

**Minutes of Shilbottle Parish Council Meeting held on**  
**Wednesday 6 June 2018**  
**Meeting opened at 7.00 p.m.**

**IN ATTENDANCE Chairman** Councillor T W Scott

Councillors Mrs E Haddow ( Vice Chair ) Councillors Stephen Elliott, Councillor Burns.  
Councillors Mrs Robertson, Mrs Hood, Mrs Robson, Mrs Lewis

Parish Clerk Daniel Metcalf

County Councillor Trevor Thorne

Apologies : Councillors Mrs Mills in hospital

**PUBLIC SPEAKING**

There were three members of the Public in attendance who raised issues re siting of seat in the cemetery, public notice boards and availability of minutes.

**1. Minutes of the last meeting held on 2 May 2018**

The minutes were unanimously agreed. Proposed Councillor Mrs Haddow seconded Councillor Mrs Lewis.

**Matters arising for discussion :**

All matters were discussed under Agenda items

Insurance renewal from Zurich. Clerk asked to contact Zurich re listed Pant on Northside.

**Finances approved.**

Proposed Councillor Mrs Robertson, seconded Councillor Mrs Robson.

○ Daniel Metcalf wages/cemetery fees	£596.30
○ M.E. Haddow inks/stationery for P.C.	£105.33
○ Greensite Services	£255.43
○ Mike Evens	£110.00
○ Website renewal	£29.38

○ HMRC	£54.40
○ Shilbottle Forum delivery of newsletters	£50.00

**Incoming - cemetery fees £110.00**

Audit statement

- The pre -audit statement was presented to Councillors and approved unanimously. The audit statement has been on display in the notice board. Once the statutory period is complete all relevant materials will be sent to internal accountant and subsequently to external Auditor.

- **Planning** for the month was submitted for inspection and comment.

- **New submission for house at Church Lea.**

Councillor Burns had looked at plans and site and found we legally had no grounds for objection.

- Mrs Haddow had asked planners to contact Northd. Estates re filthy run off from new development on Grange Road. Curbing has now been put in place and this seems to have alleviated the problem.
- Plans for dormer bungalow at Greenacres. Councillor Burns agreed to study application and make comments. Councillor Robertson stated there was dissent from neighbouring households.

- **Co-option of Parish Councillor**

Discussion on applications received. No applications had been received. The notice had been displayed on the appropriate Parish Notice Board for 21 days to include weekends and Bank Holidays. We await members of the Public showing an interest. Councillors Scott, Haddow and Robertson stated they had been approached.

- **Feedback from Finance Committee**

Councillors Mrs Haddow, Lewis, Burns, Elliott and Councillor Scott had studied draft accounts presented by the Clerk and it was agreed to continue to take on board no projects which were not deemed to be a priority.

All papers were ready to go to internal auditor.

- **Feedback on Welfare issues –**

Councillors Burns and Mrs Haddow and Lewis had met with Youth Leader and agreed a working relationship.

Mrs Haddow had been offered trees to plant for Queen's Birthday. Youth leader and Head teacher were both interested in participating in tree planting.

At present often due to the younger children, there is increasing disruptive and unacceptable behaviour. It was agreed to write to the Head Teacher and to remove the Basket Swing.

It was agreed that Councillor Mrs Hood ask Mike Evens for written estimate for Muga.

Signs had now been erected for no dogs on Welfare Grounds

- **Feedback on play areas -**

- Councillors Mrs Hood and Mrs Robson would contact Mike Evens re-iterating no unscheduled works. They will work with Mr Evens on getting MUGA up graded.

- **Liaison with NCC**

- Councillor Mrs Haddow was in contact with Councillor Thorne and Council officials re roads and planting etc.

Councillor Thorne was at the meeting and gave an update on County issues. It was stated that the Council were not happy with the repairs to Grange Road, the lack of work on the road to Hampeth and the number of large potholes in the village, especially at the chicane at the Cheviot road entrance to the village.

- **Update on involvement with police**

In the absence of Mrs Mills, Councillor Robson would take on this duty.

- **Cemetery Records**

Councillors Burns, Elliott, Haddow, Hood, Lewis and Scott had spent many hours on records. At last good progress is being made.

- **Bus Shelters**

There was no further update on the bus shelter. Councillor Thorne agreed to follow this up.

- **Dog Fouling / Litter**

It was agreed that all Councillors look after their own 'patch'. All Councillors were concerned about the lack of support from County, but 1 Dog Warden for the whole County meant an impossible task. We are looking into ways of fining owners who consistently flout the law. Councillor Thorne will follow up.

- **WEBSITE**

It was agreed that we ask the Town Council for assistance and also the school in setting up a new website.

Some Councillors did not see the need for a website. It was agreed that further discussion would take place at the next meeting.

This ended the meeting. The Chair asked Councillors if they had anything to discuss which was not an Agenda item.

The meeting closed at 9.00p.m.

**The date of the next meeting is 4 July 2018 at 7.00 p.m.**