

Kirklington Parish Council Meeting

Minutes for the Parish Council meeting held on 5th September 2022 7.30pm

Present: Martin Smith (MS)(Chair), Ian Woolridge (IW), Sarah French (SF), Graeme Wheatcroft (GW), Patrick Mitchell (PM), Cllr Malcolm Brock (MB), Cllr Bruce Laughton (BL), Cllr Penny Rainbow (PR), Helen Cowlan (HC) (Clerk).

Public: none

1. Apologies for absence

Bob Radford due to holidays, Andrew Twidale due to prior commitments. Apologies were accepted by the Parish Council.

2. Declaration of interest

None.

3. Formal welcome to new Parish Councillor

Graeme Wheatcroft was formally welcomed as Parish Councillor, which means that the Parish Council is now complete. Required documents completed.

4. Minutes of last meeting

The minutes from the ordinary Parish Council meeting held on 4th July 2022 were approved as a true record – proposed IW / seconded MS.

5. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

- *Devolution* – BL confirmed that the Devolution plans will be going ahead. A Shadow Mayoral Office will be set up for one year, after which Mayoral elections will take place (2024). There will be no changes to operations but some central Government powers will become the Mayor's responsibility – this does not include responsibility for Policing at this point, although may be reviewed in the future. An estimated £6billion will be generated over a 25-30 year period (investments to local economies) and will facilitate integrated systems e.g. more streamlined public transport services. Another key benefit will be the ability to deliver better skills and training provision. Costs are being paid for by central Government funds. Further details of the process and transfer of power will follow, but the Mayor will have a cabinet with representatives from different tiers of authorities. There are no changes to the way in which Parish Councils operate. Leicestershire may join in the future.
- *Scheme of Governance (planning)* – MB advised that a new scheme of governance is being introduced and details will follow. Applicants still have the right to appeal decisions, however, changes will enable Parish Councils a greater ability to request applications are placed on Planning Committee agendas (with legitimate cause). For example, if planning officers turn down an application but the Parish Council feels it has merit.
- *Recycling (glass)* – PR confirmed that NSDC are hoping to introduce kerbside glass facilities which will mean collections can be included as part of normal routines. Proposals are being reviewed over the next few weeks.
- *Residents Survey* – PR confirmed details of a new survey will be out soon.

6. Planning:

- 22/01008/HOUSE – Middle Corkhill Farm, Corkhill Lane - *first floor eaves raised with new roof structure and internal alterations. Outcome – application refused (info only).*
- 22/01245/TWCA – Craven Cottage – *sectional fell to ground (conifer). Outcome – permission granted (info only).*
- Home Farm, Main Street - *proposed detached garage. Update – appeal against decision has been lodged (info only).*
- 22/01105/FULM – Brickfield Farm (Maxey's), Hockerton Rd – *erection of a veg store room and packing room. Outcome – permission granted (info only).*
- 22/01115/HOUSE – Top O the Hill, Hockerton Rd – *erection of new garage block. Outcome – permission refused (info only).*
- 22/01239/HOUSE – Meadowbrook, Church Lane – *erection of a wooden summer house. Outcome – permission granted (info only).*

- vii) 22/01188/FUL – Mill Farmhouse, Southwell Rd - *replacement of garden room, installation of ground source heat pump, construction of jetty and maintenance footbridge to mill pond. Outcome – no objection (unanimous).*
- viii) 22/01189/LBC – Mill Farmhouse, Southwell Rd – *Listed Building Consent for internal and external alterations as listed on the planning application request. Outcome – no objection (unanimous).*

7. Action points review

Number	PC member	Subject	Date Raised	Status
16-45	HC/PR	<u>Ivy Farm</u> No further updates at the moment. Action: Continue to review.	Nov-16	ongoing
17-53	HC	<u>School - Parking issues</u> No issues / updates at this time. H-bar repainted near School Lane entrance. Action: HC to contact School regarding a 'formal' opening of the car park once School has settled in.	Oct-17	ongoing
19-57	HC	<u>School Playing Field</u> Feedback on the document: clarify if it meant that motor vehicles, rather than 'wheeled' vehicles, should not access to make sure bicycles / pushchairs retain access; politely challenge proposals to charge for use of field as the School isn't charged for use of the Church / Village Hall facilities. Action: HC to chase NCC for response.	Nov-19	ongoing
20-25	HC/IW/GW	<u>Flooding / drainage projects</u> Contact has been made with contacts at NCC re current position for drains and flooding - awaiting outcome. Resident has requested clarification of KPC responsibilities for flooding matters. Action: IW to clarify current position re drains that need clearing/liase with NCC; GW to contact residents near 'southern dyke' to confirm riparian responsibilities in the first instance but that the PC will escalate issues as required.	Oct-20	ongoing
20-26	BL	<u>Potholes/road issues</u> Some repairs have been made but the quality is poor and there are some patches which are not complete, which could be affected by water damage longer term. Action – BL to look into to see if any further works are due.	Oct-20	ongoing
21-13	HC	<u>Parish Council Vacancy</u> All actions have been completed. Action - HC to contact NSDC and organise/submit paperwork.	Feb-21	closed
21-22	HC	<u>National Grid</u> Action - HC to chase speeding issues again.	Sep-21	ongoing
22-10	HC	<u>Speeding on Southwell Rd</u> no further new items Action - HC to contact NCC to request traffic monitoring strips in the area between the Moor and the edge of the village. Also, for the A617 to get information about vehicle types/counts. Also contact Hockerton to enquire if able to share information they receive from theirs.	Apr-22	ongoing

22-12	HC	<u>Policy Review</u> Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website.	May-22	ongoing
22-13	HC	<u>Hedges</u> It was felt that most issues have been resolved within the village. Action - HC to chase issues near Coultas (previously reported to Highways) and email residents requesting they review their hedges/trees.	Jun-22	ongoing
22-15	HC	<u>BT BOX</u> Issue appears to have been resolved.	Jul-22	closed
22-16	HC	<u>Top Dam</u> Water level has fallen and exposed land - possible issue with gauge / equipment. Action - HC to report again to make landowners aware.	Jul-22	ongoing
22-17	HC	<u>Civility and Respect Project</u> Action - HC to review information, draft a policy to agree at a future meeting.	Sep-22	ongoing
22-18	HC	<u>GTSF 2022</u> Action - HC to email residents for feedback about Festival.	Sep-22	ongoing
22-19	HC	<u>Foodbank support</u> Action - HC to email residents to rally support for food bank.	Sep-22	ongoing

8. WINGS (IW/all)

No updates or known issues, however, IW will book a meeting to review the current position especially as the start of a new term sometimes brings issues due to there being new students.

9. Financial matters (IW)

- i) *Balances* - current account £3943.76, deposit account £7608.01. Money has been transferred into the deposit account to try and take advantage of interest rate.
- ii) *Clerk payment* – payment for July and August authorised - proposed PM, seconded MS.
- iii) *Review any payments due* – there are no specific payments due although the donation to the Village Hall will need to be arranged by the end of the calendar year. The donation to the Church needs to be finalised within the financial year.
- iv) Formal thanks have been received from the Church for recent donations, and to recognise the good work done in hedge repairs / replanting.

10. Traffic Report (IW)

7/7 – between the Eakring Rd and Southwell Rd junctions, emergency services in attendance – no further details known.

11. Eakring Road (HC)

Although some repairs have been made, feedback suggested the finish was of poor quality and there was a risk of issues occurring again with bad weather. To be monitored.

12. Defibrillators (HC)

The defib at the Hall had a recall due to an issue with parts but is now back and fully functioning. The defib at the School has been moved to enable better access and maintenance now falls under the Parish Council's responsibility. There are plans for a third defib on which will be communicated once finalised.

13. Civility and Respect Projects (HC)

The project continues with local authorities being encouraged to create their own pledges / statements of commitment to standards. **Action – HC to review information, draft a policy and bring to a future meeting (22-17).**

14. External Auditors (HC/IW)

It was unanimously agreed that no changes would be made to process and that the PC will not opt-out of the Scheme due to the disproportionate burden of work and costs this could create – it was felt the current process is sufficient. No further action needed.

15. Dykes (HC)

After receiving a letter from a resident to confirm the Parish Council's position in terms of responsibilities for flood mitigation, it was unanimously agreed that residents should ensure they meet responsibilities in the first instance, but that issues could be escalated to the Parish Council for further help and support if needed. GW will review the current position for the 'southern' dyke. The 'northern' dyke remains a concern due to the lack of access behind Ivy Farm to assess its current state. If properly cleared and maintained, it will have a positive impact in terms of diverting water from the fields, but it does need digging out on Ivy Farm's land. The gullies along the main road need clearing, as does the drain near the Southwell Rd junction, to try and prevent previous issues of water flowing across to the other dyke. **Action – IW to send email to clarify position and request NCC review again (20-25).**

16. GTSF 2022 (HC)

It was felt that it would be useful to get feedback on the Festival. **Action – HC to email residents to get feedback (22-18).**

17. Foodbank (GW)

With some households potentially being affected by rising costs, it was proposed that a scheme be set up to support the local food bank. GW is happy to co-ordinate collection of items and their delivery to the nearest collection point (Co-Op). It was unanimously agreed that this should be done. **Action – HC to circulate information to residents (22-19).**

18. Correspondence (HC):

- i) NALC AGM 17/11 – *it was unanimously agreed that RSR attend to represent the PC, HC to arrange.*
- ii) NSDC Planning Scheme of Delegation – *HC/MB provided an overview of changes for which training may be provided by NSDC if sufficient demand (or an invitation could be sent for someone to attend a future meeting).*
- iii) NCC Winter Service – *review of support available.*

Additionally

- A new 'on demand' bus service is now available where people can call/use the app to 'order' a bus – the request will be co-ordinated to tie in with other journeys in the area. HC to circulate details.
- There will be a games night at the Village Hall on the first Wednesday of the month (7.30pm) with different themes for residents to learn/play – the bar will be open.

19. Date of next meeting

3rd October 2022 at 7.30pm.

Meeting ended at 21.15.