



# West Meon Parish Council

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## **MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 7th JUNE 2016 AT 7.30PM IN WEST MEON VILLAGE HALL.**

**THOSE PRESENT:** Cllr C Waller (Chair), Cllr R Morrish (Vice Chair), Cllrs C Adams, C Johnson and J Nicholson.

**IN ATTENDANCE:** Mrs D Heppell (Clerk to the Council).

**APOLOGIES:** Cllrs D Spencer-Healey, T Over and County Cllr R Huxstep.

**BY INVITATION:** City Councillor Ms A Thacker (until 7:55pm)

### Wmpc 1314 **DECLARATION OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda.

### Wmpc 1315 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Meeting on 3<sup>rd</sup> May 2016 were **approved**.

### Wmpc 1316 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public. Two members of the public P. Rudland and C Harriott enquired about the planning application at the Thomas Lord. The Chairman advised that the Parish Council had objected to the application on the grounds of lack of dedicated parking spaces on site which would displace parking onto the High Street.

### Wmpc 1317 **CITY COUNCILLOR REPORT**

City Councillor Amber Thacker introduced herself, advising there are two representatives for the Upper Meon Valley: herself and Laurence Ruffell. Cllr Thacker advised that she sits on SDNP Planning Committee and that the first round of small grants were available from 12<sup>th</sup> June 2016. Her contact email is [amberthacker@live.uk](mailto:amberthacker@live.uk)

The Chairman advised that the PACT meetings held over the past two years had been supported by WCC and had been backed by the Crime Commissioner, and invited Cllr Thacker to attend future meetings on this matter.

### Wmpc 1318 **ELECTION OF CHAIRMAN**

It was proposed by Cllr Johnson and seconded by Cllr Adams and unanimously **agreed** that Cllr Waller would be Chairman.

## Wmpc 1319 ELECTION OF VICE CHAIR

It was proposed by Cllr Nicholson and seconded by Cllr Adams and unanimously **agreed** that Cllr Johnson would be Vice Chair.

## Wmpc 1320 CO-OPTION OF COUNCILLORS

It was unanimously **agreed** that Phil Brannon, Tony Prowse and Graham Silk be co-opted onto the Parish Council and they signed the Declaration of Office and Code of Conduct forms.

## Wmpc 1321 TO RECEIVE WORKING GROUPS

### FINANCE AND ADMINISTRATION

The existing Standing Orders, financial regulations and working group structures were **agreed**.

#### Finance and Administration

**Finance** - Cllrs C Johnson, J Nicholson.

**Budget/future expenditure/grants** - Cllrs C Johnson, J Nicholson.

#### Planning

**Planning Applications** – Cllrs C Waller, P Brannon, C Johnson.

**Strategic Planning/ Village Design Statement** - Cllrs P Brannon, C Johnson, G Silk, T Prowse, D. Spencer-Healey Assisted by R Morrish.

#### Highways and Transport

**Highways and Transport** - Cllr T Prowse

**Winchester and Meon Valley bus services** - Cllr T Prowse

#### Community

**Community** - Cllrs C Waller and C Adams

**Local Authority housing stock** - Cllr C Waller

**Disabled and elderly** – Cllr Adams

#### Environment

**Recreation Ground** - Cllr C Waller

**Rights of Way/footpaths**- Cllrs G Silk, T Prowse, D. Spencer-Healey

**Meon Valley Trail** - Cllr D. Spencer-Healey

**River/Flooding** – Cllr G Silk

**Wild Trout Scheme** – Cllr G Silk

#### Communications

**Parish News** – Cllr J Nicholson

**Website** – Cllr C Adams

#### Appointment of Outside Bodies

**Village Hall Committee** - Cllr P Brannon

**Village Shop Committee** – Cllrs C Johnson and G Silk

**West Meon and Warnford Sports Club.** - Cllr C Waller

**Winchester and District Association of Parish Councils** – Cllr T Over

**Passenger Transport Forum** – Cllr T Prowse

#### Community Liaison Representatives

**Touchet Trust** – Malcolm Edwards

**Footpaths and Rights of Way**– Martin Cowell

Wmpc 1322. **LISTENING POST**

It was **agreed** that the next listening post should be held on Saturday 16<sup>th</sup> July 2016 and Cllrs C Johnson and P Brannon would attend and a poster would be made.

Wmpc 1323 **STATEMENT OF ACCOUNTS**

Members received the end of year accounts and the audit return for the financial year 2015/16 and it was **resolved** that the accounts be approved and the Chairman authorised the annual return.

Wmpc 1324 **CLERK'S REPORT**

The Clerk confirmed that the Parish Council defibrillator had been added to the insurance and advised that an increase in fees will not be made until the next renewal.

West Meon War Memorial, Churchyard of Church of St John the Evangelist, Church Lane, West Meon, Hampshire has been awarded Listed Building Status and this was confirmed on 7<sup>th</sup> June 2016.

**Parish News** invoices have been circulated to Cllrs regarding Parish News costs and it was **agreed** that the WMPC would continue to pay page costs for advertising in the Parish News.

The Clerk attended the Finance sub- committee meeting taken place 23<sup>rd</sup> May 2016 with Cllrs Johnson and Nicholson to consider budgets and invoicing. The Parish Council **agreed** that the Clerk would do all future invoicing.

A letter from Chris Town of the Village Hall Committee was circulated asking if West Meon Parish Council would consider making changes to the Village Hall constitution. The Parish Council **agreed** these changes and the Chairman signed the paperwork.

The Clerk advised of the HARA event on affordable housing to which a Parish Council representative is invited. The event in Winchester District will be held at the Half Moon & Spread Eagle pub, Micheldever, from 4pm on Thursday 14 July 2016. Cllrs were advised to confirm attendance by 20 June 2016.

Wmpc 1325 **FINANCE AND ADMINISTRATION**

A grant of £200.00 was agreed for the Little School for a Gazebo.

Wmpc 1326 **PLANNING AND LICENSING**

Cllr C Johnson declared a personal interest in the following licensing application and left the meeting room at 8:45pm.

It was **agreed** that no objections would be raised to the licence application for Meon Valley Cider, Mardell House, Lippen Lane, West Meon Petersfield, Hampshire GU32 1JP for a New Premises Licence for Unit 4, Brocklands Farm, Warnford Road, West Meon, Petersfield, Hampshire.

Cllr C Johnson returned to the meeting at 8:50pm.

It was agreed to circulate information from the Annual Parish Meeting regarding the Village Design Statement (VDS) to Parish Councillors and for Rosemary Morrish to lead the discussion. It was agreed that a flyer should be prepared for the listening post.

Wmpc 1327 **HIGHWAYS AND TRANSPORTATION**

Cllr Waller gave an update on the West Meon School fingerpost sign.

**Cllr Prowse agreed** to take over the organisation of the Lengthsman work for July 2016 and to liaise with Rosemary Morrish on this and current highway issues.

It was agreed that progress on the church path handrail be provided at the next meeting from Cllr Spencer- Healey.

Wmpc 1328 **COMMUNITY AND RECREATION**

Cllr Waller advised that the defibrillator was installed and that training was arranged for 16<sup>th</sup> June with Warnford Parish Council. The Parish Council agreed that a key should be fitted to the box to break in case of emergency at a cost approximately £149.00.

Wmpc 1329 **SCHEDULE OF PAYMENTS**

The Clerk provided a schedule of payments that was **agreed**.

Ch 300296 HALC Member Training	£960.00
Ch 300297 HCC Street lighting maintenance	£448.85
Ch 300298 WM PCC Church Mowing- Donation	£325.00
Ch 300299 Innovation – re-imburement	£90.00
Ch 300300 Clerk expenses May/June	£124.81
Ch 300351 D Heppell Salary/overtime April/May	
Ch 300252 Parish News -Donation	£100.00
Ch 300353 The Little School - Donation	£200.00

Wmpc 1330 **ITEMS TO BE CONSIDERED FOR NEXT MEETING**

VDS, Lengthsman, minutes of the Annual Parish meeting, budget and grants.

Wmpc 1330 **DATES OF NEXT MEETING**

Tuesday 5<sup>th</sup> July 2016 at 7:30 pm in the Village Hall.

Meeting finished at 9:14 pm

Chairman

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