

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Communications Committee

held on Monday 4th October 2021 at 11.35 am
at the Neighbourhood Centre, 4a Monlton Road, Minster

Present; Cllrs. Gimes, Owen, McCarthy, Crow-Brown.

Also present; Kyla Lamb (Clerk), Clare Wilsdon (Assistant Clerk), Cllr Quittenden.

133. APOLOGIES

None.

134. MINUTES

RESOLVED: that the minutes of the meeting held on 3rd March 2021 be approved and signed.

135. MEMBERS INTERESTS

No declarations of interest were made.

136. REVIEW OF FACEBOOK PAGE

Cllrs Gimes and McCarthy provided an update on how Facebook has been working since the trial period began in March. No concerns or issues were raised. Members agreed that a FAQ section should be added.

There were 141 likes in 28 days, more public are being reached with information.

A further review will be carried out in six months.

137. REVIEW USE OF COUNCIL LAPTOPS

Cllr Gimes reported that there have been no further concerns over the use of personal devices for council business.

Cllr Gimes asked Cllr Owen if it was possible to have a spell-check facility on the email program on the laptops. Cllr Owen will check if this is possible.

138. WEBSITE

Members considered the website and agreed that old news items should be removed. Cllr Owen agreed to look into alternative website providers to Hugofox.

139. LEGISLATION, GDPR AND ACCESSIBILITY REQUIREMENTS

Cllr Owen reported that our website remains compliant with current legislation.

Signed.

CHAIRMAN COMMITTEE

Meeting closed at 12:00 a.m.