

# EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of the Council was held on:

Wednesday 29<sup>th</sup> November 2017 at 8:00pm in the Village Hall, Exbourne

**Councillors Present:** Steve Blakeman (Chair), Adam Hedley (Vice Chair), Kirk England, Brian Cobb and Borough Councillor Lois Samuel

**Parish Clerk:** Zena Tett

**Also in attendance:** 1 member of the public

## Business Transacted

85. **Welcome:** Cllr Blakeman welcomed everyone to the meeting.

86. **Apologies for Absence:** Councillors Rose Williams and Ulrik Lawson

87. **Minutes of the Last Meeting:** the minutes of the meeting held on 25<sup>th</sup> October 2017 were agreed and signed as a true record, proposed by Cllr Hedley, seconded by Cllr England, all in favour.

88. **Declarations of Interest:** None

89. **Public Speaking Time:** None

90. **Borough Councillor Report**

B.Cllr Samuel reported that "One Council" didn't go ahead and a Financial Stability group has been formed as there are still concerns over the budget gap of £166k. She will be attending a meeting with a member of the Enforcement Team next week as concerns have been raised by several Parish Councils about applications not being enforced.

91. **Matters Arising**

91.1 Neighbourhood Plan

Cllr Hedley reported the Group's consultant is currently working on the policy intents of the Neighbourhood Plan which hopefully, the Group will be able to develop and use as a basis for drafting the Neighbourhood Plan in due course.

91.2 TAP Fund

The Clerk confirmed the first instalment of £900 had been received and a request for the remaining £600 was sent on 10<sup>th</sup> November 2017.

91.3 Maintenance of Parish Assets

Cllr Blakeman reported he had received costings for a galvanised steel base amounting to £161 + VAT. An alternative option would be two circular tubes at £151 + VAT. Cllr England may have a beam available, to be discussed at the next meeting. **Action Clerk & Cllr Blakeman**

91.4 Parish Councillor Vacancy

Mr John Guy has applied for the vacancy of Parish Councillor. Cllr Cobb proposed that John Guy is appointed as the new Parish Councillor, this was seconded by Cllr Hedley, all in favour. The Clerk was asked to forward a Register of Interests form and information on courses to Cllr Guy. **Action Clerk**

91.5 Queens Commemoration

In the absence of Cllr Williams this item was deferred to the next meeting.

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91.6 DAAT

In the absence of Cllr Williams this item was deferred to the next meeting.

92. **New Items**

92.1 Broadband

The Clerk has been liaising with a representative from the Superfast Broadband Project and they have confirmed Airband will be the provider for this area and the mast is due to be integrated into the Airband network during February/March. The mast will need resilience testing beforehand, however, it should be ready to go live shortly after this time. In the meantime, please visit the following website for further updates  
<http://www.connectingdevonandsomerset.co.uk/>

92.2 Meeting Dates

The Village Hall Committee have asked the Parish Council if they would be willing to change their meeting dates to accommodate other users. In principle, Parish Councillors had no objection, however, it was decided to wait until an official request had been received from the Village Hall Committee.

93. **Planning**

93.1 3495/17/FUL: Redwood, Jacobstowe for proposed annexe to existing dwelling  
Comments: None

Decision: Neutral – proposed by Cllr England, seconded by Cllr Guy, 3 in favour, 1 against. **Action Clerk**

93.2 1987/17/FUL: Hayfield House, Hayfield Road, Exbourne for erection of a 2 storey 3 bedroomed house, a separate single garage and parking for 2 vehicles: to note the planning meeting had been postponed.

93.3 3612/17/HHO & 3613/17/LBC: Broomford Manor, Jacobstowe for erection of timber and double-glazed garden room

Comments: The Parish Council supports the extension on the basis that the structure does not impact the original building and encompasses the philosophy of reversibility so it could be removed in the future without harm to the original building. Whilst the design is traditional, the detailing seems to be well informed.

Decision: Support – proposed by Cllr Cobb, seconded by Cllr England, all in favour.  
**Action Clerk**

93.4 3837/17/FUL: Land at SS603028, off Hayfield Lane, Exbourne for erection of a three-bay timber frame agricultural barn

Comments: The Parish Council feels that the building may be larger than what is necessary for a holding of 6 acres, however, if the authority is satisfied there is a genuine agricultural need, the Parish Council does not object.

Decision: Neutral – proposed by Cllr England, seconded by Cllr Blakeman, 3 in favour, 2 objections. **Action Clerk**

93.5 3759/17/FUL: Shilstone Farm, Exbourne EX20 3QS for change of use from existing bungalow as temporary agricultural dwelling house

Comments: The Parish Council is aware that the previous application for an additional dwelling was refused because at that time there was not a genuine need for an additional agricultural dwelling. However, the Parish Council would not object if there is a proven agricultural need for two dwellings on this agricultural holding.

Decision: Neutral – proposed by Cllr Blakeman, seconded by Cllr Cobb, 4 in favour, 1 against. **Action Clerk**

94. **Clerks Report**

94.1 Correspondence

The following correspondence was noted/reviewed/discussed:

94.1.1 Highways: Parish & Town Council Conference Agenda

94.1.2 DCC: Devon Flood Risk Management Strategy – October Newsletter

94.1.3 Chief Fire Officer: DSFRS Draft Integrated Risk Management Plan Consultation

94.1.4 WDBC: News Release regarding One Council

SIB

- 94.1.5 CPRE: Leaflet
- 94.1.6 WDBC: Joint Local Plan Update
- 94.1.7 WDBC: Notification of Register of Electors 2018
- 94.1.8 WDBC: Super Link Meeting – Monday 11<sup>th</sup> December 2017 – Cllr Blakeman may attend
- 94.1.9 WDBC: Local Planning Validation List Consultation
- 94.1.10 WDBC: Notification of Cancellation of Planning meeting for Hayfield House
- 94.1.11 Okehampton District Community Transport Group: Newsletter
- 94.1.12 Notification of external auditor appointments for the 2017/18 financial year
- 94.1.13 Northern Link Agenda
- 94.1.14 Citizens Advice Bureau: request for donation – Cllr Blakeman proposed £100 donation, seconded by Cllr Cobb, all in favour.
- 94.1.15 Highways: Temporary Prohibition of Through Traffic & Parking

**95. Councillors Reports and Items for Future Agenda**

- 95.1 Cllr England  
Requested the Clerk to add Street Lights put on the January Agenda.

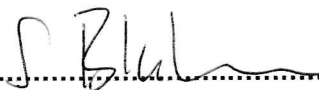
**96. Finance**

- 96.1 Payments for Approval  
The following costs were approved by the Parish Council.
- |        |                        |         |
|--------|------------------------|---------|
| 96.1.1 | Clerks Holiday Pay     | £261.82 |
| 96.1.2 | Clerks Expenses        | £28.00  |
| 96.1.3 | The Burrow: NP Meeting | £15.00  |
- Proposed by Cllr Cobb, seconded by Cllr England, all in favour. **Action Clerk**
- 96.2 Review the Bank Balance  
The balance as of 15<sup>th</sup> November 2017 statement was £12,464.46. Outstanding payments, including the cheques above, amount to £379.82, giving the Parish an actual balance of £12,084.64 when these transactions have gone through.

**97. Date of Next Meeting**

The next meeting of the Council was confirmed as Wednesday 31<sup>st</sup> January 2018 to be held in the Village Hall, Exbourne.

**With no further business, the meeting closed at pm**

**SIGNED AS A TRUE RECORD:** .....  ..... (Chair)

**NAME:** ..... S. BLAKEMAN ..... **DATE:** ..... 31/1/2018 .....