

Medstead Parish Council

Minutes of a meeting of the **Finance and General Purposes Committee** held on 25th October 2017 at 7.30pm at Medstead Village Hall.

Present:

Councillor Roy Pullen (Chairman).
Councillor Peter Fenwick
Councillor Ken Kercher

Also present: 1 member of the public and Peter Baston, Clerk to the Council.

Action

17.50 OPEN SESSION

- i. The member of the public asked whether Section 106 funds could be allocated towards replacement windows / security at Medstead Bowls Club. It was agreed that Cllr Pullen would look into this possibility.
- ii. Cllr Fenwick mentioned the forthcoming Cala allotment meeting and also the possibility that Cala may also link in the playground alongside to become parish council responsibility and asked what the views of Council were.

Cllr Pullen

17.51 APOLOGIES.

Councillor Deborah Jackson. Approved.

17.52 DECLARATIONS OF INTEREST

None.

17.53 MINUTES

- i. The minutes of the meeting held on **7th September 2017** were agreed by Cllr Kercher and seconded by Cllr Fenwick and signed by the Chairman as a correct record.
- ii. No matters arising.

17.54 FINANCE

- i. **2017/18 Expenditure Review** - The revised forecast outturn was noted by the Committee and would be closely monitored. A request had been received from Alton FC regarding the hire of the football pitch and it was agreed that a charge of £25 be levied being the previously agreed hire rate from 2013/14. Rates of hire would be separately reviewed at a future meeting.
- ii. **2018/19 Draft Budget / Precept.** The Committee reviewed the draft budget / precept which the Clerk had circulated and subject to a few adjustments, would be tabled at Full Council for their review and approval.
- iii. **Medstead Village Green – Pitch Hire.** It was agreed to leave the existing fee at £25 per match.
- iv. **Five Ash Pond – Feasibility Costs.** Following receipt of the invoice from the consultant, the cost was £1,800 with no VAT. However, the quotation had been for £1,800 to include VAT and the Clerk had questioned the consultant, who has now confirmed that he made an error on the quotation as his company is not VAT registered. As Medstead Parish Council agreed the quotation on the basis that VAT would be recoverable, £1,500 has been paid and the consultant is now asking for the additional £300 to be paid. The Committee agreed that professional advice be sought and the Clerk was asked to contact the internal auditor for his view.

Full Council

Clerk

17.55 MEDSTEAD PARISH COUNCIL POLICIES

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| i. | Medstead Parish Council Communication & Social Media Policy. The Committee discussed and reviewed the draft but felt it to be too detailed and aimed more at larger councils and the Clerk was asked to review and re-submit to the next meeting of the Committee. | Clerk / F&GP |
| ii. | Medstead Parish Council Travellers Policy. The Committee discussed and reviewed the draft and agreed for this policy to be tabled at the next Full Council meeting. | Full Council |
| iii. | Medstead Parish Council Risk Assessment. Subject to a few minor changes this would be tabled at the next Full Council meeting. | Full Council |
| iv. | Medstead Parish Council Safeguarding Policy. The Committee discussed and reviewed the draft and agreed for this policy to be tabled at the next Full Council meeting. | Full Council |

17.56 S106 / CIL FUNDING

Cllr Jackson, Cllr Pullen and the Clerk attended EHDC with other parish & town councils to discuss S106 funding. At the meeting it was agreed that councils consider the headings they would like to be reported upon and submit those to EHDC for consideration. Future reports would be sent out quarterly from EHDC. The Committee reviewed and agreed the headings. The Clerk would respond back to EHDC on that basis.

Clerk

It was felt that the number of schemes as shown on the latest EHDC table Medstead Parish Council were missing many developers contributions and as a result Medstead Parish Council have identified certain omitted schemes and have raised a Freedom of Information Request to EHDC. Subsequent further schemes have come to light including £78k CIL payment for one scheme which need clarification with EHDC.

Cllr Pullen mentioned that a couple of years ago, it was stated that EHDC would seek £10,000 from developers for every dwelling on sites of 10 or more to go into a fund to help pay for the rebuilding of the Alton Sports Centre. He agreed to contact EHDC to clarify the current position,

Cllr Pullen

17.57 2017/18 INTERIM AUDIT. This has been completed and the report was reviewed by the Committee and would be passed to Full Council for approval.

Full Council

17.58 GRANT APPLICATIONS

An application for £750 had been received from Broadlands Riding for the Disabled. This was considered to be a worthy cause and would be taken to Full Council for their consideration.

Full Council

At the conclusion of the items on the agenda the meeting was closed at 21.05.

Signed.....Chairman

Date.....