



## **Minutes of the Meeting held on Wednesday, 25 March 2015 7.30 Bleasby Village Hall**

### **Present:**

Cllr E France  
Cllr C Foster  
Cllr A Goodwin  
Cllr R Horsley  
Cllr L Ogilvie  
Cllr J Sterland

Cllr R Blaney  
3 members of public

### **1. Apologies for Absence**

Cllr R Jackson sent his apologies

### **2. Election of Chairman, following resignation of previous Chairman**

Cllr E France unanimously elected Chairman

### **3. Election of Vice Chairman, if required**

Cllr L Ogilvie unanimously elected Vice Chairman

### **4. Minutes of the meeting held on 9 March 2015**

These were accepted as a true record, and signed

### **5. Matters Arising from those Minutes**

Any matters arising from those minutes are to be left for the next meeting

### **6. Matters for consideration following resignation of Chairman and Clerk**

Cllr France went through the issues which are being dealt with. Some matters are still outstanding, but priority is being given to year end issues.

### **7. Finance**

#### **6.1 Payment of Toot Hill invoice for Bleasby News**

Cheque for £197.35 was signed



Cllr Ogilvie asked for approval for the cost of printing the Annual Parish Meeting Agendas and Minutes, plus provisional accounts, to be paid when the invoice is received, so that they will be included in the current year's accounts. All members approved this proposal.

It was noted that the cheque for £15.43 for Eon which had been signed at the previous meeting, had subsequently been cancelled as it was realised that the Parish Council was in fact in credit, so no payment was due.

## **8. Planning**

### **8.1 Application No 15/00335/FUL, Little Glebe Farm, Gibsmere Householder application for proposed two storey front extension to existing house**

Members supported this application.

## **9. Recruitment process for new Clerk, following resignation of Ms J Stone**

Ms Stone has confirmed that she will leave the Council on 31 March 2015, and a P45 will be prepared for her. There are no outstanding payments.

Cllr Ogilvie took members through the recruitment process. It was agreed that adverts would be placed in Bleasby and surrounding villages, and also on the NALC website. Closing date to be 30 April 2015. Agreed the following

- Hours offered would be initially set at 6 per week average
- Cllr France to be named person to send out application packs
- Cllr Ogilvie will circulate information used last time for members to comment on
- Cllr Ogilvie will obtain current NALC/SLCC payment scales
- Intention is to leave interviews to the new councillors

It was agreed to send some flowers and a suitable letter of thanks to Julie Stone for her service to the parish council and the community during her time as Clerk to the Council.

## **10. Election Process**

Notices of the election have been received and will be posted in several places in the village. Cllr Blaney suggested that the weblink to NSDC to download nomination forms and guidance notes be included. The last date for nominations is 9 April 2015 at 4.00pm.



### **11. Internal Review**

This has now been updated, and was signed by Cllrs Goodwin and Foster.

### **12. Audit Process**

The timetable for external audit has now been issued. Cllrs France and Ogilvie will deal with this, and it is hoped that the Annual Return can be signed before new councillors take office.

### **13. Reply for Internal Drainage Board, re Church Dyke access from Glebe Field Orchard**

Cllr France has contacted all members of the Glebe Field Advisory committee who were in agreement with the work proposed by the Internal Drainage Board on Church Dyke. This will involve moving one tree, and altering part of the fence to permit access. Members approved this work.

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Cllr E France  
Chairman  
Signed as a correct record

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Date