded with West Suffolk to issue permits for Brandon Town Council staff but was told this was not possible. He had also requested parking permits for those working on the friendly bench, but they would not issue permits.

Cllr Ridgwell commented that we need to go back to 2019 and the all-day seven-day week parking. He had requested permits for the staff working at the Post Office in the High Street, but nothing had resulted from this request. Cllr Palmer stated that twenty-four-hour parking was problematical, twelve-hour parking maybe possible.

Cllr Wittam informed Council that there was supposed to be a twelve-month review of the car parking in Brandon however Covid has postponed that. A review will be happening in the near future. He asked that all members of the Brandon public make comment on the West Suffolk website regarding the issue of car parking.

10 CORRESPONDENCE

- Suffolk County Council – Availability of Street Lighting Equipment for BTC owned lights – information was received.

11 ACCOUNTS To approve the payments for June 2021.

Cllr Ridgwell queried a payment and was answered by Cllr Etherington. Cllr Vant queried what is being done to reduce the payment to Cranberry Communications. The Clerk confirmed that arrangements are being made to reduce the monthly license fee by reducing the services which are purchased.

Proposer: Cllr L Atkins

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/48/12/Jul/21**

CARRIED: By majority vote: 11 for, 1 abstention

Signed.....

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
08/06/2021		Mangles P & D	Deposit for P & D at OSH	£1,000.00	£0.00	£1,000.00	BACS
14/06/2021	2021/003	Church Institute	Hire of Hall for Council Meet.	£60.00	£0.00	£60.00	BACS
25/06/2021		CMS		£45.00	£0.00	£45.00	BACS
22/04/2021	1156033012	Trade UK	Paint/Brushes for Planters	£46.62	£9.32	£55.94	Direct Debit
29/04/2021	1158217722	Trade UK	Parts to Erect Notice Brd. OSH	£21.09	£4.22	£25.31	Direct Debit
07/05/2021	274327	Corona Corporate Sols.	Photocopier - Copies	£177.45	£35.49	£212.94	Direct Debit
14/05/2021		I.C.O.	GDPR Registration	£35.00	£0.00	£35.00	Direct Debit
17/05/2021	H19D965C8	E.ON	Electric OSH	£74.08	£3.70	£77.78	Direct Debit
27/05/2021	H19E440F01	E.ON	Electric Cemetery Yard	£10.80	£0.54	£11.34	Direct Debit
29/05/2021	H19E728AF1	E.ON	Electric Pillar 8 Market Hill	£13.24	£0.66	£13.90	Direct Debit
29/05/2021	H19E687858	E.ON	Electric Pillar 9 Market Hill	£4.57	£0.23	£4.80	Direct Debit
07/06/2021	H19EBCD49	E.ON	Electric New Yard	£87.08	£4.35	£91.43	Direct Debit
15/06/2021	H19F64D85F	E.ON	Electric OSH	£91.58	£4.58	£96.16	Direct Debit
20/05/2021	962712042	British Gas	Gas OSH	£78.00	£3.90	£81.90	Direct Debit
21/05/2021	M042 22	BT	Phone OSH	£39.50	£7.90	£47.40	Direct Debit
22/05/2021	M018 NC	BT	Phone OSH	£19.74	£3.95	£23.69	Direct Debit
01/06/2021	115831	Cranberry Comms.	Microsoft 365 Subscription	£159.80	£31.96	£191.76	Direct Debit
01/06/2021		Creative Pension Trust	Pensions	£320.51	£0.00	£320.51	Direct Debit
18/06/2021	1021391	Everflow	Water OSH	£17.21	£0.00	£17.21	Direct Debit
28/06/2021	1143729	West Suffolk Council	Trade Waste	£69.60	£0.00	£69.60	Direct Debit
31/05/2021	6210288436	Lyreco UK Ltd	Stationery - Paper/Envelopes	£42.44	£8.49	£50.93	BACS
01/06/2021	253176	J & D Green	Cleaning Windows OSH	£20.00	£0.00	£20.00	BACS
28/06/2021	107555	J & D Green	Cleaning Windows OSH	£20.00	£0.00	£20.00	BACS
29/06/2021	107558	J & D Green	Cleaning Bus Shelters	£50.00	£0.00	£50.00	BACS
07/06/2021	217126	Fengate Fasteners	PPE, Tools, Christmas Light.	£86.61	£17.32	£103.93	BACS
03/06/2021	K26754	Ernest Doe & Sons Ltd	Strimmer Spare Parts	£102.24	£20.45	£122.69	BACS
10/06/2021	K27151	Ernest Doe & Sons Ltd	Mower Belt	£39.29	£7.86	£47.15	BACS
08/06/2021	1897	Blazetech Fire	Annual Fire Ext. Service	£251.00	£50.20	£301.20	BACS
17/06/2021	1085318517	Stannah Lift Services Ltd	Quarterly Lift Service	£116.67	£23.33	£140.00	BACS
19/06/2021	R7765/LOR	Ray Tuttle Lift Sers. Ltd	6 Month LOLER - Lift Inspet.	£92.50	£18.50	£111.00	BACS
22/06/2021	62546	Blademaster	Servicing of Mower Blades	£15.00	£3.00	£18.00	BACS
24/06/2021	24921	S.A.L.C.	Councillor Training - P.E.	£25.00	£5.00	£30.00	BACS
26/06/2021	AA37422	Ayentee Accountancy	Internal Audit	£750.00	£150.00	£900.00	BACS
30/06/2021		Mr G Cock	Exps - Zoom, Training A.Barnes	£74.96	£0.00	£74.96	BACS
30/06/2021	20210000609	Finevale Service Station	Fuel	£202.25	£40.45	£242.70	BACS
05/07/2021		HMRC	NICS	£1,782.86	£0.00	£1,782.86	BACS

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MAY 2021

The Income and Expenditure Statement against Budget for May 2021 was received.

13 GRANT APPLICATION discussion to consider S137 grant from Brandon Festival.

Cllr Lukaniuk raised a number of queries regarding this request. Cllr Hughes informed Council that the funding requested is to cover the licence and insurance of the event. Cllr Etherington commented that she felt the cost of the insurance sounded very cheap. Cllr Lukaniuk queried the issue of bringing numerous people together in one place given the current circumstances in the U.K. He stated that previous sums paid to Brandon Festival did not appear in the accounts.

Signed.....

Cllr Etherington confirmed that the previous payment of approximately £1000 would not show in the accounts before Council at this time, as the payment was made in the previous accounting year. A resident confirmed that the amount given to Brandon Festival was used wholly for the provision of a skating rink on Market Hill. Cllr Etherington confirmed that it is not a statutory requirement of local Council to provide entertainment, but they may do if so inclined. The Clerk stated that the grant would be made as an S145 grant under the Local Government Act 1972. Cllr Wittam requested that the Brandon Festival Group fully report back to Council regarding the outcome of the Festival. Cllr Etherington reinforced this statement by adding that any recipient of any Council grant should provide their accounts and report back after the event. They should also return any money not spent on the subject of the grant.

Proposer: Cllr P Wittam

Seconder: Cllr D Palmer

Resolution Record No: **BTC/49/12/Jul/21**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE GRANT APPLICATION FROM BRANDON FESTIVAL FOR £525.

14 TO DISCUSS, formulate and comment on Planning Application SCC/0048/21F – IES Breckland.

Cllr Wittam stated that he hoped that no one round the Council table would have any objections to this worthwhile project. Cllr Etherington stated she would like to add that provisos to the application in that she was aware of some issues with trees backing onto Seymour Avenue required regular maintenance which had been lacking and the school review the set down and pick up times of pupils as this also creates some problems. Cllr Wittam added that in the U.S.A. they varied their start times of pupils to avoid these issues.

The Council unanimously voted to support this planning application with the afore mentioned provisos to be considered.

15 NINE STILES WALK date, time meeting place and a Councillor volunteer to help lead the walk with Ali Barnes, Town Keeper.

Cllr Etherington asked Mrs Barnes (member of public present) if she had set any dates for this walk. Mrs Barnes had outlined late August. A discussion ensued with the date of the 22nd August being decided upon. The walk being planned to start at 2pm from the Orchard. Cllr Wittam and Cllr Atkins both volunteered to assist and to take part in the walk. Cllr Ridgwell commented on the condition of the walk. It was confirmed that the maintenance had been programmed to take place this week.

16 RESOLUTION from Cllr L Atkins No. 388

Brandon Town Council resolves to support the fund raising by Mark Skinner, in memory of Liam Hills, to remove and replace Brandon Council's B.R.P.F. playground equipment.

Cllr Etherington stated that approval of Brandon Town Council would be required to remove the existing playground equipment and to erect a new scheme. A resident stated that due to generous local donations they have nearly £10,000 raised already.

Signed.....

He further added that this effort has been recognised both in Brandon but also the wider area with involvement from organisations in Bury St Edmunds offering assistance. A diagram showing a costed layout was included in the agenda pack and this was received favourably.

A budget cost of approximately £100,000 including removal of the existing equipment, laying safety surface and installing numerous items of play equipment, as shown on the included diagram.

Cllr Etherington asked the members of the Council to agree to allocate substantial funding for this project.

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/50/12/Jul/21**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO SUPPORT THE FUND RAISING BY MARK SKINNER, IN MEMORY OF LIAM HILLS, TO REMOVE AND REPLACE BRANDON COUNCIL'S B.R.P.F. PLAYGROUND EQUIPMENT.

17 RESOLUTION from Cllr P Etherington No. 389

Brandon Town Council resolves to instruct the Town Clerk to take up the offer of a 30-day free HugoFox website trial.

Cllr Etherington outlined the proposal and suggested that Councillors refer to the Swaffham Town Council website which demonstrated what Hugofox can offer. She stated that the content will not necessarily be as shown. Cllr Etherington added that a link to the planning portal can be added to relieve a task from the office. Cllr Wittam claimed that the structure of the Hugofox website is exactly the same as that being currently used by Brandon Town Council. He further informed Council that the source code is identical to that currently employed in the existing website.

Seconder: Cllr D Moore

Resolution Record No: **BTC/51/12/Jul/21**

CARRIED: By majority vote: 8 for, 1 against, 2 abstentions, 1 not voting due to a declared interest.

BRANDON TOWN COUNCIL RESOLVES TO INSTRUCT THE TOWN CLERK TO TAKE UP THE OFFER OF A 30-DAY FREE HUGOFOX WEBSITE TRIAL.

18 RESOLUTION from Cllr D Palmer No. 390

Brandon Town Council resolves to commit to 5% of the cost of Brandon's new skate park.

This is to be built on land belonging to B.R.P.F.

Cllr Etherington asked Cllr Palmer if the trustees of B.R.P.F. will be maintaining this facility.

Cllr Palmer replied that the land will be owned by B.R.P.F. but the site will be run by a group comprising of interested parties and users of the skate park. Cllr Palmer described the construction of the facility which will allow access to all abilities. The area will be fenced and floodlit. He listed those people who will be involved in the operation. Cllr Etherington queried who will be paying for the electricity for floodlighting the area. Cllr Palmer replied that whilst the ground belonged to B.R.P.F. all running costs will be paid for by the skate park group, no further costs will be incurred by Brandon Town Council. Cllr Lukaniuk suggested that this project is not rushed into and should be precepted for in the coming budget. A short discussion ensued regarding the BMX track that was abandoned.

Signed.....

Cllr Etherington suggested that the resolution should read that Brandon Town Council commits to supporting financially the concept of the Brandon skate park, subject to seeing final detail and costing.

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/52/12/Jul/21**

CARRIED: Unanimous

BRANDON TOWN COUNCIL COMMITS TO SUPPORTING FINANCIALLY THE CONCEPT OF THE BRANDON SKATE PARK, SUBJECT TO SEEING FINAL DETAIL AND COSTING.

19 RESOLUTION from Cllr V Lukaniuk No. 391

Brandon Town Council resolves to allow shop keepers to park at 'The Orchard' in Coulson Lane, (southern perimeter only.)

Cllr Etherington informed Council that following close examination of the deeds for The Orchard it revealed that use for parking would not be permissible. Cllr Vant raised a point of order and stated that it would not be proper for Council to vote on a subject which would not be permissible under the terms of the deeds. Cllr Lukaniuk stated he had not see the deeds therefore wanted to proceed with the debate. Cllr Vant made his copy of the deeds available for him to read. Cllr Lukaniuk withdrew the resolution having seen the deeds.

20 REVIEW OF INVENTORY OF LAND AND ASSETS

Cllr Etherington drew the attention of the Councillors to the enclosed inventory which she stated was to be Confidential and not made generally available. This was accepted by Council as a true record.

21 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr N Vant

Seconder: Cllr L Atkins

Resolution Record No: **BTC/53/12/Jul/21**

CARRIED: Unanimous

Signed.....

BRANDON TOWN COUNCIL

Minutes of the Annual Brandon Town Council Cemetery Meeting
 held on Monday 9th August 2021 at Brandon Cemetery,
 Church Road, Brandon at 7.00pm

Present: Cllr S Skinner (Chair), Cllr S Annear, Cllr L Atkins, Cllr B Brabbs,
 Cllr P Etherington, Cllr J Hughes, Cllr V Lukaniuk, Cllr D Moore,
 Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr P Wittam

Councillor Skinner welcomed those present.

- 1 **APOLOGIES FOR ABSENCE** and approval of reason tendered.
 Cllr S Corciulo, Cllr J Lloyd-Blackwell

- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interests.
 Cllr P Ridgwell – has exclusive rights, Cllr S Skinner - Funeral Director, Cllr D Moore
 employed by Funeral Director.

Cllr Skinner invited Sqn Ldr Geary to address the Councillors. The Sqn Ldr informed Council that a number of aircraft would be returning from exercise. The presence of larger aircraft flying into Lakenheath is due to a runway issue at RAF Brize Norton. Cllr Lukaniuk having represented Brandon Town Council at a function at RAF Mildenhall asked that Sqn Ldr Geary send his thanks to the Commanding Officer.

- 3 **ISSUES RAISED DURING THE TOUR OF THE BRANDON CEMETERY AND CHURCHYARD** including matters raised by the correspondence received by Revd Coburn.

The assembled Councillors proceeded in a clockwise manner through the cemetery to look at the new ashes plots established in the area where the old temporary building had stood. Cllr Palmer stated he wished to thank the town keepers for their excellent work on behalf of Brandon Town Councillors.

Councillors proceeded to move through the cemetery area noting previous issues with the southern hedge line had now been resolved. A question was raised regarding the reuse of section one. Cllr Skinner stated that he believed there was a area in section one where no graves were present. The Clerk informed Councillors of the process for reusing graves after the one-hundred-year time period had elapsed.

Councillors then proceeded into the closed churchyard to look at issues raised by the Revd Coburn. The first major issue being the retaining wall in the south-west corner of the Churchyard. The Clerk is to arrange access via the Manor House Close allotments to enable a full inspection of the wall and a subsequent quotation.

Signed.....

Councillors then took note of the holly tree adjacent to the chancel of St Peter's. The Clerk will be taking advice from the West Suffolk Tree Officer regarding what actions can be taken regarding this tree.

The main pathway through the Churchyard was inspected as this had been raised by Revd Coburn as being unsafe. The Councillors general opinion was that this path was in much better condition than others in Brandon and the town keepers would be instructed to continue to patch repair as required.

Councillors noted a number of tombs did require the ivy to be removed, the Clerk assured the meeting that this would be accomplished in due course. It had been noted that the Revd Coburn required the tombs to be repaired, the Clerk was to investigate this matter in more detail with SALC and NALC.

Councillors were informed that the opening in the box hedge would be maintained when hedge cutting started (September) and that the ivy on the walls would be removed as and when it appears.

- 4 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
 None.

The meeting closed at 8.00pm

Signed.....



Town Clerks Report

I have attended the annual SALC AGM in July.

Speaking at the meeting was Stuart Keeble - Director of Public Health for Suffolk. His address to those Clerk and Councillors present gave an overview of the route moving forward whilst Covid is still affecting the lives of the people of Suffolk.

He thanked those who worked through the past 18 months supporting those in need, pointing out that the relationships gained should be built upon, not forgotten. He raised the work of Community Action Suffolk, the "warm hand over" between Suffolk organisations to get help to those who need it, and the crucial place for those organisers of sports facilities and those offering services to the older members of the community now and in the future.

Sally Longmate - Chief Executive of SALC reported the changes that have been achieved in the last 12 months at SALC. This included the application of remote working for the SALC staff, the planned Climate Forum, the Queens Green Canopy, and the well-being of Clerks and Council staff in the many areas of Suffolk. The local area forums, and team working events have proved both popular and successful in bringing together Clerks, Staff, and Councillors

Jonathon Owen – CEO of NALC spoke about "Building the Fabric of Community" and fuelling the volunteering that had been started during lockdown. He also touched on the Climate Emergency that many in the region had felt the effects of in recent months.

The meeting formally approved changes to the Constitution removing the term "Chairman", to be replaced with "Chair". This is something that Brandon Town Council had done some time ago.

The meeting was Chaired by Sir Edward Greenwell – President of SALC.

We have seen the first "Hay" event at St Peters Churchyard, this involved baling the hay following cutting the grassed wildflower areas in the Churchyard. My congratulations go to Alison Barnes who led the event and the other Towns Keepers who facilitated it happening and the Reverends Coburn for their permission to hold it and providing refreshments.

The bales being sold by Mark Skinner on the stall on Brandon Market in aid of the Liam Fund.

The Brandon Festival was held on the 21st August at the Brandon Remembrance Playing Fields. Reports of the Event will be published in due course.

The Nine Stiles Walk was held on the 22nd August. This was a resounding success with 97 people attending. My thanks go to Mark Skinner for organising refreshments for those taking part, Ali

Barnes and Cllr Wittam for leading the walk and the other Towns Keeper's for their work enabling this to happen. We hope that this will continue to grow in popularity over the coming years.

Redecorating the interior and exterior of Old School House has been completed. A much-needed refresh and time to reorganise aspects of the building.

We have received a substantial grant from West Suffolk Council. This is to enable several projects to be undertaken.

The money is solely for the specific named projects, which will become fully evident in the coming months.

Some funds have already been spent on the Nine Stiles Walk and the Brandon Festival.

Brandon Market will receive access to some equipment which can be used elsewhere when required. Other projects are still in the final planning stage.

It is the intention that where possible any purchasing will be made via local suppliers and manufacturers in line with current BTC practice.

Accounts for Payment July/August 2021

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
30/06/2021		Mr M Goodson	Reimbursement - Mileage	£56.25	£0.00	£56.25	BACS
08/07/2021	2021/004	Church Institute	Hire of Hall for Council Meet.	£60.00	£0.00	£60.00	BACS
12/07/2021		Mrs P Etherington	Reimbursement - Land Reg.	£24.00	£0.00	£24.00	BACS
15/07/2021		Brandon Festival	Grant	£525.00	£0.00	£525.00	BACS
21/07/2021	IN-41371	Big Tyres Ltd	Two Tyres for Gator	£182.00	£36.40	£218.40	BACS
06/05/2021	1160052018	Trade UK	Notice Board Refurb.	£33.80	£6.76	£40.56	Direct Debit
11/06/2021	283943	Corona Corporate Sols.	Photocopier - Toner	£13.50	£2.70	£16.20	Direct Debit
16/06/2021	954782230	British Gas	Gas OSH	£55.15	£2.75	£57.90	Direct Debit
21/06/2021	M043 6P	BT	Phone OSH	£39.50	£7.90	£47.40	Direct Debit
22/06/2021	M019 RK	BT	Phone OSH	£20.16	£4.03	£24.19	Direct Debit
27/06/2021	H1A01C7CA7	E.ON	Electric Cemetery Yard	£11.10	£0.56	£11.66	Direct Debit
28/06/2021	H1A02FB094	E.ON	Electric Pillar 8 Market Hill	£9.63	£0.48	£10.11	Direct Debit
28/06/2021	H1A02ED8E0	E.ON	Electric Pillar 9 Market Hill	£3.13	£0.16	£3.29	Direct Debit
06/07/2021	H1A0A85A20	E.ON	Electric New Yard	£38.84	£1.94	£40.78	Direct Debit
01/07/2021	115894	Cranberry Comms.	Microsoft 365 Subscription	£159.80	£31.96	£191.76	Direct Debit
01/07/2021	9161653	Wave - Anglian Water	Water Cemetery Yard	£48.19	£0.00	£48.19	Direct Debit
07/07/2021	97343635	Quadient UK Ltd	Postage	£50.00	£0.00	£50.00	Direct Debit
18/07/2021	1061887	Everflow	Water OSH	£17.21	£0.00	£17.21	Direct Debit
28/07/2021	1143729	West Suffolk Council	Trade Waste	£69.60	£0.00	£69.60	Direct Debit
06/07/2021	SINV01801825	Ian Smith Group Ltd	Stationery - Paper	£23.50	£4.70	£28.20	BACS
06/07/2021	K28930	Ernest Doe & Sons Ltd	Replacement Strimmer Head	£12.65	£2.53	£15.18	BACS
30/07/2021	K30623	Ernest Doe & Sons Ltd	Blades for Mower	£83.13	£16.63	£99.76	BACS
09/07/2021	53239	Chase Timber Products	Churchyard Event	£44.30	£8.87	£53.17	BACS
12/07/2021	219118	Fengate Fasteners Ltd	PPE & Consumables	£279.82	£52.61	£332.43	BACS
26/07/2021	220143	Fengate Fasteners Ltd	Christmas Lighting	£983.49	£196.70	£1,180.19	BACS
12/07/2021	SI17036	Weeting Tyres Ltd	Puncture Repair - Gator	£28.00	£5.60	£33.60	BACS

Accounts for Payment July/August 2021

13/07/2021	SM23771	Rialtas Business Sols.	Software Support	£260.00	£52.00	£312.00	BACS
21/07/2021	73030	The CDS Group	New Cemetery Design Fees	£875.00	£175.00	£1,050.00	BACS
23/07/2021	ETUK10997	EasTec UK Ltd	Staff Training - M Goodson	£355.50	£71.10	£426.60	BACS
23/07/2021	42	Brandon Electrical Sers.	Annual PAT Testing	£131.76	£26.35	£158.11	BACS
26/07/2021	107591	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
31/07/2021	20210000716	Finevale Service Station	Fuel	£259.62	£51.92	£311.54	BACS
05/08/2021		HMRC	NICS	£1,585.54	£0.00	£1,585.54	BACS
02/08/2021	2021/007	Church Institute	Hire of Hall for Council Meet.	£30.00	£0.00	£30.00	BACS
13/08/2021		Mangles P & D	Final Payment - P & D at OSH	£4,850.00	£0.00	£4,850.00	BACS
16/08/2021		Mr Ronald Coker	Relinquished Ashes Plot	£43.75	£0.00	£43.75	BACS
20/08/2021		Mr G Cock	Reim. - CCTV, MEWP Licence	£237.20	£0.24	£237.44	BACS
14/06/2021	1170451551	Trade UK	Compost for Planters	£58.00	£11.60	£69.60	Direct Debit
17/06/2021	1171507518	Trade UK	Notice Board Refurb.	£18.34	£3.66	£22.00	Direct Debit
17/06/2021	1171507526	Trade UK	Trailer Hitchlock	£41.26	£8.24	£49.50	Direct Debit
19/07/2021	H1A16DF413	E.ON	Electric OSH	£94.72	£4.74	£99.46	Direct Debit
27/07/2021	H1A1E395BC	E.ON	Electric Cemetery Yard	£10.47	£0.52	£10.99	Direct Debit
28/07/2021	H1A1FEAB00	E.ON	Electric Pillar 8 Market Hill	£14.68	£0.73	£15.41	Direct Debit
28/07/2021	H1A1FDE327	E.ON	Electric Pillar 9 Market Hill	£3.37	£0.17	£3.54	Direct Debit
06/08/2021	H1A27AED7F	E.ON	Electric New Yard	£57.46	£2.87	£60.33	Direct Debit
20/07/2021	962731554	British Gas	Gas OSH	£23.45	£1.17	£24.62	Direct Debit
21/07/2021	M044 AB	BT	Phone OSH	£39.50	£7.90	£47.40	Direct Debit
22/07/2021	M020 X2	BT	Phone OSH	£19.74	£3.95	£23.69	Direct Debit
05/08/2021	Q014 59	BT	Phone OSH	£162.77	£32.55	£195.32	Direct Debit
05/08/2021	97343636	Quadient UK Ltd	Postage	£0.57	£0.00	£0.57	Direct Debit
04/08/2021	115981	Cranberry Comms.	Microsoft 365 Subscription	£70.96	£14.19	£85.15	Direct Debit
07/08/2021		Siemens	Photocopier - Quarterly Rental	£512.00	£102.40	£614.40	Direct Debit
16/08/2021		Creative Pension Trust	Pensions - June	£459.52	£0.00	£459.52	Direct Debit

Accounts for Payment July/August 2021

16/08/2021		Creative Pension Trust	Pensions - July	£424.38	£0.00	£424.38	Direct Debit
18/08/2021	1105079	Everflow	Water OSH	£16.83	£0.00	£16.83	Direct Debit
28/08/2021	1143729	West Suffolk Council	Trade Waste	£69.60	£0.00	£69.60	Direct Debit
14/06/2021	3754 AGQ475	Travis Perkins Ltd	Brandon Festival Entry	£71.70	£14.34	£86.04	BACS
06/07/2021	3754 AGS197	Travis Perkins Ltd	Water Softener - OSH	£27.08	£5.42	£32.50	BACS
29/07/2021	3754 AGT921	Travis Perkins Ltd	Door Furniture - OSH	£17.99	£3.60	£21.59	BACS
17/06/2021	104391	Thetford Garden Centre	Plant Food & Compost	£29.94	£5.99	£35.93	BACS
28/07/2021	104409	Thetford Garden Centre	Weedkiller	£33.32	£6.66	£39.98	BACS
02/08/2021	488872	Ben Burgess	Gator Service	£456.40	£91.28	£547.68	BACS
04/08/2021	K30934	Ernest Doe & Sons Ltd	Repair to Mower	£332.26	£66.45	£398.71	BACS
06/08/2021	K31112	Ernest Doe & Sons Ltd	Engine Oil	£25.00	£5.00	£30.00	BACS
10/08/2021	K31309	Ernest Doe & Sons Ltd	Repair to Strimmer	£128.27	£25.65	£153.92	BACS
09/08/2021	INV-0986	Buyer Direct Ltd	Four Gazebos	£1,790.00	£358.00	£2,148.00	BACS
09/08/2021	1085335489	Stannah Lift Services Ltd	Repair to Lift	£357.26	£71.45	£428.71	BACS
13/08/2021	SINV-2021-1	Wittam IT	Website Consultation	£30.00	£0.00	£30.00	BACS
11/08/2021		Mrs A Barnes	Reimbursement - Storage Box	£33.29	£0.00	£33.29	BACS
21/08/2021	107687	Bearing Supplies Ltd	Bearings for Mower	£32.23	£6.45	£38.68	BACS
23/08/2021	107626	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
27/08/2021	2021050237	Quadient UK Ltd	Hire of Franking Machine	£444.42	£88.88	£533.30	BACS
31/08/2021	20210000821	Finevale Service Station	Fuel	£124.44	£24.90	£149.34	BACS
05/09/2021		HMRC	NICS	£1,684.39	£0.00	£1,684.39	BACS

23/07/2021

Brandon Town Council 2021/22

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Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>101 Administration</u>							
1176 Precept	286,001	292,403	286,137	(6,266)			
1177 Misc Income	10,164	0	0	0			
1180 Room Hire	390	90	480	390			
1190 Interest on Investments	163	0	0	0			
Administration :- Income	296,718	292,493	286,617	(5,876)			0
1101 Insurances	6,416	6,467	6,736	269		269	
1110 Audit Fees (External)	1,560	(1,360)	1,500	2,860		2,860	
1111 Audit Fees (Internal)	860	(240)	1,000	1,240		1,240	
1120 Legal Fees	3,700	2,691	3,200	509		509	
1125 Website Upkeep	362	0	300	300		300	
1130 Office Equipment/Furniture	124	0	400	400		400	
1131 Computer Equipment	75	274	2,500	2,226		2,226	
1132 Stationery	265	68	500	432		432	
1133 Payroll	386	0	500	500		500	
1138 Misc Expenses	540	135	600	465		465	
1140 Staff Training	1,167	55	1,500	1,445		1,445	
1141 Councillor Training	75	600	500	(100)		(100)	
1142 Chairman's Allowance	0	0	200	200		200	
1143 SW/HW Support	2,959	479	2,000	1,521		1,521	
1144 SALC/NALC	0	1,236	1,300	64		64	
1145 Subscriptions	1,518	116	500	384		384	
1146 Information/Books/Software etc	380	383	100	(283)		(283)	
1148 Lift servicing	652	0	1,000	1,000		1,000	
1150 Advertising	374	0	300	300		300	
1156 Postage	637	100	1,000	900		900	
1160 Mileage	25	139	150	11		11	
1165 Photocopier Rental	1,913	472	1,500	1,028		1,028	
1166 Photocopier Charges	483	177	600	423		423	
1167 Election Costs	0	0	4,000	4,000		4,000	
1170 Telephone, Fax, Internet	1,273	283	1,000	717		717	
2131 New Equipment	0	0	2,000	2,000		2,000	
4113 Bank Charges	99	37	250	213		213	
Administration :- Indirect Expenditure	25,844	12,113	35,136	23,023	0	23,023	0
Net Income over Expenditure	270,873	280,380	251,481	(28,899)			
<u>102 Staff</u>							
1201 Staff Salaries (Gross)	70,227	20,389	105,849	85,460		85,460	
1202 LGA Superannuation	3,932	630	3,176	2,546		2,546	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
1203 NI Contributions	14,317	3,071	14,819	11,748		11,748	
Staff :- Indirect Expenditure	88,476	24,090	123,844	99,754	0	99,754	0
Net Expenditure	(88,476)	(24,090)	(123,844)	(99,754)			
103 PWLB							
1301 Public Works Loan board	13,559	0	13,600	13,600		13,600	
PWLB :- Indirect Expenditure	13,559	0	13,600	13,600	0	13,600	0
Net Expenditure	(13,559)	0	(13,600)	(13,600)			
104 Grants							
1401 Grants	29,028	0	29,028	29,028		29,028	
1402 S137	9,700	0	10,000	10,000		10,000	
Grants :- Indirect Expenditure	38,728	0	39,028	39,028	0	39,028	0
Net Expenditure	(38,728)	0	(39,028)	(39,028)			
201 Cemetery/Town							
2177 Burial Fees	10,526	2,250	10,000	7,750			
2178 Ashes Interment Fees	4,256	784	4,000	3,216			
2179 Memorial Fees	2,753	0	2,000	2,000			
Cemetery/Town :- Income	17,535	3,034	16,000	12,966			0
2101 Cemetery/Town Costs	4,441	1,115	4,000	2,885		2,885	
2107 Cemetery Works	739	675	25,000	24,325		24,325	
2110 Water Charges (Cemetery/OSH)	357	32	500	468		468	
2111 Electricity	1,459	468	750	282		282	
2116 Garage Rental	500	0	500	500		500	
2131 New Equipment	(168)	9,400	1,000	(8,400)		(8,400)	
2132 Trade Waste	1,402	450	2,000	1,550		1,550	
2133 Bus Shelter Cleaning	200	50	200	150		150	
2140 Town Keepers Mobile Calls	0	30	0	(30)		(30)	
Cemetery/Town :- Indirect Expenditure	8,930	12,221	33,950	21,729	0	21,729	0
Net Income over Expenditure	8,605	(9,187)	(17,950)	(8,763)			
301 Old School House							
3110 Gas Supply	790	165	800	635		635	
3111 Gas Force Contract	0	0	100	100		100	
3113 PAT Testing	68	0	100	100		100	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
3114 Electricity (Old School House)	984	280	1,000	720		720	
3117 Water charges OSH	132	68	250	182		182	
3120 Window Cleaning	198	33	250	217		217	
3125 Fire Extinguisher Servicing	184	0	200	200		200	
3178 Old School House Maintenance	1,773	1,383	1,000	(383)		(383)	
Old School House :- Indirect Expenditure	4,129	1,929	3,700	1,771	0	1,771	0
Net Expenditure	(4,129)	(1,929)	(3,700)	(1,771)			
401 General							
2121 Machinery Servicing	20	80	500	420		420	
2122 Fuel & Oil	970	263	1,500	1,237		1,237	
2130 Truck Replacement	0	0	2,500	2,500		2,500	
2139 Protective Clothing	1,162	0	1,000	1,000		1,000	
2140 Town Keepers Mobile Calls	0	0	360	360		360	
4101 Horticultural	175	138	200	62		62	
4102 Christmas Lighting	2,241	0	6,000	6,000		6,000	
4104 Truck Maintenance & Tax	50	87	500	413		413	
4105 Town Clock Repairs	0	0	500	500		500	
4110 Civic Expenditure	7	60	0	(60)		(60)	
4112 Events	3,036	0	4,000	4,000		4,000	
General :- Indirect Expenditure	7,660	628	17,060	16,432	0	16,432	0
Net Expenditure	(7,660)	(628)	(17,060)	(16,432)			
402 Recreation							
4201 The Lode - Lifebelts	0	0	200	200		200	
4202 The Orchard, Coulson Lane	0	0	500	500		500	
4204 Thetford Rd Play Area	0	0	1,000	1,000		1,000	
4205 Playing Fields	0	0	2,000	2,000		2,000	
4206 Horticultural Work	174	124	1,200	1,076		1,076	
4208 Cemetery - Trees	0	0	6,000	6,000		6,000	
Recreation :- Indirect Expenditure	174	124	10,900	10,776	0	10,776	0
Net Expenditure	(174)	(124)	(10,900)	(10,776)			
403 Street Lights							
4302 Street Lighting Energy	15,392	0	18,000	18,000		18,000	
4303 Street Lights Repairs	9,645	(0)	8,000	8,000		8,000	
Street Lights :- Indirect Expenditure	25,037	(0)	26,000	26,000	0	26,000	0
Net Expenditure	(25,037)	0	(26,000)	(26,000)			

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	314,253	295,527	302,617	7,090			
Expenditure	212,538	51,105	303,218	252,113	0	252,113	
Net Income over Expenditure	<u>101,715</u>	<u>244,422</u>	<u>(601)</u>	<u>(245,023)</u>			
Movement to/(from) Gen Reserve	<u>101,715</u>	<u>244,422</u>					

Brandon Town Council
 Planning Committee Meeting
 Monday 6th September 2021

BRANDON TOWN COUNCIL

Minutes of the Planning Committee Meeting held on
 Monday 6th September 2021 in the Council Chamber, Old School House,
 Market Hill, Brandon at 7.00pm

Present: Cllr B Brabbs (Chair), Cllr S Annear, Cllr L Atkins, Cllr J Lloyd-Blackwell,
 Cllr V Lukaniuk, Cllr D Moore, Cllr S Skinner, Cllr N Vant, Cllr P Wittam,
 Mr G Cock – Town Clerk

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATIONS OF INTEREST

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES of Planning Committee Meeting of
 2nd August 2021.

Proposer: Cllr V Lukaniuk

Seconder: Cllr N Vant

Resolution Record No: **BTCP/64/06/Sep/21**

CARRIED: By majority vote 7 for, 2 unable to vote due to non-attendance at previous meeting.

THE PLANNING COMMITTEE RESOLVES THAT THE MINUTES OF THE
 PLANNING COMMITTEE MEETING OF MONDAY 2ND AUGUST 2021 BE
 APPROVED.

4. PUBLIC PARTICIPATION

3 members of the public.

5. PLANNING MATTERS

5.1 LIST OF APPLICATIONS FROM: 2/8/21 TO: 6/9/21

DC/21/1414/FUL

Planning Application – Small Fen Lane, Brandon

Cllr Lukaniuk opened the discussion regarding the application. He expressed surprise that it needed planning permission, as this formed part of the Nine Stiles Walk.

Cllr Brabbs questioned the boundary markings on the attached plan which dissected the public bridal way to the river. Cllr Lukaniuk stated he supported the project as he felt this was a much-needed resource for Brandon.

Signed.....

Cllr Vant added that the state of the bridal way was particularly rough but something that could be addressed with a grading machine.

Cllr Wittam added that he would support this project with his locality budget.

Cllr Annear said she had looked carefully at the application and had noted that car parks had to be established.

Cllr Wittam suggested that cars were not likely to be parked on site but would be more likely be parked on the approach lane.

Cllr Annear queried that no buildings were to be erected. Supporters of the project in the public gallery outlined eloquently the aims and ambitions of the project, and that they had the full permission and support of the landowner.

A general discussion between Councillors ensued regarding the exact route of the bridal way to the river.

Cllr Lukaniuk queried if there were any other schools in Suffolk of this type.

Councillors were informed by the resident in the gallery that there were a number spread around Suffolk and Norfolk.

Another resident in the gallery queried the species of trees which had been stated in the application as he was not aware that they existed.

The supporters of the application confirmed that those trees, mainly sweet chestnuts are definitely there. They also confirmed that they had taken into account many risk assessments.

Cllr Atkins queried when the school would operate. The supporters of the application said the times were to be confirmed.

The application was then put to members of planning for a vote.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTCP/65/06/Sep/21**

CARRIED: Unanimous - **SUPPORT**

Cllr Skinner left the meeting at 7.28pm.

DC/21/1599/HH

Planning Application – 42 Bracken Rise, Brandon

Cllr Lukaniuk outlined the application to the meeting. Cllr Vant commented that the application was one of the best he had seen in both content and the actual works.

The meeting immediately went to a vote as there was no further comments to be added.

Proposer: Cllr P Wittam

Seconder: Cllr N Vant

Resolution Record No: **BTCP/66/06/Sep/21**

CARRIED: Unanimous - **SUPPORT**

Signed.....

5.2 ANY APPLICATION RECEIVED AFTER THE AGENDA WAS PRODUCED

DC/21/1660/FUL

Planning Application – 21 Highbury Road, Brandon

A general discussion on the application to which no Councillors had any comments or objections. It therefore proceeded immediately to a vote.

Proposer: Cllr P Wittam

Seconder: Cllr N Vant

Resolution Record No: **BTCP/67/06/Sep/21**

CARRIED: Unanimous - **SUPPORT**

6. CORRESPONDENCE

None.

7. ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN

Cllr Wittam commented on the perceived delay on the bingo site application. A general discussion ensued regarding the application. The Chair stated that this item will be fully discussed at the next full Council meeting on 13th September 2021.

The meeting closed at 7.38pm

Signed.....