

BARDON MILL PARISH COUNCIL

Meeting Tuesday 10th February 2026 - Approved Minutes

Present: Cllr S Furlong (Chair), Cllr G Gill (vice-chair), Cllr M Robson, Cllr J Oliver, Cllr M Nixon, Cllr V Furlong, Cllr C Swinburne, Cllr F Wanke
Cllr A Sharp – County Councillor Clerk - Mrs Susan Saunders

01/26 Apologies for Absence – No apologies.

02/26 Declarations of Interest – No declarations.

03/26 Public Questions – No declarations.

04/26 Minutes of Previous Meeting

Minutes of the meeting held on Tuesday 11th November 2025 were approved as a true record.

Proposed Cllr C Swinburne

Seconded Cllr M Robson

AGREED

05/26 Matters Arising – No matters

06/26 Correspondence Received - Noted

07/26 Northumberland County Council (NCC)

07/26.01 Report from Cllr Sharp:

- The Village Hall has received the required grants to proceed with the floor work. However, some issues have occurred which means the work will be more involved than was previously envisaged.
- The Welcome to Bardon Mill sign is in process.
- It was reported that vehicles were cutting the corner heading in to Thorngrifton. Cllr Sharp was asked if a short centre line could be painted in to keep vehicles to their own side of the road.

07/26.02 Town & Parish Council invite – The clerk may attend.

07/26.03 NCC design code consultation. No suggestions to put forward.

07/26.04 Haltwhistle & West Tyne representation on NALC County Committee. No volunteer.

07/26.05 S106 grant money available £411.30 – The mower has been purchased but if the Playing Fields Association would like a small item, the council could put in a request.

07/26.06 Community Governance Review – Stage 1. Comments previously submitted stand.

08/26 Administration

08/26.01 Risk Assessment – The benches, bins and bus shelters have been assessed. There are some benches in need of painting which can wait until the better weather.

08/26.02 08/26.02 IT Policy – As part of the review of the policy a data audit was undertaken. The following was noted:

- Parish work is carried out on clerk's personal computer. Back up onto an external hard drive and Google Drive regularly undertaken.
- The only personal data the council stores is the clerk's. The electoral role is sent to the clerk at election time. It is deleted when no longer required. If it was required at a later stage, NCC can be asked for a copy.
- Passwords are stored in sealed envelope in the event of clerk being indisposed.
- Any emails from residents are deleted after use. Should they be forwarded to members, any personal data would be redacted.

The IT policy was adopted and the data audit accepted.

The risk assessment, internal auditor assessment and IT policy were approved.

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Proposed Cllr F Wanke

Seconded Cllr C Swinburne

AGREED

09/26 Planning Applications

For Determination:

26/00078/FUL – Hazel Hurst – detached house and car port. No objection submitted, to approve.

26/00368/LBC The Vicarage, Beltingham - refurbishment

26/00367/FUL The Vicarage – Beltingham – refurbishment, external works

No objection was agreed for all the plans.

Proposed Cllr G Gill

Seconded Cllr V Furlong

AGREED

Determined:

25/02947 and 46 – The Vicarage, Beltingham - **Refused**

10/26 Crow Hall Farm and Woodland Creation Project

The Heritage and archaeology surveys have now been undertaken. It would appear there may be less trees planted than originally thought due to the results.

11/26 Hugofox Website Provider – The website is progressing and the new domain name has been created. In order to activate this the direct debit for paying should be in place. Hugo Fox do give 6 months free and NALC are paying for the second 6 months. It was agreed to authorise the DDR.

Proposed Cllr G Gill

Seconded Cllr V Furlong

AGREED

12/26 Grants to Consider

12/26.01 Great North Air Ambulance - £300

12/26.02 Playing Fields Association - £800

12/26.03 Citizens Advice – no donation

12/26.04 Sport Tynedale – No donation

12/26.05 Any other requests – Haltwhistle Swimming & Leisure Centre - £200. Tynedale Hospice at Home - £200

The total amount of £1500 was approved.

Proposed Cllr C Swinburne

Seconded Cllr M Robson

AGREED

13/26 Reports on Financial Matters

13/26.01 Income & Expenditure as at 31st January 2026 - Noted

13/26.02 Payments of **£2851.92** were approved with the addition of the grants agreed as above.

Proposed Cllr S Furlong

Seconded Cllr G Gill

AGREED

13/26.03 AGAR Digital Trial. It was agreed to take part in the trial.

Proposed Cllr S Furlong

Seconded Cllr G Gill

AGREED

14/26 Annual Parish Meeting

It was agreed that the chair would call the Annual Parish Meeting.

15/26 Dates and Times of Next Meetings

Council Meeting: Tuesday 12th May 2026, Henshaw Parish Church Hall. Following the APM at 6.45pm