

MONKSILVER PARISH COUNCIL

Annual open meeting for the electorate of Monksilver

To be held on Monday 11th May 2026 at 7.00p.m.

At the EMN Community Hall, Monksilver.

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| 1.0 | Chairman's welcome and apologies for absence | Chairman |
| 2.0 | Approval and signing of the annual open minutes of the meeting held on 12 th May 2025. | Chairman |
| 3.0 | Declarations of interests | Chairman |
| 4.0 | Electorate questions | Chairman |
| 5.0 | The next parish election will be held on Thursday 6 th May 2027 if contested | Chairman |

The meeting closes to be immediately followed by

MONKSILVER PARISH COUNCIL

Annual parish meeting for the electorate of Monksilver

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| | Approval and signing of the annual parish minutes of the meeting held on 12 th May 2025. | Chairman |
| 1.0 | | |
| 2.0 | The Chairman and Vice-Chairman stand down | Chairman |
| 3.0 | Election of Chairman | Clerk |
| 3.1 | Signing of Acceptance of Office of Chairman | Chairman |
| 4.0 | Election of Vice-Chairman | Chairman |
| 4.1 | Signing of Acceptance of Office of Vice-Chairman | Vice-Chairman |
| 5.0 | Allocation of duties | Chairman |
| 6.0 | Overview of the 2025-2026 year | Chairman |
| 7.0 | Plans for 2026-2027 | Chairman |
| 8.0 | Annual Review of Policies which are all available on the website https://monksilver.org) | Catherine/Ian |
| 8.1 | Code of Conduct – no revision by National Association of Local Councils and Somerset Council. | |
| 8.2 | Standing Orders | |
| 8.3 | Communications policy revised November 2025 | |
| 8.4 | IT policy adopted November 2025 | |
| 8.5 | Data Management policy adopted November 2025 | |
| 8.6 | Privacy statement adopted November 2025 | |
| 8.7 | Safeguarding adopted August 2025 | |
| 8.8 | Monksilver Flood plan revised November 2025 | |
| 9.0 | Approval of the Finance and Expenditure for the year 2025-2026 | Chairman |
| 10.1 | Approval of the Annual Governance and Accountability Return (AGAR) for the year 2025-2026 | Chairman |
| 10.2 | Signing of the AGAR | Chairman/Clerk |
| 10.3 | The internal audit will be undertaken by Sarah Watling on 13 th May. Sarah is undertaking this pro-bono. | Clerk/auditor |

The meeting closes to be immediately followed by

MONKSILVER PARISH COUNCIL

Quarterly meeting

1.0	Approval and signing of the minutes of the quarterly meeting held on 23 rd February 2026.	Chairman
2.0	Somerset Councillors report	Som.Cllrs.
3.0	Election of Chairman	Clerk
4.0	Review of MPC data requirements	Catherine
5.0	Regrading Watchet Lane	Dan
6.0	Responsibility of Monksilver culvert maintenance	Paul
6.1	Environment Agency	Paul
7.0	2026-2027 finance update and invoices to be paid Somerset Association Local Councils Ltd – affiliation Fee £56.45 Zurich Municipal – insurance renewal £112.00 D. Sykes – Black Cat May website upload invoice anticipated.	Clerk
8.0	Highways:	
8.0	7.5 ton weight limit	Chairman
8.1	Speed control reserve	Chairman
9.0	LCN update	Ian
10.0	Parish noticeboard	Ian
11.0	Defibrillator battery	Chairman
12.0	Any other business	Chairman
13.0	Dates of future meetings 10 th August 2026 at 7.30p.m. 23 rd November 2026 at 7.30 p.m. 22 nd February 2027 at 7.30 p.m. Parish election Thursday 6 th May 2027 (if contested)	