

**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL COUNCIL of
RUSTHALL PARISH COUNCIL**

at The Rackliff Centre to be held on Monday 7th March 2022 at 7.30 pm

when the following business will be transacted.

Committee Members: Cllr E Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG); Cllr A Taylor (AT).

Alison Stevens (AS)
Locum Clerk to Rusthall Parish Council
24th February 2022

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Council Meetings held on **7th February 2022** can be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

- 6. Nigel Cheek, Rusthall Cricket Club – to talk about the recent incursion works.**

- 7. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 8. Session for County and Borough Councillors on matters concerning the Parish.**

9. Finance update – Cllr O’Callaghan

9.1 Accounts for Payment; To authorise the payment of invoices (list to follow).

10. Planning Committee update – Cllr B Edwards

10.1 To formally adopt the minutes of the Planning Committee Meetings held on the 7th February 2022 and the 28th February 2022.

11. High Street –

11.1 High Street Crossing update– Cllr Taylor/Officer Stevens

11.2 To consider a request for permission for a takeaway van to park in the High Street - Officer Stevens

11.3 Hanging Baskets for Britain in Bloom 2022 – Officer Stevens

12. Queen’s Platinum Jubilee – Cllr Ellicott/Officer Stevens

13. Defibrillator Update – Officer Stevens

14. PCSO Update – Cllr Ellicott/Officer Stevens

15. Internal Audit 2021-2022 – Officer Stevens

15.1 To formally appoint David Buckett as the Internal Auditor for 2021-2022.

15.2 To review the Standing Orders and Financial Regulations

15.3 To review the Code of Conduct.

15.4 To review the Asset List and Risk Assessment Process.

16. Chair’s Report – Cllr Ellicott

17. Officers’ Report - Officer Stevens

18. Diary Dates

4th April 2022 - 7.30pm - Full Council Committee Meeting

14th March 2022 - 7.30pm - Finance Committee.

25th April 2022 - 7.30pm - Environment Committee Meeting

19. Items for Information – KCC Consultation on proposed savings for the Supported Bus Services.

20. Next meeting of Full Council -

4th April 2022 - 7.30pm - The Rackliff Centre

21. PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.

21.1 To consider confidential staffing matters and agree any further action.

