



Clun Town Council with Chapel Lawn

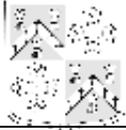
MINUTES OF CLUN TOWN COUNCIL MEETING

HELD AT THE MEMORIAL HALL ON TUESDAY 7th May 2024 AT 7.30PM

PRESENT	APOLOGIES
Cllr. R. Andrews Cllr. B. Angell Cllr. R. Bowles Cllr. R. Davies Cllr. M. Duffee Cllr. J. Limond Cllr. D. Morris Cllr. W. Shepherd	

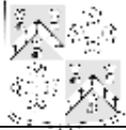
ALSO IN ATTENDANCE	
Mr. Gwilym Rippon (Clerk) Tracey Amass (Minute taker)	3 members of the public

	Agenda item	
052-2024	1.	TO ELECT THE CHAIRMAN / MAYOR BA RB Davies, content unanimous
053-2024	2.	TO RECORD PERSONS PRESENT a) All members have interest in the Clun Memorial Hall b) To declare any personal interests. Item 14 Cllr Angell declared a prejudicial interest.
054-2024	3.	APOLOGIES The Mayor thanked all for their attendance. Reminder meeting is being recorded for the Chronicle.
055-2024	4.	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>



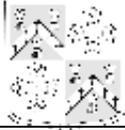
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056-2024	5.	TO ELECT THE DEPUTY CHAIRMAN
		Cllr Duffee was proposed to continue as Mayor by and Cllr Bowles, seconded by Cllr. Ryan Davies agreed unanimously.
057-2024	6.	<p>MAYORS REPORT</p> <p>To receive a report from the outgoing Mayor I will keep this report short due to the amount of business to transact this evening. 12 months have passed rather quicker than anticipated. Firstly, I'd like to thank all Councillors for their efforts over the year. We have had a number of successes over the year with various projects, however I will keep a full review of the year at the forthcoming Annual Parish Meeting on the 18th May. I held an interesting meeting with other South Shropshire Mayor's at the beginning of last month which has made way for what we hope will be a stronger collective voice for us in the south of the county, especially with the looming cuts being mooted by Shropshire Council. We are due to meet again in June in Bridgnorth to continue the various discussions. Work continues to progress on the town hall project which we will gain an update later tonight, but again thank you to everyone for their dedication to getting this work up and running. Coming up we have the D-Day anniversary. We are working alongside the RBL to hold a commemorative beacon, location to be confirmed – due to holidays and the time of the year, it is posing slightly challenging to locate a site which is as visible as possible. I believe Chapel Lawn will also be holding a similar event in the Redlake Valley and I'm sure more details will be announced shortly.</p>
058-2024	7.	APPOINT REPRESENTATIVES FOR THE FOLLOWING:
		<p>a) Personnel committee – current made up of Cllr Shepherd, Cllr Duffee and Cllr Morris, Cllr Andrews proposed disbanding committee and this is to be discussed next month, incumbents to remain until a decision is made on the future of the committee.</p> <p>b) Planning Committee – no incumbents, Cllr Shepherds suggested the committee was no longer needed as the majority of planning applications are for refurbishment or extensions due to current restrictions on new builds. To be added to the June agenda for full discussion and decision.</p>
059-2024	8.	APPOINTMENTS TO WORKING GROUPS:
		<p>a) Clun Highways and Traffic Working Group – Currently Cllr Angell chair, Cllr Davies and Cllr Limond members, all content to continue</p> <p>b) Business and Economic Working Group – Cllr Sheppherd set out that this committee had been phased out as it had been set up for covid and times and was no longer required.</p> <p>C) Closed churchyard working group – Chaired by Cllr Angell with Cllr Davies and Cllr Andrews members, all to continue.</p>
060-2024	9.	APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION
		a) Clun Memorial Hall – Cllr Andrews and Cllr Bowles to continue



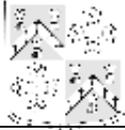
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		b) Chapel Lawn Redlake Valley Village Hall – Cllr Duffee to continue c) Clun Climate Emergency Advisory Group – Cllr Bowles to continue d) South West Shropshire Enterprise – Cllr Andrews and Cllr Angell are current representatives, Cllr Angell stated that it was originally set up with representatives from local organisations, current representatives from Clun Town Council are directors but that may not always be the case.
061-2024	10.	APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Chapel Business and Economic Working Group Both matters covered under item 9.
062-2024	11.	TO CONFIRM THE POSITION OF CLUN PARISH TREE WARDEN Dan Gordon Lee was confirmed as the Tree Warden for Clun Town Council with Chapel Lawn
063-2024	12.	TO CONFIRM RELATIONSHIPS WITH OTHER GROUPS: a) Clun Parish Path Partnerships, Cllr Bowles to continue b) SpArC – Cllr Davies is a trustee so z will continue to represent Clun Council.
064-2024	13.	TO CONFIRM OTHER RESPONSIBILITIES: a) Lead Councillor Town Hall Cllr Shepherd b) Lead Councillor Public Toilets Cllr Andrews c) Lead Councillor Cemetery and closed churchyard Cllr Angell d) Lead Councillor Street Lights Cllr Morris All to continue
065-2024	14.	TO CONFIRM FOR THE RECORD OTHER COUNCIL RESPONSIBILITIES a) Recreation Trust – All councillors b) Appointment of Trustees to the Clun Town Trust (Museum) – All councillors responsible c) Custodian Trustee - Memorial Hall and Playing Field Trust – All councillors
066-2024	15.	TO CONFIRM THE DATE AND FORMAT OF THE ANNUAL PARISH MEETING Meeting on 18 May at Memorial Hall at 18.30, Cllr Davies asked all members to encourage local groups to attend to talk about what is going on. RD to send invites to known groups
067-2024	16.	PUBLIC SESSION (i) Shropshire Councillor Report Cllr Hartin reported that funding issues with Shropshire Council continue, working through the 62m that they need to find. The AGM is planned for Thursday, however there is nothing on agenda to discuss finance. The public consultation on recycling centres had generated loads of interest, consultation on school library service is also ongoing. Cllr Hartin would like to see it continue but it may not be saved. Plans to move to new premises still going ahead, Shire



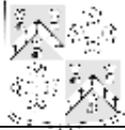
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		<p>Hall will be surplus to requirement, this is where schools library is housed.</p> <p>(ii) Police Report None</p> <p>(iii) Public comments – NA.</p> <p>(iv) An update regarding the grant request from Community Cars to cover the costs of the phone line. It is a voip virtual phone, costs around £50 a year and alternatives are too complex to be workable.</p>
068-2024	17.	<p>APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 2nd April 2024.</p> <p>BA, RB agreed</p>
069-2024	18.	<p>INFORMATION FROM THE MINUTES RB item 13 biodiversity policy, RD was to email environment agency (look up details) has this happened. RD will do this month. BA item 15 has been chasing meeting with HWays, today Steve Holdaway has offered to dates without Andy, 16 May 2-4 if Andy present 5 June. JL would prefer 5 June, agreed. BA Natural England, chasing for a response to email, awaiting reply.</p>
070.2024	19.	<p>CLERK'S REPORT To Receive the Clerk's Report The bridge has been hit again. Haulage company has apologised and all drivers have been advised to take more care in future. Clerk to send report to NH for follow up.</p>
071-2024	20.	<p>PLANNING To consider the following planning applications and other planning matters 1. 24/01056/FUL Application for a proposed Erection of an agricultural occupancy restricted dwelling with a detached garage, installation of septic tank at Agricultural Workers Dwelling East Of Upper Farm, Guilden Down, Shropshire – has previously been supported RD some variance around septic tank technical. BA we should support as previous issues have been addressed RB second, agreed unanimously 2. 24/01542/FUL Application for a roof and fenestration alterations White Cottage, 5 Hospital Lane, Clun, Craven Arms, Shropshire, SY7 8LE BA propose support, repair dilapidated windows with hard wood, unanimous</p>
072-2024	21.	<p>ASSETS OF THE COUNCIL To discuss and decide on the following: - 1. Town Hall: summary of conclusions from the recent building report –standing orders were suspended to allow Tracey Amass to provide and update. A decision on he procurement was imminent with two viable bids having been received as a result of the procurement process recently undertaken. This would indicate that the project was still on target for delivery by December. 2. Public toilets: update on Water supply and maintenance –Cllr Andrews reported that the issue with the lock has been resolved, handle had been</p>



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		replaced incorrectly, there was no charge from the locksmith. The urinals are closed due to a leak, awaiting plumber visit. 3. Street lighting (costs). Cllr Morris reported that a full inventory had been sent to clerk, lights were still out in Haselhurst (25), 30 on Ford St still missing. Cllr Angell asked the Clerk to look into costs of replacing the remaining 10 lights to LED so a decision can be made on whether to do now or to replace on fail.
073-2024	22.	TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED
		1. The Business and Economic working group - NA 2. The Personnel Committee – move to confidential item at the end of the meeting. 3. Clun Climate and Environment Group – Cllr Bowles read out report from CCEG. Cllr Limond reported that a defibrillator would be going in to Chapel Lawn tomorrow and one going in at New Invention soon.
074-2024	23.	FINANCE
		1. To agree that Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence. – Cllr Limond questioned how many times has this been needed as most spending was routine. The Clerk confirmed that the power had never been used, however there could be an unforeseen issues where this would be useful and as the criteria were currently being it would be sensible to maintain the power. 2. To receive the Bank Reconciliation – Cllr Davies asked for any questions The Clerk asked if there was a continuing need for all bank accounts or could they be merged to save account costs – Cllr Angell proposed that accounts be consolidated, Cllr Limond seconded, unanimously supported. 3. To receive the accounts year 2023-2024 – Cllr Angell questioned the whether in crease in water costs was due to a leak, it was confirmed that his was due to increase in charged with consumption remaining flat. The same applied to the increase in electricity charges. Cllr Andrews highlighted that numbers in balance sheet do not agree with notes, eg grants, The Clerk to look into this and report back to council in June. 4. To review and consider allocation of Earmarked Reserves. – Cllr Angell asked if there was a current surplus from last year should reserves be bolstered. Cllr Sheppherd noted that the computer reserve was no longer required. 5. To discuss the grants policy Previous action for Cllr Davies and clerk to discuss has not been done, will review at next meeting 6. To approve the following invoices for payment. a. HMRC £418.64p (S1-S7 Localism Act 2011) b. G. J. Rippon £166.99.00p (home working allowance, mileage and printing) (S1-S7 Localism Act 2011) c. Memorial Hall £75.00p (room hire) (S1-S7 Localism Act 2011) For information d. ICO (Information Commissioner’s Office) £35.00p (Data Protection Registration) (S1-S7 Localism Act 2011) John Church e. Tracey Amass £89.88 minute secretary) (S1-S7 Localism Act 2011) f. Andrew Wallace £80 for strimming (S1-S7 Localism Act 2011)



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		All agreed unanimously.
075-2024	24.	CORRESPONDENCE
		To review any correspondence received A letter had been received from Jane Kent about the need to appoint a new trustee, due to a resignation. Sue Hill of Clun Town Trust was suggested as a suitable candidate. Cllr Bowles proposed supporting the appointment Cllr Angell seconded, supported unanimously.
076-2024	25.	INFORMATION FROM COUNCILLORS
		Cllr Duffee reported that Parish Online had been initiated, online mapping was a key element. Shropshire council lights are mapped, Cllr Duffee proposed that town lights are added to map, this could then be used for people to report any issues. Cllr Limond asked if it would sync with google maps for defibrillators? Cllr Duffee replied that this was probable. Cllr Angell said this could provide useful clarity on assets. Cllr Angell provided an update on the closed churchyard– advice had been taken on unsafe tombs – national association of monumental masons have advised on which should be prioritised, identifying those which are listed. The view of the diocese was being sought on any tombs needing particular preservation. A risk assessment protocol was being looked into for the future. Cllr Sheppherd reminded council members that the possibility of planting a tree (tulip tree) to mark the work of Reg Maund, this was unanimously supported. Cllr Andrews reported that a low stone wall on Hospital Lane look dangerous. Cllr Bowles asked that the agenda be published on the website.
077-2024	26.	AGENDA ITEMS FOR THE NEXT MEETING
078-2024	27.	DATE OF NEXT MEETING
		Date of next meeting to be held on Tuesday 4th June 2024
		Signed by the Chair.
		Meeting closed at 20.58