



WINCHFIELD PARISH COUNCIL

www.winchfield-pc.org.uk

Chairman	• Andrew Renshaw	• Talbothays Farm, Station Road, Winchfield, Hook, Hampshire RG27 8BZ • e-mail: andrew.renshaw@talbothays.co.uk	• Tel: 01252 843566
Clerk (Acting)	• Susan Richardson	• 7 Unwin Close, Hook, Hampshire RG27 9FL • e-mail: winchfieldparishclerk@outlook.com	• Tel: 01256 761099

MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY 25 MARCH 2019 IN WINCHFIELD VILLAGE HALL AT 7.30 PM

PRESENT: Cllr A Renshaw (in the Chair), Cllr H Dicks, Cllr P Jackaman and Cllr M Williams
Mr C Griffin, Footpath Warden, Cllr David Simpson HCC
6 members of the public
Mrs S Richardson (Acting Clerk)

1 APOLOGIES

Apologies were received from Cllr Louise Hodgetts, Cllrs Anne Crampton and Tim Southern (HDC) and members of the Neighbourhood Policing Team.

2 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

A dispensation was granted in May 2015 to Cllrs Renshaw, Dicks, Jackaman and Williams and in May 2017 to Cllr Hodgetts to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Williams declared his membership of Winchfield Action Group and an interest in Item 13 Broadband as he would be likely to benefit from any improvement in speeds.

Cllr Dicks declared his interest in the Parochial Church Council.

Cllr Jackaman declared an interest in Item 13, Broadband, as he would be likely to benefit from any improvement in speeds, and an interest in two Planning Applications under Item 14, 18/00041/REFUSE & 18/00042/REFUSE both of which are at Winchfield Court.

3 PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA

As customary, the Chairman invited all those present to take part in discussions, through the chair.

4 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on 21 January 2019 were agreed and signed as a correct record.

5 MATTERS ARISING

Village Signage (15) A list detailing missing, misaligned or damaged road signs, together with verge markers, from a total of 12 sites around the village has been submitted to HCC Principal Engineer, James Holt. Cllr Simpson advised that Dogmersfield, Mattingley and Heckfield PCs

are planning to hold regular Traffic Management Meetings to discuss highway issues with James Holt and Cllr Simpson offered to invite Winchfield PC to such meetings. **Pale Lane (7)** A letter had been sent to Stuart Jarvis at HCC highlighting the series of complaints lodged by both the Parish Council and members of the public in relation to the design and layout of the new junction. The response dated 25 February was considered to be wholly unsatisfactory. It advised that HCC will continue to monitor the revised junction during the maintenance period and should any accidents occur, a Stage 4 Road Safety Audit will be held and the Developer's Design will have to address any items raised in the audit. The full letter is available on the Parish website www.winchfield-pc.org.uk under Roadworks.

Post Meeting Note: Village Signage - An email from James Holt dated 27 March acknowledges receipt of WPC's list and confirms that a technician has visited the village and inspected all 12 sites and that orders have been raised accordingly.

6 COMMUNITY SAFETY

The Police were unable to attend or send a report. Cllr Dicks offered to contact Cllr Hodgetts, who was unable to attend this meeting, to seek an update on Speed Indicator Devices which will be circulated.

7 PALE LANE JUNCTION

There is nothing additional to add to this item as recorded above. The letter from Stuart Jarvis's office will be uploaded to the Parish website.

8 SPRING LITTER PICK

The Village Spring Litter Pick took place on Sunday, 10 March. Despite inclement weather 32 parishioners collected 37 bags of rubbish, a great effort by all for which the Parish Council offered their thanks. Thanks were also expressed to Sarah Garwood for refreshments and to Lynda Goddard for assisting with the food.

9 DEFIBRILLATORS FOR THE VILLAGE

Cllr Hodgetts was unable to attend the meeting and Cllr Dicks agreed to contact her for an update which would be circulated to all. Cllr Williams said the landlord of the Barley Mow had confirmed that Punch Taverns are happy to house a defibrillator and connect to their electrical supply. Winchfield Village Hall are also happy to offer the same provision. **Post Meeting Note** - An update was circulated to all on the 31 March.

10 HART LOCAL PLAN

Cllr Williams reported an excellent result for Winchfield as the Inspector had concluded that policy SS3 relating to a new settlement was not required and it should be removed from the Plan. However he also ruled that it would not be unsound to retain the Hart Council's aspirations to plan for long-term needs beyond the Plan period, which could include the delivery of a new settlement, but the Plan should clearly state that this would need to be fully considered and evidenced in a future review of the Plan or a subsequent Development Plan Document.

The next phase of the process requires HDC to respond to the Major & Minor modifications raised by the Inspector by the end of March to which the Inspector will respond within six weeks. Bill Fraser, on behalf of the Winchfield Action Group, confirmed that comments had been submitted to HDC ahead of the Cabinet meeting on 14 March suggesting that, if Hart were to continue spending significant amounts of residents' money on the idea of a new settlement, the work on alternatives indicated by the Inspector should first be carried out before embarking on a Development Plan Document for a new settlement. Evidence had been provided to the Inspector by the Rural Hart Association that regeneration of Fleet could be self-funding and provide more homes, in addition to other benefits it would bring to the district.

Cllr Williams proposed that up to £5,000 be allocated from the 2019-2020 budget to allow JB Planning to prepare WPC's response to the HDC major and minor modifications to the draft plan as advised by the Inspector, should the need arise. This work may be required before the next WPC meeting in May. Cllr Dicks seconded the proposal. **It was RESOLVED** to allocate up to £5,000 for this purpose.

11 FOOTPATHS REPORT

Three new self-closing gates had been installed on 5 March with the help of Ben Robinson, which brings WPC up to date with replacement gates for the time being. The latest replacements are: broken stile replaced on FP501 on Totters Lane, and squeeze gaps on FP8 and FP10 on Bagwell Lane replaced. Cllr Williams proposed that Ben Robinson's invoice for £391.50 should be approved for payment, and Cllr Dicks seconded. **It was RESOLVED** to pay Ben Robinson's invoice No. 0205 in the sum of £391.50.

Chris Griffin, Footpath Warden, raised concerns about the condition of the footpath along the Odiham Road, near Winchfield House. Cllr Simpson asked to be sent details so that he could investigate on WPC's behalf.

12 PARISH COUNCIL ELECTIONS 2019

Cllr Jackaman confirmed that he would not be standing for election. The Chairman expressed his gratitude to Cllr Jackaman for the enormous contribution he had made during the last 16 years to many aspects of the council's work, in particular on planning and finance matters, and most recently the Local Plan.

13 BROADBAND

The project to provide homes and businesses with Ultra Fast broadband (>100Mbps) within The Hurst, Sprats Hatch Lane and Vale Farm had been costed at £138,000 with HCC contributing £69,000 and the remainder to be raised from residents and businesses. There are 75 properties in the area although the final list is awaited. **It was AGREED** to donate £100 from S137 monies to the Winchfield community broadband fund to assist in the printing of leaflets promoting a village meeting to be held on 9 April to discuss the project and work towards match funding.

14 PLANNING

- a. **19/00348/FUL** for redistribution of stockpiled soil to create a bund on adjacent located land. Comments by 20 March. **It was RESOLVED** to support comments made by Kim Hull which were on the HDC planning portal.
- b. **19/00526/HOU** for partial garage conversion (retrospective) and single storey rear extension following demolition of conservatory, and changes to fenestration at 36 Beauclerk Green, Winchfield, Hook RG27 8BF. Comments by 12 April. **It was RESOLVED** to offer no objection.
- c. **19/00343/FUL** for erection of storage shed at Bridge Farm, Potbridge, Odiham, Hook, Hampshire ERG29 1JW. Comments by 29 March. **It was RESOLVED** to offer no objection.
- d. **18/00041/REFUSE** for erection of 17 dwellings together with associated access, parking, landscaping and amenity space on land north of Winchfield Court, Pale Lane. Comments by 22 April. **It was RESOLVED** to submit an Objection letter to the Planning Inspectorate. And also:
- e. **18/00042/REFUSE** for erection of 10 dwellings on the same site. **It was RESOLVED** to submit an Objection letter.

15 FORTHCOMING EVENTS

Events include:

Mothering Sunday Service at St Mary's, 31 March

Coffee Morning, 3 May, in Aid of Christian Aid Week

Christian Aid Week, 12-18 May

United Service at the Methodist Church, Hartley Wintney, 12 May at 6pm

Winchfield Parish Council, Annual Parish Assembly, 20 May

Charles Kingsley 200, Eversley, 14-15 June

16 FINANCE and GOVERNANCE

16.1 Finance Report for period 16.01.19 to 20.03.2019

Deposit Account (Lloyds)

15 Jan	Balance			£2,059.59
11 Feb	Interest			0.09
11 March	Interest			0.08
20 Mar	Balance			£2,059.76

Current Account (Lloyds)

15 Jan	Balance C/forward			£20,724.65
22 Jan	JB Planning Associates	Exp 19/33	10,356.00	-10,356.00
22 Jan	SLCC	Exp 19/34	89.00	-89.00
22 Jan	Clerk's January Salary	Exp 19/35	287.08	-287.08
22 Jan	Clerk's Extra Hours	Exp 19/35	208.68	-208.68
31 Jan	ICO Annual Fee (Clerk Reclaim)	Exp 19/37	40.00	-40.00
04 Feb	TGC Solar Oakfield	BS No. 28	3,233.06	3,233.06
26 Feb	Clerk's February Salary	Exp 19/36	287.08	-287.08
20 Mar	Balance			£12,689.87
TOTAL deposit and current accounts				£14,749.63

Invested at Cambridge & Counties Bank	£25,524.63 ¹
Invested at Hampshire Trust Bank	£0.00

TOTAL FUNDS **£40,274.26**

Comparison with 2018/19 Budget

Budget heading	Allocation	Spend from 01.04.18 to date (ex VAT)	Available
Clerk's Salary	£5,000.00	£3,689.64	£1,310.36
Training	£300.00	£0.00	£300.00
Subscription to SLCC	£90.00	£89.00	£1.00
Hire of Village Hall for meetings	£80.00	£60.00	£20.00
Admin costs	£350.00	£19.99	£330.01
Insurance	£300.00	£291.20	£8.80
HALC/NALC Subscriptions	£270.00 ²	£255.00	£15.00
Audit & Information Commission fees	£455.00	£441.00	£14.00
Section 137 payments	£810.00	£247.32	£562.68
Grants (Churchyard maintenance)	£1000.00	£1000.00	£0.00
Contingencies	£475.00	£0.00	£475.00

¹ As per Sept 2018 PC Meeting £42,000 withdrawn from Cambridge & Counties Account to Lloyds Treasurer account. Cambridge & Counties £25,524.63.

² £180 saving by not taking up HALC HR Service moved to Planning Counsel Fund – agreed May 2018

Total A £9,130.00 £6,093.15 £3,036.85

Reserves	Balance	Spend from	Available
Earmarked funds	01.04.18	01.04.18 to date (ex VAT)	
Basingstoke Canal	£250.00	£250.00	£0.00
Community Benefit Fund	£33,254.48 ^{3/4}	£6,059.95	£27,194.53
Election Expenses Contingency	£953.45	£0.00	£953.45
Events (Litter Pick)	£0.00	£0.00	£0.00
Maintenance	£301.29	£0.00	£301.29
Neighbourhood Plan	£1,407.06	£0.00	£1,407.06
Parish Lengthsman	£1,731.80	£0.00	£1,731.80
Planning Counsel	£58,338.01 ^{3/4}	£58,338.01	£0.00
Pension	£0.00	£0.00	£0.00
Street Lighting	£2,250.00	£0.00	£2,250.00
Website Development	£443.02	£0.00	£443.02
Winchfield Festival 2018	£800.00	£600.00	£200.00
Office Equipment	£650.00	£0.00	£650.00
Total B	£100,379.11	£65,247.96	£35,131.15
	Total A + B		£38,168.00

Money at bank	£40,274.26
VAT to be reclaimed	£0.00
Total	£40,274.26
Less Total A+B	-£38,168.00
Current surplus/working balance	£2,106.26

16.2 Payments to Approval

The following payments were proposed by Cllr Williams, seconded by Cllr Dicks and unanimously approved.

Acting Clerk - SR	Salary - April	£287.08
Acting Clerk - SR	Salary - May	£287.08
Mr Paul Jackaman	Out of Pocket Expenses (LPE)	£42.00
Mr M Williams	Out of Pocket Expenses (LPE)	£82.08
Mrs S Garwood	Food & Beverages @ Spring Litter Pick	£48.00

16.3 Financial & Management Risk Assessment YE 2019

It was unanimously **RESOLVED** to adopt the Financial & Risk Management Assessment for YE 2019 as submitted.

16.4 Asset Register YE 31.03.19

It was unanimously **RESOLVED** to adopt the Asset Register to YE 31.03.19 as submitted. The

³ £1,862 added to Planning Counsel Fund - £180 saving from not taking up HALC HR Service and £1,682 from 2017/18 surplus – agreed May 2018. Transfer from CBF £12,245.82 – agreed January 2019. ⁴ Transfer £12,245.82 from CBF to Planning Counsel Fund. Add £3,233.06 received 4/2 from TGC Solar Farms.

replacement footpath gates, kissing gates etc, are not to be added to the WPC's Asset Register as they are owned by the landowners but have been replaced utilising some of the Community Benefit Fund. Cllr Jackaman said that he had previously said that WPC should not take over ownership of the replacement gates but that landowners should be contacted advising that they remain their sole responsibility, and councillors agreed with this approach.

16.5 S106 Planning Obligation Funds held by HDC

Cllr Williams reported that the S106 funds would be suitable for any changes and improvements to the extension to the graveyard area at St Mary's Church and to the field used by the Winchfield Festival. Cllr Williams had discussed this with Daryl Phillips who awaits WPC's written proposal.

17 CORRESPONDENCE

The Clerk advised that a folder of correspondence was available.

18 ANY OTHER BUSINESS

18.1 Beauclerk Green Adoption

The Chairman reported that he had been advised that Bewley Homes had started work to enable the adoption of Beauclerk Green by Hampshire Highways. So far, some street lights had been replaced (in the same lantern style) and some kerbstones replaced. There may be up to four new lampposts. The road surface will be repaired at various points and foliage cut back. The work was expected to take around six weeks.

18.2 Scrapyard in Totters Lane, Potbridge

The Chairman reported that on 14 March, at a six-hour hearing, Hart DC had been successful in an application for a Site Closure Order under the Scrap Metal Dealers Act 2013. The operator had been ordered to clear the site and pay a substantial sum into court in case of failure to do so. Costs, yet to be determined, had been awarded to Hart. A further hearing was due in April.

18.3 HDAPTC Meeting, 9 April

Cllr Williams advised that he would be unable to attend the April meeting of the HDAPTC as this clashed with the meeting of residents to discuss the broadband proposals. The Clerk advised that she would be attending as support to a new Rotherwick councillor. [In the event, Cllr Jackaman was able to attend on behalf of WPC.]

19 DATE OF NEXT MEETING

It was noted that the next meeting would be the Annual Parish Assembly on Monday, 20 May, to be followed by the AGM of Winchfield Parish Council.

There being no further business, the meeting closed at 9.05 p.m.