

LEIGHTON & EATON CONSTANTINE PARISH COUNCIL July 5th 2016 MINUTES

Leighton & Eaton Constantine Parish Council Resolves That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for part of the meeting for the following items 5 of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts'

1. **Chairman Welcome:** The Chairman welcomed all to the meeting.
2. **Present:** Councillor S Jones-Chairman, Councillor E Parton, Councillor P Brewer, Councillor M Corrie, Councillor R Harper, Councillor G Godwin & **Apologies** were received and approved from Councillor J Hayter. Apologies were also received from Shropshire Councillor C Wild
3. **Declarations Pecuniary Interests:** There were none at this point
Public Session. As there were no members of the public present, item 16 on the Agenda was brought forward by the Chairman. *Locum clerk L Pardoe left the meeting at this point.*
4. After the interviewing process in June and following discussions at the meeting, it was resolved to ask Lorna Pardoe to become our permanent Clerk on the terms and conditions negotiated. Proposed by Susan Jones, seconded by Elaine Parton. All in favour. We look forward to working with Lorna in the future and thank her for her support as Locum Clerk over the last few months. L Pardoe was brought back into the meeting and continued to clerk the meeting after being welcomed as the new clerk.
5. **Reports** from Shropshire Cllr and others. There were no reports
6. **To Confirm & Accept minutes from 3rd May 2016:** It was agreed that these were a true & accurate record of the meeting. Proposed by Councillor S Jones; seconded by Councillor E Parton and agreed by all members present.
7. **Matters Arising from the Minutes not covered elsewhere on the agenda:** There were no matters arising.
8. **Assets Register:** It was agreed that this was now correct and adopted by the Council and signed by the Chairman.
9. **Councillor S Jones to report on meeting attended on 30th June at the Guildhall.** Councillor Jones reported that the meeting she had attended was confused. Shropshire Council are looking for a statement of Intent from Parishes to take on some services from September. There would be a meeting on 21st July for a working group to look at how Parish & Town Councils could best work together to deliver some services.
After discussion the Parish Council agreed not to take on any services at this point.
10. **PLANNING MATTERS**
(a) Clerk to report on previous applications
Reference: 16/00945/FUL- Garmston House, The Rudge, Leighton. Withdrawn
Reference: 16/01042/FUL - Old Stables, White House Farm Barns, LeightonSY5 6RN – Permission Granted 4th May 2016
Reference: 16/01846/LBC- Orchard Cottage, Garmston Lane, Upper Longwood –Permission Granted
(b) Council to consider new applications. There are no new applications.
11. **Highways Matters** – Councillor S Jones reported that the pothole on the Buildwas Road has been done. A new sign has been ordered
It was reported that the fingerpost at the bottom of Bennett's Lane on the B4340 is broken. Little Wenlock have applied for some lanes to be designated as Quiet Lane. There is concern over the resulting narrowing of lanes. The members were concerned that this borders our parish and we have not been notified. The clerk was asked to write to Telford & Wrekin Council to request notification of any planning that borders on the Leighton & Eaton Constantine Parish Council. Councillor Jones had drafted a letter to be sent to Shropshire Council over concerns with the cyclists who speed through the village and park at the crossroads during races and cause a problem for those using the junction.

Leighton & Eaton Constantine Parish Council
July 2016 Minutes
Lorna Pardoe
Clerk & RFO
lecparrishcouncil@gmail.com

Signed.....

Dated 6th September 2016.....

12. Financial Matters

- a) To approve invoices for payment. It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor E Parton; seconded by Councillor R Harper and agreed by all members present.

Chq no	payee	amount
617	web orchard	480.00
618	Berrington Parish Council	7.00
619	Hutchinson Groundcare	520.00
620	L Pardoe Locum clerk	335.15
621	R Turner	114.40
622	HMRC	28.60
	Total for month	1485.15

- b) To accept Bank reconciliation: It was agreed to accept the Bank reconciliation as presented by the clerk. Proposed by Councillor E Parton; seconded by Councillor R Harper and agreed by all members present.
- c) It was agreed to add Councillor J Hayter on to the Banking Mandate and also the new clerk. It was agreed to give the clerk internet access to deal with the accounts on line.
- d) It was agreed that Councillor P Brewer should attend training on the new website to allow him to add items directly.

13. CORRESPONDENCE; this was noted**14. PARISH MATTERS:** It was reported that there have been some break-ins and that parishioners need to be vigilant to protect their property.**15. Date & Time of the next meeting.** It was agreed that this would be on Tuesday 6th September at Eaton Constantine Village Hall starting at 7.30pm.**16. The Chairman thanked all for attending and closed the meeting at 8.45pm**