

STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS Tel: 01935 822455 E-mail: clerksshpc@hotmail.co.uk

MINUTES OF THE MONTHLY MEETING HELD ON WEDNESDAY 1ST FEBRUARY 2023 AT THE HAMDON YOUTH & FAMILY CENTRE

23/018/a PRESENT:	<u>ACTION</u>
Members: Mrs. Lyn Foley (Chairman), Mr. Mike Phillips (Vice Chairman), Ms.	
Denise Burton, Mr. Paul Goulder, Mr. Richard Holder, Mrs. Rebecca Merrick,	
and Mrs. Suzanne Nelms.	
Others: Mrs. Sarah Moore (Clerk), Mr. Mike Hewitson (District Councillor), and no members of the public.	
23/018/b APOLOGIES:	
Miss Helen Essex, Mrs. Moira Hulett, Mr. Graham Middleton, Mr. John Bailey	
(County Councillor) and Miss Emily Pearlstone (County Councillor)	
23/019 DECLARATION OF INTERESTS	
23/019 DECLARATION OF INTERESTS Cllr Foley declared an interest in the Community Shop	
Cllr Burton declared an interest in the Charity Shop and the Sports &	
Recreation Trust	
Cllr Goulder declared an interest in the Hamdon Youth Group	
Cllr Holder declared an interest in the Hamdon Youth Group	
Cllr Merrick declared an interest in the Sports and Recreation Trust and the	
Memorial Hall	
Cllr Nelms declared an interest in the Friends of Ham Hill	
00/000 BUDI IO OFOCION	
23/020 PUBLIC SESSION No comments were made in the public session.	
No comments were made in the public session.	
23/021 MINUTES OF THE PREVIOUS MEETING	
It was agreed to amend <i>Minute ref: 23/007 to</i> read 'Cllr Phillips will obtain two	
further quotes'. It was RESOLVED to approve and sign the Minutes of the	
December meeting.	
23/022 MATTERS ARISING FROM MINUTES	
The Clerk reviewed the items on the Action List:	
Hamdon Youth and Family Centre: The Clerk reported that the	
reclamation yard was not interested in the old fireplace. It was agreed	
for a notice to be posted to see whether anyone in the village wanted it.	
Cllr Nelms said that she may know of someone who would be	
interested. The Clerk said that the old boiler did not work and there	
could be an issue removing the boiler house as the building is listed.	
Boules Court – Cllr Burton said she has not received a response from	
the previous contractor and agreed to talk to the Sports and Recreation	

Trust	Cllr Burton
Repairs to Stonehill Play Area Surface: This will be done once the	
weather improves.	Clir Neims
 Noticeboard at Stonehill: Cllr Holder canvassed residents in Stonehill 	
and the majority thought it would be a good idea to have a noticeboard.	
The Clerk said she had not heard back from Abri.	
It was also suggested planting some bulbs in the grass to	
commemorate the King's Coronation.	
Hamdon Youth and Family Centre Window Repair: Cllr Goulder said A significant for a superposition of the same state of the same s	
he is waiting for a user schedule before he can get further quotes. Cllr	
Goulder said that he has made a pre-app enquiry on the building with the Planning Department and the Clerk asked for a copy of this for the	
parish records.	
Electric Meter Fund: Cllr Foley said a grant was no longer needed as	Clir Goulder
no one has come forward asking for help.	
Community Speedwatch: Cllr Goulder agreed to forward the list of	
people to the Clerk.	Cllr Goulder
Electric Charging Points: Cllr Foley said she had met with the	
Memorial Hall Trustees and their Chair had already carried out some	
research on electrical charging points	
 Council IT Services: Cllr Phillips said that he had sent the two quotes 	Cllrs Phillips &
to Cllr Goulder. It was agreed for Cllrs Phillips and Goulder to liaise	Goulder
and make recommendations to the council.	
Ground Maintenance Contract: The groundsman has agreed to Applicate the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the interior period whilet the Mantagute and State Period Application of the Interior period while the	
continue in the interim period whilst the Montacute and Stoke Parish Council decided whether to combine their contracts	
Council decided whether to combine their contracts	
23/023 DISTRICT & COUNTY COUNCILLORS	
23/023/a Mike Hewitson – District Councillor	
Cllr Hewitson said SSDC is now winding down and the new Unitary Authority	
will be taking over at the beginning of April. Cllr Hewitson said the £2 million	
Ham Hill project is going forward which will be good for the area. Cllr Hewitson	
said to contact the County Councillors regarding any back log of Highways	
issues. A discussion was held regarding grit and the grit bins and Cllr	
Hewitson said when the new authority comes in, Parish Councils may have to purchase their own grit.	
(Cllr Merrick entered the meeting)	
(Cllr Hewitson left the meeting)	
23/023/b John Bailey – County Councillor	
No report	
23/024 5-YEAR PLAN	
Discussions were held on the groups:	
Care in the Community: A discussion was held as there is an issue of	
safeguarding with vulnerable residents. Cllr Nelms said she would be	
happy for resident to contact her .	
Media: No report	
Schools: No report	
Community Volunteering: This is on hold.	
The Environment: A discussion was held on the condition of the grit	
bins and it was RESOLVED to purchase 9 x 200 litre bins and to move	Clerk

the smaller 160 litre bin into Princes Close. Cllr Phillips said when the SID is put on the post outside the Memorial Hall, the position is too low and could cause harm to pedestrians. A discussion was held about siting it somewhere else. However, the Parish Council is restricted on where they are allowed to put the SID around the village. Cllr Phillips suggested getting four new posts. Cllr Nelms said she would approach the owners of the old police house to see whether they would agree for the SID to go near there. It was agreed that Cllr Phillips would let the Clerk know where he thought the new posts should go so that she could contact Highways for their permission. A discussion was held regarding the condition of the dog bins at the junction of North Street/Great Field Lane, and at the top of Great Field Lane opposite Cole Lane. It was RESOLVED to get a larger bin for the	Cllr Nelms Cllr Phillips
North Street/Great Field Lane and to replace the bin at the top of Cole Lane and to re-site it near the junction of the workshops so that it is away from residential properties. The Clerk said that she would contact SSDC. • Leisure: A discussion was held about the King's Coronation. Cllr Merrick mentioned that the Memorial Hall wanted to sell teas and	Clerk
cakes.	
Allotments: No report	
Transport Strategy Group: No report	
- Hansport Strategy Group. No report	
22/025 SDODTS 9 I EIGHDE	
23/025 SPORTS & LEISURE	
23/025/a Hamdon Youth Centre	
It was RESOLVED to appoint Cllr Merrick as the Parish Council representative	
on the Hamdon Youth and Family Centre Trust	
23/025/b Hamdon Youth Group	
Unfortunately, there has been an element of anti-social behaviour. A	
discussion was held on who is responsible for managing this. Cllr Merrick	
suggested writing a letter to the Hamdon Youth and Family Centre Trustees,	
and Cllr Goulder agreed to do this.	Cllr Goulder
There has been some anti-social behaviour around the back of the pavilion. It	
was agreed for Cllr Essex to get the Neighbourhood Watch Co-ordinator to	
send in reports	
·	CIIr Essex
23/025/c Memorial Hall & Grounds	
There are a number of branches lying around the Memorial Hall grounds. The	011
Clerk said she would contact the groundsman to clear these away.	Clerk
Cllr Merrick said the Memorial Hall Committee had not received a copy of the	
Grit Bin Map from the Clerk as requested. It was agreed for the Clerk to put	Clark
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this on the website so everyone could see where the bins were.	
23/025/d Play Areas	
Stonehill – The equipment needs to be cleaned but needs to be done and the weather improves. No rubbish. The grass needs sutting.	
once the weather improves. No rubbish. The grass needs cutting	
again.	
Memorial Hall – no update from action list	
23/025/e Sports & Recreation Trust	
N1	
No report.	
23/025/f Any Other Issues	

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A discussion was held regarding the King's Coronation celebrations. It was	
RESOLVED that the Parish Council would give a £2,000 grant.	
23/026 VILLAGE ENVIRONMENT	
23/026/a Allotments:	
The Duchy of Cornwall has had the wall in Windsor Lane at the bottom of	
Stonehill allotments repaired and their contractors have also removed the tree	
which was growing out of the wall.	
It has been suggested that vacant plots are advertised	
23/026/b Crime & Anti-Social Behaviour:	
No report	
23/026/c Footpaths:	
The Clerk reported that some of the footpath issues reported at last month's	
meeting have been repaired.	
23/026/d Ground Maintenance:	
The Clerk reported that the groundsman is happy to extend the contract for the	
interim period. Montacute PC open to combining the parishes' ground	
maintenance contracts.	
23/026/e Highways and Transport:	
i. SID Report: This item was discussed under Minute ref:23/024	
ii. <u>Transport Strategy Group:</u> This item had been discussed under <i>Minute</i>	
ref: 23/005	
iii. <u>Signage:</u> The Council have received complaints about faded and	
illegible signs and it was agreed that photographs would need to be	
taken so that a report can be submitted to Highways.	
It is unlikely that Highways would agree to install 30mph speed limit	
signs throughout the village. Under the Highway Code, a speed limit of	
30mph applies to all single and dual carriageways with streetlights	
unless there are signs showing otherwise.	
iv. Blocked Drains: A number of blocked drains have been identified	
throughout the village and it was agreed to report these to Highways.	
The Clerk asked councillors to check the drains in other areas around	
the village.	
23/026/f Street Lighting:	
Cllr Burton said a streetlight in Becksfield was not working properly and agreed	
to let the Clerk know what the streetlight number was	Cllr Burton
23/026/g Defibrillators:	
It was reported that both of the defibrillators were in good working order.	
23/026/h Any Other Issues:	
No report given.	
No report given.	
23/027 FINANCE	
23/027/a Matters for Report	
i. <u>Monthly Bank Reconciliation</u>	
The Clerk gave the monthly bank reconciliation report as of 31st January	
2023	
£	
Current Account 26,159.06	
Lloyds Reserve 43,872.54	
Melton Building Society 33,428.98	
Cambridge & Counties 23,026.17	
Sub Total 126,486.75	

Outstanding Payme	nts		1,829.47				
Total as Cash Book		<u>1</u>	<u> 24,657.28</u>				
Less Ring-Fenced A	Amounts						
			£				
Pavilion Reserve Account 29,930.67				,			
Asset Management Reserve Account 25,271.05							
Allotment Deposits 1,038.67							
Bequest – Plants 150.00							
Hamdon Youth Centre			<u>-3,607.32</u>				
Total	Total <u>52,783.07</u>						
Budget Working Cap	oital		71,874.21				
ii. <u>Data Protection Re</u>			, –				
	that the direct debit for th	e data	a protectio	n renewal			
of £35 will be paid		J Juli	. p. 0.000110				
	Resolution						
	17690IUIIOII						
i. <u>Invoices Payable</u>	Evenence for lower						
Sarah Moore	Expenses for January	_	00.05	5466			
		£		BACS			
Stable Print	February Newsletters	£	210.00				
Rotary Club of Yeo	Supply of 1,000 Crocus	£	50.00	BACS			
Vale	Corms						
Duchy of Cornwall	Rent adjustment for			BACS			
= ====, == ==========================	recreation ground &						
	allotments	£	175.93				
SSDC		Ĺ	173.83	PACS			
SSDC	Lengthsman –	0	000.44	BACS			
	December	£	288.11				
	Total	£	787.69				
The Clerk asked if the	could be						
paid with this month's	invoices. This was agree	ed.					
	5						
Evis Ground	January Ground						
Maintenance	Maintenance	£	666.66	BACS			
atoriarioo	Total	£	666.66	_,			
	iotai		000.00				
It was DESOLVED	to approve the payments						
	to approve the payments.						
ii. Other	Fam Ollina December 2012 I DI 1911	. 4. 1	ان الملمية	_			
	for Cllrs Burton and Phillip	s to be	e added a	S			
signatories.							
	The Clerk said her SLLC membership renewal was due on the 1st March						
and asked if councillors would agree to pay half of the membership fee							
with Montacute Pari	sh Council paying the other	er half	. It was F	RESOLVED			
to pay £93.50.							
23/028 PLANNING	3						
None declared.							
	nning Working Party Feedl						
	on of intent to carry out tre						
various trees within a Cor	servation Area – Land off	<u>Great</u>	field Lane	, Stoke sub			

Hamdon TA14 6PB – parish council are not required to comment **23/00055/TCA** – notification of intent to carry out tree surgery works to no. 1 group of trees and fell no. 1 tree within a Conservation Area – parish council are not required to comment.

22/02866/FUL – addition of a new roof to an unroofed dovecote in Stoke sub Hamdon Priory – The Priory, North Street, Stoke sub Hamdon – no objections or observations.

23/028/c Planning Decisions and Reports:

i. Reports

22/02420/DOC1 – discharge of Condition 3 (Materials) for Planning Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision.

20/00991/OUT – outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings (amended) - Land at Masons Lane, Montacute. – awaiting decision.

20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – awaiting decision.

ii. Decisions

22/02352/HOU – replacement of the existing front garden wall with new 1.6m hamstone garden wall and installation of access gates (part-retrospective application) – Lochindore, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – application refused. **22/03271/HOU** – single storey side and rear extension – 9 Queens Crescent, Stoke sub Hamdon TA14 6QX – approved.

It was RESOLVED to ratify the Planning Working Groups recommendations.

23/029 GOVERNANCE

A discussion was held to review the Working Party groups.

23/030 CORRESPONDENCE

None declared

23/031 MEMBERS' & CLERK'S REPORTS

None declared

23/032 ITEMS FOR FUTURE AGENDAS

Sports and Recreation Trust Grant Entrance to recreation ground

23/033 DATE OF NEXT PARISH COUNCIL MEETING

There being no further business the Meeting closed at 9.20pm. It was agreed to hold the next meeting on Wednesday 1st March 2023 at 7pm.

EXCLUSION OF PRESS AND PUBLIC

Resolve to exclude the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Administration to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.

23/034 DISCUSS AND CONSIDER PERSONNEL MATTERS