

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Annual Meeting which took place on 21st May 2026 at 7.00pm in Felbridge Village Hall

Present: Cllr. Jeremy Clarke Cllr. Jane Groom
Cllr. Bridget Huntington
Cllr. Nigel Lea

Mrs. Patricia Slatter (in attendance)

1. **APOLOGIES FOR ABSENCE**
Apologies were received from Cllr. Horwood, Cllr. McBryde, Cllr. Hall
2. **ELECTION OF CHAIRMAN**
It was proposed by Cllr. Lea and seconded by Cllr. Groom that Cllr. Hall be re-elected as Chairman for the year 2026-2027. Approved by all.
3. **ELECTION OF VICE-CHAIRMAN**
It was proposed by Cllr. Huntington and seconded by Cllr. Clarke that Cllr. Alex Horwood be elected as Vice-Chairman for 2026-2027. Agreed by all.
4. **ELECTION OF PLANNING COMMITTEE CHAIRMAN**
All councillors approved the re-appointment of Cllr. Clarke as Chairman of Planning for the year 2026-2027
5. **APPOINTMENT OF STAFFING COMMITTEE**
It was agreed that Cllr. Huntington and Cllr. McBryde would make up the Staffing Committee along with the Chairman.
6. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**
There were no additions to the declarations already disclosed
7. **MINUTES OF ANNUAL MEETING HELD ON 1st May 2025**
The Minutes of the Meeting held on 1st May 2025 were approved and signed.
8. **APPOINTMENT OF REPRESENTATIVES**

Planning Applications	All Councillors
Footpath Sub-Committee	All Councillors
Tree Officer and Tree Warden	Cllr. Jeremy Clarke
Transport Officer	Cllr. Stephen Hall
Waste Disposal Forum	Cllr. Ian McBryde
Beef & Faggot Trust	Cllr. Bridget Huntington
Felbridge Sports & Recreation Association	Cllr. Jane Groom/Cllr. Nigel Lea
9. **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**
Reviewed and approved.

10. **REVIEW OF RISK ASSESSMENT AND ASSET REGISTER**

The Risk Assessment was reviewed and approved.

The Asset Register was reviewed, approved and signed by the Chairman and RFO

11. **REVIEW OF ALL POLICIES (available on the FPC website)**

All policies were reviewed and approved.

12. **BUSINESS FOR NEXT MEETING**

The meeting closed at 7.16pm

Patricia Slatter
Clerk & Responsible Finance Officer
Felbridge Parish Council