

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE VIRTUAL MEETING HELD ON WEDNESDAY 16 DECEMBER 2020**

<b>PRESENT:</b>	Cllr Chris Sparks	Chairman
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Geoff Moore	
	Cllr Paul Thorpe	
	Cllr Mrs Elizabeth Turpin	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Miss Emma Flewin	Assistant Clerk

In Attendance 2 members of the public

**Item**

Minute 2020/21/

*Action point*

**1 CASUAL VACANCY**

283 The Clerk reported she would inform the election officer on Monday of the vacancy in the west ward and will arrange the 14 day notice.

**2 APOLOGIES**

284 Apologies for absence were received from

Cllr Vanessa Roach	At work
Cllr Mrs Sheila Noise	Lack of IT facilities – with dispensation
Cllr Ope Onimole	No reason given.

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed these apologies be accepted.

**3 DECLARATIONS OF INTERESTS**

285 Cllr Etheridge declared a possible conflict of interest in item 8a planning applications as a member of Medway Council's Planning Committee.

**4 ANY OTHER BUSINESS OF AN URGENT NATURE**

286 None.

**5 MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2020**

287 It was proposed by Cllr Etheridge, seconded by Cllr Moore and agreed the minutes of the meeting held on 26<sup>th</sup> November 2020 be signed as true.

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**6 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

288 None.

**7 FOOTPATHS****289 a Representative's Report**

The Chairman suspended the meeting to allow Mrs Roscow give her report.

Medway council have been doing a good job of keeping the local footpaths clear, and cutting back vegetation to widen the paths.

I have reported to Adam Taylor that on RS118, between Higham Road and Haven Street, one of the steps between the two fields has eroded. The steps are cut into a mud bank and shored up with wood. One of the short planks has slipped away leaving a slope and two steps. The slope is difficult to negotiate by less agile walkers, particularly when the ground is wet.

The Chairman thanked Mrs Roscow and reconvened the meeting.

**8 PLANNING****a Applications**

290 **i MC/20/3053** 235 Frindsbury Hill Wainscott: Construction of a two-storey detached dwelling together with paving to front to facilitate parking - Resubmission of MC/20/2659

No Objection

291 **ii MC/20/2853** 48-51 Gill Avenue Wainscott: Replacement of windows and doors with associated eaves work

No objection

292 **iii MC/20/2776** Unit 20 Lakeside Park Neptune Close Medway City Estate: Change of use from light industrial Class E (formerly Class B) to Class F1 to allow training within the Motor Vehicle Sector (both Heavy and Light Vehicle) as a Educational Provider of Apprenticeships.

293 **iv MC/20/2606** 65 Lingley Drive Wainscott: Application for a Lawful Development Certificate (Proposed) for the construction of a vehicular crossover to front

294 **v MC/20/3171** Maycroft Haven Street, Wainscott: Construction of a conservatory to the rear - demolition of conservatory to the rear

2

295 vi **MC/20/3149** Flats 7, 10, 11 and 15 Brickfield View, Wainscott: Replace all existing windows to all elevations with brown coloured UPVC double glazed windows to match existing styles and opening sizes; replace flat entrance doors with new composite permadoors to match existing opening sizes.

296 vii **MC/20/3132** Flossfield, Dillywood Lane, Wainscott: Application for prior approval for the enlargement of a dwellinghouse by the construction of additional storeys. The maximum height proposed is 8m

**b Decisions**

297 The decisions as listed on Appendix A were noted.

**c Appeals and Other Matters**

298 i **Future Hoo**

The Clerk reported that Karen Francis, HIF Community and Partnerships Support Officer was going to give a presentation on Friday 15<sup>th</sup> January 2021.

299 d **Neighbourhood Plan**

Cllr Sparks spoke about needing to get the local community engaged with the neighbourhood plan and finding people able to join and steer the group. Cllr Sparks said he would give the assistant clerk names of some people who may be interested in joining. The Cliffe and Cliffe Woods neighbourhood plan meeting was also discussed and how you can watch the meeting online. Cllr Sparks reported he will approach Medway Council to start the process.

CS

**9 FINANCE**

300 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

301 b **Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

302 c **Accounts for Payment**

It was proposed by Cllr Millsom, seconded by Cllr Thorpe and agreed the accounts for payment as listed on Appendix B be approved.

303 d **Conclusion of Audit**

The Clerk reported that the audit 2019-20 had been completed successfully and the conclusion notice had been put up on the noticeboard and on the website.

**10 GRANT APPLICATIONS****304 a Wisdom Hospice – In memory of Cllr David Coomber**

It was proposed by Cllr Etheridge, seconded by Cllr Martin that Frindsbury Extra Parish Council will donate £1000 to Wisdom Hospice under section 137 of the LGA 1972 in memory of Cllr David Coomber.

**11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground/Hall Garden****305 i General Matters**

The Clerk reported that Baylis Landscapes had still not been able to undergo works on the fence. Cllr Sparks reported that he will make contact again with MHS Homes about their financial contribution.

CS

**306 ii Urban Tree Project**

The Assistant Clerk reported that she had contacted Medway Council and was arranging a meeting with them on the 8<sup>th</sup> of January to discuss the location, species and planting of the trees.

EF

**b Wainscott Fields****307 i General Matters**

The Clerk reported that the landscape contractor had reported damage to the knee rails which would be replaced.

**308 c Wainscott Fields Working Group**

The assistant clerk reported that she was arranging the next meeting for the end of January as to allow for the Urban Tree project to happen beforehand. Cllr Sparks reported he would contact an arboriculturist who he knew to look at the trees and the soil structure.

EF  
CS**309 d Coomber Green**

The Clerk reported that Laverock Tree Care had trimmed the trees. Cllr Etheridge proposed having a bench and plaque made in memory of Cllr David Coomber, this was seconded by Cllr Williams, the clerk will get some quotes.

RB

**e Playparks****310 i Recreation Ground**

The new fence and gates have been installed.

311 **ii Wainscott Fields.**

The Clerk reported that a resident had sent pictures of broken play equipment at Wainscott Fields. The assistant clerk will contact home counties play for them to look at and fix.

312 **iii Coomber Green.**

Nothing to report

**f Allotments**

313 **i General Matters**

The assistant clerk reported she had met with Tim Saggars from Nuture landscapes at the allotments to discuss the marking out of the plots which would happen after Christmas.

314 **ii New allotment site**

Nothing to report.

315 **g Lower Upnor Village Green**

Cllr Sparks reported he was going to meet with some residents from Upnor to facilitate a meeting regarding repairing the retaining wall adjoining 9 Margarets Place.

CS

**h Woodland**

316 **i General Matters**

Nothing to report.

317 **ii Retaining Wall, Brissenden Close**

The Clerk reported she had received the completed drawing from Cllr Millsom and was getting the tender ready for the 4<sup>th</sup> of January.

RB

318 **I Notice Boards**

Nothing to report

**12 UPNOR**

319 **a General Matters**

Nothing to report.

320 **b Parking and Signage**

It was reported that the yellow lines were nearly complete. Cllr Etheridge said he will speak to highways about arranging letters to go to residents asking them to move their cars so the lines can be completed.

GE

**13 COCKHAM WOOD COMMUNITY PARK**

321 Cllr Sparks and Cllr Millsom reported that they were both going to try and speak to Martin Hall at Medway Council and members of the Green spaces team also about Frindsbury Extra and Medway yacht club joining their land with the Cockham Wood Community Park. CS AM

**14 HIGHWAYS AND TRANSPORT**

322 Cllr Millsom reported there were still issues with speeding in Upnor and suggested the speed limit be changed from 30 to 20 miles an hour, advised to speak to Medway Council as believe the road maybe owned by MOD.

**15 LIGHTING**

323 Nothing to report.

**16 RURAL LIAISON COMMITTEE****324 a Representative's Report**

Cllr Millsom reported that a virtual meeting was held and he was elected vice chairman. He also reported that he had been present for housing infrastructure fund and local plan presentations.

**17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE****325 a Representative's Report**

No meeting.

**18 HALL MANAGEMENT COMMITTEE****326 a Representative's Report**

In Cllr Mrs Noise's absence there was no report.

**19 POLICE MATTERS****327 a Police Liaison Committee Representative's Report**

Cllr Williams reported that he keeps requesting a PCSO to patrol Liberty Park and Medway City Estate. Cllr Turpin reported there was no decision made regarding cameras being installed in Medway City Estate and Cllr Etheridge said he had been out walking the local area and had caught someone fly tipping and reported them.

**328 b Neighbourhood Watch**

In Cllr Onimole's absence there was no report.

**20 COMMUNICATIONS**329 a **Website**

Nothing to report.

330 b **Magazine**

Nothing to report.

331 c **Social Media**

Cllr Sparks has asked the assistant clerk to post another advertisement to attract local residents of Wainscott Fields to join the working group.

**21 CONSULTATION**332 a **Climate Adoption Survey**

The assistant clerk reported that she had sent this to all councillors.

**21 CORRESPONDENCE**

333 None.

**22 REPORTS AND CIRCULARS**

334 None.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

**MEDWAY COUNCILLORS' REPORT**

Cllr Etheridge reported that there have been discussions to turn a building in **Upnor?** Into a Medway Children's Home but there are concerns it may get sold and turned into housing. He also reported concerns about amazon lorries parking up along the roads in Hoo and how Medway Council might look to move these lorries on and concerns they might look to park up in Upnor or Wainscott instead.

**PUBLIC SESSION**

The member reported he was in talks with people from Arethusa to cut down trees and bushes to get access to his site.

The Chairman reconvened the meeting.

**CONFIDENTIAL SECTION****23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

335 It was proposed by Cllr Moore, seconded by Cllr Sparks and agreed the press and public be excluded from the following item on the grounds it was a legal matter.

**25 LAND ACQUISITION**

336 The Clerk reported they had still not heard from Taylor Wimpey and she would write to the chief executive after Christmas. *RB*

The Chairman thanked everyone for attending and closed the meeting at 21:06.

Signed ..... Chairman

On the ... day of .....2020