## EXBOURNE NEIGHBOURHOOD PLAN Minutes of monthly meeting held in the Village Hall on $26^{\rm th}$ November 2015

Present: Adam Hedley Sally Kenealy Sally Hordern		(AH) (SK) (SH)	Michael Brady Gaye Langham Peter Harket	(MB) (GL) (PH)	Dorothy Gennard	(DG)	
1	Apolog	<b>jies:</b> Nicholas Kenea	aly, Nigel Hoyle				
	Vision	Key Issues and then	nes Questionnaire				
	Results	<u>analysis</u>					
	AH thanked members of the group for their work inputting the responses of their block of questionnaires into spreadsheets.						
	AH agreed to amalgamate the results into a single spreadsheet, which he would circulate.						
	AH also proposed the questionnaire results are summarised by means of simple pie or bar charts, with a short accompanying written commentary, which could be made publicly available and form part of the evidence base.						
	AH agreed to prepare a short draft report and he would send this to the group fo comments.						
<u>Vision and objectives.</u>							
	On receiving the amalgamated results, it was agreed that group members would email AH with their own suggestions of a vision statement for the NP based on t questionnaire feedback. AH would then draw on these to try and prepare a visio statement that reflected the general consensus by the next meeting.					ALL	
2	After agreement of the proposed vision statement, the group will consider and agree objectives and policies that will stem from the vision.						
	Following discussion, the group agreed that issues arising from the questionnaire responses should be split into:						
	· ·		ant to, and therefore inclu t of a Community Action I				
	, b)	by the Parish Counc		riaii (aiiu tu	be followed up		
	<u>Call for sites?</u>						
	The group discussed at length the pros and cons of publicly calling for landowners and householders to propose sites for development.						
	Before making a call for sites it was agreed that further consideration needed to be given to whether the group thought it would be appropriate to potentially include site allocations for development in the NP. Clarity was also needed to establish:						
	a)	proposed for Exbou	num planned requiremen urne in "Our Plan" had be planning permissions gra building would count tow	en reduced nted in the	as a result of Parish?		
	( D)	• •	nt and what would not ar		ing the minimum		
	c)	•	WDBC is using in this resp	-		АН	

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	AH to issue to the group a memo of a conversation he recently had with Rebecca Black, WDBC, that discussed some of these points.				
	The group agreed to continue to debate whether a call for sites was necessary at our next meeting in January 2016.				
	Building the evidence base				
	Land use and planning - AH explained he had started to get hold of various source documentation, including the National Planning Policy Framework and data produced for the current and proposed Local Plans.				
	Transport - Nick Kenealy had produced a sheet summarising the research he had carried out and an outline proposal in relation to a possible traffic census that was circulated at the meeting. AH asked that NK/SK email this to the group asking for comments.	NK			
	Natural environment - GL explained she had contacted The Wildlife Trust who deal with flora and fauna. They may investigate culm grassland areas and GL is compiling information on bats, trees and plants. DB explained that Exbourne Parish contains one recognised geological site and four unconfirmed wildlife sites. The Sustainability Appraisal Framework has been sourced and includes a number of questions which need to be considered with regard to land use plans e.g. SA9 does it maintain and enhance green infrastructure?				
	Historic environment – MB has carried out a survey of trees in Exbourne for the Conservation Area Appraisal with the help of Ian Brooker. The trees have been plotted with GPS technology.				
3	Housing – MB has been in contact with WDBC regarding a housing needs survey as the questionnaire responses indicated a perceived need for affordable housing in the village. WDBC indicated they were prepared to carry out a housing needs survey if the community wanted it but it would need to be funded. Other questions posed by MB are awaiting a response from WDBC. MB explained to the group some of his findings regarding the complexities of various affordable housing schemes.	МВ			
	Infrastructure – MB agreed to carry out some research into the parish's physical infrastructure such as water, electricity etc.				
	Employment and business - MB to carry out some consultation with the businesses in the Parish. It was decided at this stage to exclude farming businesses and those working from home as they have already had the opportunity to comment by way of the questionnaire.				
	Ordinance Survey maps				
	The Parish Council has signed up for the Public Service Mapping Agreement that lets the group obtain large scale OS maps in various formats at a reduced cost. These maps could prove useful during our public consultations and workshops next year.				
	AH asked for group members to send him details of maps they might require for their evidence base work so that he could request a quote from WDBC.				
	Publicity.				
	AH has produced a website with details of the NP. This can be regularly updated	АН			

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	AH is in the process of getting a domain name before the site goes live.			
	Finance.			
5	SK asked the group to provide her with anticipated monies required for the first 6 months of the next financial year.			
6	Any other business.			
	None			
7	Next meeting.			
	Thursday 28 <sup>th</sup> January 2016, 7:30pm in the Village Hall			