


MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 18/01/2017 at 19:30hrs		Location: Milborne St Andrew Village Hall	
Present:		Cllr Jenny Balcon (Chairman) Cllr Sarah Fox (Vice Chairman) Cllr Sue Cherry Cllr Joy Robinson	
In attendance:		NDDC Cllr Jane Somper Mr Colin Hampton (Parish Clerk) 7 members of the public	
099	<u>Apologies</u> NDDC Cllr Emma Parker Cllr Karen Park Cllr Philip Smith		
100	<u>Declarations of Interest</u> None		
101	<u>Minutes of the Parish Council Meeting held 16th November 2016</u> RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.		
102	<u>Matters Arising from the Minutes</u> The Clerk reported that he had received a positive response from Sovereign Housing to his letter expressing concerns raised by parishioners regarding the smoking related litter on the pavement outside of Crown Court. Sovereign undertook to clear the mess and remind residents of their responsibilities. However, it was reported at the meeting that despite the clean-up and fitting of an ashtray to an outside wall there was still a considerable mess being left by smokers. The Clerk undertook to write to Sovereign again.		
103	<u>County & District Councillors' Reports</u> NDDC Cllr Somper gave a report to the meeting, a copy of which appears as Appendix A of the Minute Book. It mainly concerned the outcome of the Local Government Reorganisation consultation and subsequent events.		
104	<u>Parish Council Members and Representatives' Reports</u> The Chairman and Clerk gave a verbal report on the planning hearing they had attended at County Hall regarding an application from Eco Sustainable Solutions Ltd for variations to certain planning conditions attached to the original application for a waste storage lagoon on land to the south of the A354 just outside of the village. They represented the Parish Council's objections to the application and both expressed frustration at the apparent lack of oversight of the development by the planning department. A decision on the main variation was postponed for further investigation and discussions between planners and the company. Cllr Cox was warmly thanked for her support at the hearing. A copy of the representation from the Council appears as Appendix B of the Minute Book. Cllr Robinson reported on progress in providing a public access defibrillator (PAD) for the village. She was successful in applying to SSE's community resilience project for a fully funded PAD and storage case, supplied in association with the Community Heartbeat Trust (CHT) who will provide		

	<p>advice, training and support. A copy of the details appears as Appendix C of the Minute Book. Fundraising is now being organised by Cllrs Robinson and Fox to support ongoing costs and raise funds for a 2nd PAD which is considered necessary for a village of this size.</p> <p>The Clerk reported on a Parish Councils Roundtable meeting organised by Simon Hoare MP and attended by the Chairman and Clerk. A copy of the report appears as Appendix D of the Minute Book.</p> <p>The Clerk also read a report from Wayne Lewin, the Parish Rights of Way Liaison Officer (RoWLO), a copy of the which appears as Appendix E of the Minute Book. Members agreed that Mr Lewin could purchase the maps necessary for him to carry out his role at the council's expense.</p> <p>Cllr Cherry updated members on the latest findings from the NPG's consultation which consisted of general concerns regarding aspects of village life that have been raised many times in the past.</p>
105	<p><u>Correspondence</u></p> <p>A copy of the correspondence report appears as Appendix F of the Minute Book.</p> <p>A letter from Mr Alan Herridge regarding the willow tree at the Memorial Stone was discussed and it was agreed that the tree does need attention. The Chairman undertook to investigate.</p> <p>An email from the Village Hall bookings secretary regarding a clash of dates over the June meeting was also discussed and it was reluctantly agreed that the Council would bring forward its meeting date to the 14th in order for the Players to hold a dress rehearsal. The Clerk was asked to write to the bookings secretary requesting that the 3rd Wednesday of every month be held for Council meetings in future, to provide consistency to parishioners.</p> <p>The Clerk reported that a response had been received from Highways to his request following the November meeting for them to look into the possibility of providing a pedestrian crossing in the village. Highways have investigated and found that the village does not meet the necessary criteria for a crossing.</p>
106	<p><u>Planning Applications</u></p> <p>2/2016/1876/HOUSE Proposal: erect single storey rear extension and convert garage into utility room. Erect shed. Location: 9 St Andrews View, DT11 0GA</p> <p>Members had no comments to make on this application.</p>
107	<p><u>Annual Parish Meeting 19th April 2017</u></p> <p>The format of this meeting was considered and there was full agreement that based on poor attendance at previous annual parish meetings no special arrangements for a guest speaker will be made. Instead, the public participation session of a standard council meeting will be extended for as long as required to enable full discussion of parish issues raised and if necessary a vote can be held to determine people's views, although any vote will not be binding on the council. On completion a standard council meeting will be held with an agenda reduced to essentials, which will be open to members of the public as usual.</p>
108	<p><u>Financial Report 3rd Quarter 2016-17</u></p> <p>During the presentation of this report the Clerk noticed there was a small discrepancy between the final balance figures. The report was therefore withdrawn and will be re-presented for member's acceptance at the February meeting.</p>

109	<u>North Dorset Citizens Advice</u>	
	A request for a donation was postponed from the November meeting. It was suggested that this should be considered with the next agenda item, which was agreed.	
110	<u>Budget 2017-18</u>	
	<p>Before this item was discussed Mr Richard Lock, Chairman of the Sports Club, was invited to give a brief report on progress made by the club and his plans for the council grant approved at the November meeting. Following this the Clerk presented 4 options, updated from the November meeting, for members' consideration. During discussions it was agreed not to extend into the new financial year the Sports Club payment holiday which was requested by the club Chairman in his report to the November meeting. It was also agreed that it was not necessary to include a financial contribution to North Dorset Citizens Advice as a budget line and a donation will be held in abeyance until their situation becomes clearer. It was then agreed that option 4, with full payments from the Sports Club added to the income figures, will form next year's budget, which represents an increase to the Parish Precept element of the Council Tax for a Band D property of £2.39 or 11.34% over the year. A copy of all 4 options appear as Appendix G and a copy of the precept application form appears as Appendix H of the Minute Book.</p> <p>RESOLVED that option 4 be approved as the council budget for 2017-18 resulting in a Parish Precept of £9771.00.</p>	
111	<u>Meeting Dates</u>	
	<p>The Clerk presented a list of dates for Parish Council meetings in 2017-18. The June date was amended to reflect the new June date agreed at Minute 105 and it was suggested and agreed that the December meeting should be planning only. A copy of the Calendar of Meetings appears as Appendix I of the Minute Book.</p> <p>RESOLVED that the amended calendar of meeting dates be approved and distributed.</p>	
112	<u>Cheque Schedule</u>	
	<p>The Cheque Schedule for December 2016/January 2017 was circulated, a copy of which appears as Appendix J of the Minute Book.</p> <p>RESOLVED that the Cheque Schedule for December 2016/January 2017 totalling £1626.74 be approved and the cheques signed.</p>	
	<p>The meeting closed at 21:30 hrs.</p> <p>Signed:</p> <p> Chairman of the Council</p> <p>Dated: 15.2.17</p>	
	<u>PUBLIC PARTICIPATION NOTES</u>	<u>Action</u>
	A query was raised regarding whether or not the logo used on Parish Council documentation and the website was owned by the council, or if it could be used by other MSA organisations?	The Chairman confirmed that the logo is for Parish Council use only.

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