

# ACKLINGTON PARISH COUNCIL

## CO-OPTION APPLICATION FORM

Casual Vacancy for Parish Councillor

### 1. Personal Details

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### 2. Eligibility

Please confirm that you:

- Are at least 18 years old
- Are not disqualified from being a councillor

Please tick at least one of the following:

- Registered local government elector in Acklington Parish
- Have lived in the parish or within 3 miles for the past 12 months
- Have your principal place of work in or near the parish
- Own, rent, or occupy land or property in the parish

The Council may request confirmation of eligibility if required.

### 3. Personal Statement

Please explain:

- Why you wish to become a parish councillor;
- Your connection to Acklington Parish;
- What skills, experience, or qualities you would bring to the Council.

(Continue on a separate sheet if necessary.)

## 4. Declaration

I confirm that the information provided in this application is true and correct to the best of my knowledge.

If co-opted, I understand that I will be required to sign a Declaration of Acceptance of Office and complete a Register of Interests form.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Privacy Notice (Data Protection)

Acklington Parish Council will process your personal data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Your information will be used solely for the purpose of administering the co-option process and determining eligibility and suitability for appointment as a parish councillor.

Your data will be:

- Held securely;
- Shared only with parish councillors and the Clerk for the purpose of considering your application;
- Retained only for as long as necessary in accordance with the Council's data retention policy.

You have the right to request access to your personal data, request correction of inaccurate information, and raise concerns with the Information Commissioner's Office if you believe your data has been handled improperly.

For further information, please contact the Parish Clerk.