

KIRTON PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD AT FORTERRA CANTEEN, KIRTON ON MONDAY 14 SEPTEMBER 2026 at 6.45pm

PRESENT: Cllrs H Atherton, D Surgey, N Batty, R Batty, T Wildgust, L Slaney and C Bown

APOLOGIES: Cllr D Clark (Notts County Council)

MEMBERS OF THE PUBLIC: None

YEAR	ITEM	AGENDA ITEM	DISCUSSION/DECISION	ACTION POINTS
26/27	58	Apologies for absence	Cllr D Clark (Notts County Council).	
26/27	59	Declarations of interests and dispensation requests	None.	
26/27	60	Public participation	None.	
26/27	61	To receive reports from District and County Councillors	None.	
26/27	62	Minutes of the meeting held on 20 July 2026	Cllr Bown arrived at 6.48pm. The minutes from the meeting of 20 July 2026 were approved and signed .	
26/27	63	Finance: Bank reconciliations for July and August 2026 Councils banking provision To receive an update on the submission of the VAT claim Councils Reserves Budget considerations	It was resolved to approve payments and to verify and sign the bank reconciliation for July and August 2026. Progress of the bank account move from NatWest to Unity Trust Bank was confirmed . An update on the submission of the VAT claim was received . It was resolved to form a working party of Councillors Bown and Surgey to review Councils reserves and commence budget planning for the 2027/2028 financial year. Information will be brought back to the next Council meeting.	The VAT claim will be processed once final checks have taken place. Cllr Bown and Surgey will agree a suitable date to meet. The Clerk will provide

KIRTON PARISH COUNCIL



				information and support as is required.
26/27	64	2025/26 Annual Governance and Accountability Return	The completion of the 2025/26 Annual Governance and Accountability Return and publication of the required documents was noted .	
26/27	65	Internal Auditor provision	Following consideration of the suitability and independence of the Internal Auditor and quote, it was resolved to appoint Dixon Accountancy as the internal auditor for the next 3 financial years (2026/27, 2027/28 and 2028/29) subject to there being no change in circumstances affecting either party during this period.	Clerk to appoint the Internal Auditor.
26/27	66	Traffic speed complaint	An update of feedback from Bowring Transport was received following the Councils raising concerns about the speed of lorries travelling through Kirton.	
26/27	67	Events	CPR/Defib training facilitated by East Midlands Ambulance Service will be held on 3 October from 10.30am at The Fox, Kirton. Remembrance Sunday service will take place at the memorial on Main Road, Kirton on Sunday 8 November. Poppies will be displayed before 1 November and removed on 15 November. Quotes and availability will be investigated to host a part funded festive meal for seniors of the village at The Fox, Kirton.	Clerk to make arrangements with EMAS and The Fox and collate attendee information. Cllrs to facilitate the Remembrance Day Service and poppy display. The Clerk will make enquiries for a seniors festive meal and bring information to the next meeting.
26/27	68	Playing Field	A request will be publicised that any future usage requests of the playing field should be made to the	Cllr Surgey to post into the local community groups.

KIRTON PARISH COUNCIL



			Clerk at least 8 weeks in advance for consideration at the next Parish Council meeting. The Council expressed thanks to Dean and Sally Watson, Joanne Briggs and Dave (14) for their assistance during recent tree works on the playing field. Further works to tree 13 on the banking will be undertaken as the tree has died and requires attention. Replacement bins with lids will be sought.	Cllr N Batty & Clerk.
26/27	69	Allotment field rental fee	The annual allotment field rental fee was considered. The fee will remain the same as last year.	Clerk to raise the request for payment.
26/27	70	Pinfold	It was noted that Land Registry of a Possessory Freehold Title for Kirton Pinfold has been completed. It was resolved to approve a plaque for the trough and the commissioning of a stone lectern to complete the Pinfold restoration project, and to seek a contribution towards the costs from the County Councillors' divisional funds.	Clerk to contact Cllr Dave Clark.
26/27	71	HR Committee	Cllr Bown of the HR Committee provided an update and the NJC pay settlement for the 2026 2027 financial year was confirmed.	Cllr Bown to inform the Councils payroll provider.
YEAR	72	Website and email accounts	It was resolved to approve option 1 (Hugo Fox) as detailed in the presented report, and to transition to a .gov.uk website and email accounts which support compliance of Assertion 10 of the Annual Governance and Accountability Return.	Cllr Surgey and the Clerk to progress the agreed change.
26/27	73	N&SDC Town and Parish Council Conference	At the time of the meeting, not all Councillors were able to confirm their availability to attend the conference.	Remaining Councillors to inform the Clerk of their availability to attend.

KIRTON PARISH COUNCIL



26/27	74	Planning applications	Planning application 26/01454/TWCA to undertake vegetation management to the treeline to provide clearance from overhead lines at the Land at Rice Hill Kirton was considered. There was no objection.	
26/27	75	Correspondence	None.	
26/27	76	Next meeting date	The next meeting will be held on Monday 2 November at 6.45pm.	

The meeting closed at 8.40 pm

Draft minutes published 18 September 2026

Approved minute reference:

Date:

Signed: