

**Draft MINUTES OF EYTHORNE PARISH COUNCIL MEETING**  
**HELD WEDNESDAY 8 May 2019, 6.45PM**  
Eythorne Resource Centre, Barfreestone Road, Eythorne

**1. PRESENT**

Cllr Ledger (Chair), Cllr Butcher, Cllr Millard, Cllr Morgan-Lovett and Cllr Whitehead, Community Warden Julliette West and 8 members of the public. Elliott Allen from DDC (for item 5). KCC Cllr Lymer (after item 5). Also in attendance S Collins clerk.

**Apologies**

None

**2. DECLARATIONS OF INTEREST**

None

**3. APPROVAL AND SIGNING OF MINUTES 10 APRIL 2019 MEETING**

The minutes were agreed as a true record, proposed by Cllr Morgan-Lovett, seconded by Cllr Millard and were signed by the Chair.

**4. CO-OPTION OF COUNCILLOR**

It was proposed to co-opt Pat Wiles by Cllr Butcher, seconded by Cllr Whitehead and carried. Pat Wiles signed the acceptance of office and Disclosable Pecuniary Interests form and handed in the nomination for co-option form.

**6. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

Julliette gave the following report:

Issues she has dealt with include burglary, thefts, theft's from vehicles, fuel theft, criminal damage, noise nuisance and nuisance dogs off leads. Also parking on pavements, verges and junctions, as well as overgrown foliage on pathways.

Julliette advised that extra vigilance might be wise in making sure vehicles are locked up and secured properly with no valuables in sight, due to an increase in the amount of thefts from vehicles recently across the district. Also not to leave tools in vans overnight as these seem to be targeted for theft lately.

Cllr Wiles asked where the thefts are and Julliette said they are all over her area.

Cllr Butcher asked if there was any update on the humming noise from Tilmanstone Salads. S Collins had an update; the works to encase the fan to reduce the hum was completed at the end of April however it has not stopped the noise. The Engineering Manager is working quickly for another solution which they will inform the PC about as soon as they have details and timings. They are aware that the noise at night is unacceptable.

Julliette offered to speak with anyone who had complained about the issue.

Cllr Millard asked what is happening about the burnt and broken bench and the damage to the windows at the Community Centre. Julliette said it is up to the police to make a decision but a restorative justice route would be the most suitable option.

**5. DDC COMMUNITY CARETAKER PROJECT**

Elliott Allen, Assistant Community Development Officer from DDC explained the Community Caretaker project and about the Community Store for equipment, like shovels and litter pickers. Community Caretakers sign up with an on line form and then they can borrow equipment to do jobs within the local area. DDC can provide a shed 3m by 3m and the equipment but just need a site to put the shed. Answers to questions informed the meeting that there are 8-10 Community Caretakers in the District but not many Stores, as the project is in its infancy. Only people signed up to the scheme can get access to the Store and the Parish Council can also borrow equipment. The shed will have either a combination lock, a key safe or one person is the key holder.

Cllr Morgan-Lovett said the wooden shed did not sound very secure but as the Parish Council is in the process of obtaining planning permission for a container for the gardener/handyman equipment. The Community Caretaker equipment would be safer in the container. Elliott said he could support a planning application saying the container will also be used for a DDC scheme. It was decided to put a shed on the site for the container on a trial period. Once the container application is granted then the PC can replace the shed and keep it for use within the community or sell it. S Collins to liaise with the Village Hall Management Committee.

Elliott Allen left the meeting and KCC Cllr Geoff Lymer joined the meeting at 6.55pm

KCC Cllr Lymer reported the following:

Cllr Lymer gave the following report:

- i. He has put in highways requests for resurfacing roads rather than pot hole filling and refreshing white lines at junctions in Shepherdswell, Elvington, Eythorne and Whitfield.
- ii. A funding bid from an EU fund was successful. This money will help sufferers and their carers of dementia, Alzheimer and type 2 diabetes as well as research into these diseases. A discussion about these diseases followed.

Julliette West left the meeting at 7.05pm

## **7. PUBLIC CONTRIBUTIONS AND QUESTIONS**

None.

## **8. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

The invoices as detailed below were agreed for payment, proposed Cllr Morgan-Lovett, seconded Cllr Butcher and carried.

Finance Report		
Payee	Cheque number	Amount
Anthony Kilbee	300694	£30.00
S Thomson	300695	£615.47
S Collins	300696	£1,303.26
KCC Kent Pension Fund	300697	£291.07
B Young Grounds Maintenance	300698	£72.00

## **9. ANNUAL RETURN 2018-2019**

i. The annual review of the Financial Regulations and Risk Assessment was taken with amendments as follows: Cllr Rogers and Cllr Boiston to cease being signatories with Cllr Butcher taking their place. Cllr Hansell to be replaced by Cllr Morgan-Lovett to oversee the monthly and quarterly finance checks. Proposed Cllr Morgan-Lovett, seconded Cllr Whitehead and unanimously carried

ii. The Statement of Internal Control for 2018-2019 was proposed Cllr Whitehead, seconded Cllr Morgan-Lovett and unanimously carried

iii. The Annual Governance Statement (Section one) for 2018-2019 was approved. Proposed Cllr Millard, seconded Cllr Butcher and unanimously carried

iv. The Accounting Statements for 2018-2019 (Section two) which the RFO has already signed was approved. Proposed Cllr Wiles, seconded Cllr Butcher and unanimously carried

## **10. PLANNING**

*Applications:*

i. DOV/19/00224 – Erection of 2 storey and single storey rear extensions and insertion of first floor window to side elevation –35C Sandwich Road, Eythorne CT15 4DE – Cllr Whitehead proposed to support this application, seconded Cllr Morgan-Lovett and carried

ii. DOV/19/00038 – Erection of 5 dwellings, construction of access and landscaping (amended plans) – land North of Sunnybank, Adelaide Road, Eythorne – after a discussion of the amendments it was agreed that the original comments from the Parish Council still stand and there is an added concern that vehicles will park further down Adelaide Road in front of the new development, proposed Cllr Whitehead, seconded Cllr Butcher and carried

iii. DOV/19/00514 – Erection of a single storey industrial shed (retrospective) – Envirograf House, Pie Factory Road, Barfrestone CT15 7JG – no objection

## **11. MATTERS ARISING FROM PREVIOUS MINUTES 10 APRIL 2019 NOT ELSEWHERE ON THE AGENDA**

S Collins gave the following updates:

- i. There has been liaison with Tilmanstone Salads and residents making complaints regarding the humming noise
- ii. The Speed Indicator Device has been ordered, there is a 10-12 week lead time
- iii. The Highways Improvement has been started but needs work to prioritise the projects
- iv. The arson and criminal damage on the picnic bench has been reported to the police
- v. 5 aside markings on Eythorne playing field have been completed
- vi. Stuart is happy to help with moving the SID with the Speed Watch group

Cllr Lymer commented that Eythorne Roundabout was indeed an issue and double yellow lines for the top 100yards of Chapel Hill would ensure that drivers can see down the hill before continuing. There was discussion around this issue.

Cllr Millard asked why The Street was not considered as a site for the Speed Indicator. Cllr Butcher said as there is a permanent speed indicator at the bottom of the road, it was not looked at. Cllr Millard asked if it could be an agenda item to discuss further.

## **12. ENVIRONMENTAL ISSUES**

Cllr Wiles reported that last week was the first week that UK energy did not come from coal but was from other sources.

## **13. ALLOTMENTS**

The area has been levelled and work to mark out the plots need completing. Cllr Millard reported that he still has one quote despite meeting with other fencing suppliers, Cllr Lymer had a contact in Alkham. Cllr Whitehead proposed that to save time, once 2 quotes were obtained Cllr Millard emails the Councillors to make a decision which can be formally agreed at the next meeting. Seconded Cllr Morgan-Lovett and carried. Cllr Millard to call a meeting of the Allotment committee.

## **14. TRANSPORT AND CONTAINER FOR PARISH GARDENER/HANDYMAN**

The transport was agreed to look at for next year's budget. The container is more complicated as the containers already at the Community Centre need to have a condition removed before a new application can be submitted. Due to the involvement with the Community Caretaker project, with support from the Community Development department, it is believed the handyman container will be granted. S Collins to liaise with Village Hall Elvington to complete the work.

## **15. DAMAGED BENCH ON ELVINGTON RECREATION GROUND**

After a discussion it was decided to remove the rails that the bench was anchored to, as they are a trip hazard in the grass. S Collins to research indestructible picnic benches which could be sited under a CCTV camera.

## **16. WIGMORE LANE FOOTPATH PROJECT**

David White was invited to speak about a meeting between himself, Cllr Whitehead and KCC's Sarah Rogers and Daniel Wilmer. It was a positive meeting where the pathway was agreed in principle, with the traffic calming and pedestrian crossings needing more work. The next steps are to complete the topographic survey which needs agreement from the landowners, then design the fill slope and surfaces. There needs to be discussion and agreement regarding KCC's administration of the section 278 agreement, licence and performance bond. An approved KCC contractor has to be used and 2

suggestions have been made by KCC. The loss of trees can be offset with planting new ones which KCC have agreed to look into.

The Chair thanked David White and Cllr Whitehead for their continued work on the project.

#### **17. PLAY EQUIPMENT ON ELVINGTON RECREATION GROUND**

The budget for 2019-2020 has money earmarked for a piece of play equipment in Elvington. There is currently no roundabout in either play area, so S Collins asked for permission to get quotes for a roundabout.

Cllr Millard reported that birds have been perching above the swings and fouling them, the surface under the swings is lifting and the spring on the gate appears broken. S Collins to speak to Stuart regarding these issues.

#### **18. CORRESPONDENCE**

i. VE day 2020 letter – it was decided to bring this item to the next meeting so that money can be set aside in the budget to fund this event.

#### **19. ANY OTHER MATTERS**

Cllr Morgan-Lovett joined DDC's Cllr Ovenden and a representative from the housing association on the annual walk around of Elvington. Issues arising were blocked drains, hedgerows although well maintained are encroaching onto the footpaths, litter and fallen trees. The East Kent Housing representative took photographs. Cllr Morgan-Lovett expressed that if there is an issue in the village regarding missed bin collections, litter, drains etc. to take photographs and complain to DDC.

Meeting closed at 8.35pm