

**Minutes of a Meeting of Headbourne Worthy Parish Council.**

**Held on Monday 13<sup>th</sup> June 2022**

**St. Mary's Church Rooms, Headbourne Worthy**

**Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)**

**Chair: Cllr Clarke-Smith Clerk: Belinda Baker**

---

**Present:** Cllrs C Clarke-Smith (Chair), C Welland, J Hamblin  
M Iredale, R Watters

Cllrs S Cramoysan, J Porter

**Apologies:** Cllr J Rutter

**Clerk:** Belinda Baker

**Public attendance:** One and Professor B Lee

**C/22/042** **Apologies**  
Apologies were received from Cllr Rutter.

**C/22/043** **Co-Option of Councillor**  
Professor Lee had provided the Council with information about himself which had been circulated to the Councillors. He said he wanted to get involved with the community. Prof Lee left the meeting and the Council voted on his co-option. This was agreed. Professor Lee was welcomed to the Council.

**C/22/044** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
There were none

**C/22/045** **Public Participation**  
The member of public agreed to wait until that part of the agenda.

**C/22/046** **Minutes Council Meeting held 9<sup>th</sup> May 2022**

**a. To approve and sign the minutes of the meeting 9<sup>th</sup> May 2022.**  
The minutes were agreed as a true record of the meetings.

**b. To deal with matters arising not on the agenda**  
There were none.

**c. To deal with any correspondence**  
There was none.

**C/22/047** **County Councillor Reports**  
Cllr Porter spoke to say that WCC had a support hub for Ukrainian refugees. She advised that HCC was consulting on changes in local transport provision. She noted that HWPC had responded to WCC's local plan consultation and

said that a draft of the plan would be produced which would again be consulted on. She said that discussions were going to be held regarding Andover Rd in July. She said discussions were continuing regarding the M3 jct 9 design. WCC were concentrating on drawing up a carbon neutrality plan.

C/22/048

**Kings Barton**

**a Report on the meeting between HWPC and WCC re: Kings Barton open spaces**

The minutes of the meeting held between S Lincoln and S Robbins of WCC and Cllrs Rutter, Iredale and the Clerk were circulated before the meeting. It was agreed that the meeting had cleared up misunderstandings. Cllr Hamblin commented that facilities at the school were discussed. Cllr Watters suggested that the school's Academy trust, should be approached for room hire as they were the building's owner. Cllr Welland asked if it was now clear, in WCC, that HWPC was the preferred choice for the open spaces. The Clerk was unable to confirm this. The Clerk asked for 3 extra hours pay for writing the minutes. This was agreed.

**b Agree appropriate Working Group for Kings Barton Matters**

The Council agreed to set up a Working Group with delegated responsibility for dealing with Kings Barton matters. The Working Group would include Cllrs Rutter, Iredale and Watters. Mr Slinn (the member of the public) agreed to join. The first meeting was proposed to be Monday 20<sup>th</sup> June. The Clerk was asked to provide a location. Cllr Watters said it was appropriate for Kings Barton reserve to pay for the venue. This was agreed. The Clerk was asked to look up Terms of References for Parish Council Working Groups.

**Action: Clerk**

**c Engagement with residents**

Cllr Iredale and Mr Slinn would advertise on Facebook for more residents to join the Working Group.

**d Agree plan for taking on Open Spaces**

The Clerk explained that she required a plan to work towards, because a number of things would need to be in place when the land was due to be taken over. The Council agreed that in principle HWPC wished to take on the Open Spaces in Kings Barton and that the Working Group was delegated to explore the matter with WCC. The Clerk was asked to prepare a letter for the WG to discuss.

**Action: Clerk**

**e Agree response to 1A Playground consultation**

Plans for the new playground had been circulated to the KB Residents Assoc and to the Council. Comments received by the public were circulated before the meeting. Cllr Watters asked for more equipment suitable for a longer age range. The Council agreed to request swings and more benches but to reject the tunnel (which was the same as in the Dell). The Council recognised that the wooden equipment made it sustainable but asked that the equipment should not be made of wood because strimming would cause damage and rot in the long term. The landscaping was asked to be mower friendly. The Council agreed to this response.

**Action: Clerk**

**f Kings Barton Forum representation**

Cllr Iredale explained that she would need to resign from the forum. Cllr Watters volunteered to take over. Cllr Cramoysan confirmed he was the new Chair. Cllr Iredale asked the Council to consider posting the KB petition to stop the closure of Andover Rd on the Council's website. It was agreed that

since the Council was not taking a view on the matter it would be appropriate. Cllr Porter confirmed that it was still WCC's policy to stick to planning but it was recognised that the decision could be re-visited due to the air quality in a built up environment.

**Action: Cllr Watters, Clerk**

**C/22/049**

**The Dell**

**a. Signage for the paths**

As HCC's licence for placing the board on Springvale Rd were likely to be expensive (C/22/053d) the Council agreed to place the signage further up the path where it turned. The Clerk was asked to speak to the Benefice.

**Action: Clerk**

**b. Inspections for playgrounds**

The Council's insurance provider was asking that the playground should be inspected bi-weekly. The Clerk expressed reservations because this would mean unskilled Cllrs would be making decisions about equipment that could have serious consequences. The Council asked the Clerk to go back to the insurance provider for clarity of their position.

**Action: Clerk**

**c. Cherry Tree for Jubilee**

The Clerk said she had visited Longstock nursey which had advised that Cherry trees would cost £60 but they were best planted in Autumn in order to ensure they had enough water. The Council agreed to wait until then.

**Action: Clerk**

**C/22/050**

**Resilience – Update on CCTV survey**

There was no update on the survey. Cllr Welland agree to prepare a response to HCC's Flood and Water management plans consultation.

**Action: Cllr Welland**

**C/22/051**

**Down Farm Lane – Update from Working Group**

Cllr Hamblin informed the meeting that there has been a meeting of the WG. The Clerk had supplied the WG with the data from the SLR. The WG had decided that there were 2 main issues; traffic speed and traffic volume. They had photo evidence from a resident of where the natural constriction of the road caused bottlenecks which, on occasions, had resulted in aggression from drivers. He felt it would be of benefit for Highway Engineer to walk the road. He said the WG recognised there were problems further up but wanted to concentrate on areas close to the community which were most impacted. He said he would be submitting a report.

**Action: Cllr Hamblin**

**C/22/052**

**M3 Junction 9**

The recent communication from Volker Fitzpatrick announcing the delay in the application for consent for the upgrade was noted.

**C/22/053**

**Infrastructure Plan**

**a. SLR Posts**

The new SLR posts had been confirmed by HCC. The Clerk had prepared a new rotation for the SLR incorporating the new posts. This was agreed.

**Action: Clerk**

**b. Access to Nun's Walk**

There was no update

**c. School Lane Fencing**

Photos of a recent road traffic incident that had occurred at this junction had been circulated before the meeting. Cllr Porter confirmed that they had been forwarded to the road safety team. Cllr Hamblin commented that there were here near misses all the time and that it would be appropriate to install no left and no right turn signage and to restrict part of the road to one way. Cllr Porter said she had asked HCC's Mr Pillans to meet her there to discuss the issues.

**Action: Cllr Porter**

**d. History Board**

HCC was asking for payment for 2 licences to install the board. Cllr Porter said she would see if she could get the figure reduced. The Clerk was asked to contact KWPC to find out if they were charged similar amounts.

**Action: Cllr Porter, Clerk**

**f. Upgrade to Nuns' Walk plans**

The Clerk had had confirmation from the Countryside Access team that the grant for the grip work had been approved. She was asked to arrange the work with the lengthsmen.

**Action: Clerk**

**C/22/054**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 1-10 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were verified against bank statements.

Opening Balance		92666.80
ADH Printing (newsletter)	11	230
HALC (membership)	12	407.67
B Baker (Fasthosts)	13	312.71
Trimmers (Dell Maintenance)	14	288
YMML (clerk's office & consumables)	15	30
Do the Numbers (Internal Audit)	16	270
Stockbridge PC (Share Zoom licence)	17	59.95
Vitaplay (Wobble board at Dell)	18	174
D Welland (newsletter delivery)	19	100
PCC Kings Worthy	20	30
HMRC (Clerk tax, NI)	21	22.80
J Berry (SLR rotation)	22	139.17
B Baker (Salary)	23	437.06
Closing balance		90165.44

**b. To review budget 22/23 year to date**

This was reviewed and approved.

**c. Approve insurance quotation**

This was approved. The Council agreed to stay with the present insurance company for 3 years to ensure the premiums did not go up.

**Action: Clerk**

**d. Annual Auditors Report 2021/2022**

This was approved.

- e. **Approve Annual Governance Statement 2021/2022**  
This was approved, signed and dated.
- f. **Approve Annual Accounting Statements 2021/2022**  
These were approved and signed.
- g. **Auditor's report**  
This was noted. There were no queries.

C/22/055

**Planning**

**a. Agree Planning Working Group**

The Council agreed that at present there was insufficient volume of applications to make this necessary.

**b. New applications – To agree responses**

Date Rec'd	Number	Address	Description	Comments by
19/04/22	22/00831/HOU	51 Granadiers Road Winchester Hampshire SO22 6GU	Change of use of one side of the double garage into an office space	27/06/22
The Council has no objection				

**b. To note recent decisions**

Date Rec'd	Number	Address	Description	Comments by
20/12/21	21/03240/FUL	Unit 6 Foresters Park Wellhouse Lane Headbourne Worthy Winchester Hampshire SO23 7JY	The refurbishment of an existing unit and change of use to light industrial; demolition of existing commercial buildings and redevelopment with 6 no. new light industrial units; parking; landscaping; and associated works	Permitted

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
02/03	22/00471/HOU	Worthy House Springvale Road Headbourne Worthy Hampshire SO23 7LD	Conversion of loft space into study, bedroom and bathroom, with four windows, and associated internal works.	18 <sup>th</sup> May
22/03	22/00051/FUL	Land At St Swithuns Church London Road Headbourne Worthy Hampshire	Construction of the height restriction barrier at the entrance of the car park. (RETROSPECTIVE).	22 April
12/01/22	22/00091/ PNACOU	Meyrick Estate Down Farm Down Farm Lane HW Hampshire	conversion of Barn C to provide a single C3 dwellinghouse including associated works	Unknown

Appeal to Sec of State	Appeal Ref. No.: APP/Q1700/ APP/Q1770/W/21 /3279319	Land off A272, Three Maids Hill, Winchester, Hampshire, SO21 2QU	Development of an Inert Waste Recycling Facility	11 <sup>th</sup> March
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Barton Farm site (Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure	10/12/19

**d. Enforcement – to note any enforcement matters**

There were no enforcement matters

**C/22/056**

**General amenities**

**a. Lengthsman visit**

The footpath from Wellhouse Lane to the nature reserve needed cutting back. The Clerk queried the signage in Down Farm Lane but it was agreed to refer this to HCC. Cllr Welland asked that the Nun’s Walk hedging should be cut back.

**Action: Clerk, Cllr Hamblin**

**b. Cycle path from Worthy Down**

Cllr Porter confirmed that work on this cycle path would take place towards end of summer. Cllr Welland commented that the new cycle path from Wellhouse Lane was not finished.

**C/22/057**

**Newsletter and communications**

The next newsletter would be due in the Autumn.

**C/22/058**

**Items for next agenda, date of next meeting**

The date of the next Council meeting would be Monday 11<sup>th</sup> July at St Mary Church Rooms.

Items for the Agenda:

Kings Barton WG

History Board and signage

Down Farm Lane WG report

The meeting closed 9.30 pm. The Chair thanked the attendees.