

Bourton-on-the-Water Parish Council

Minutes of a Meeting of the Highways Committee held at 6pm on Monday 18th October 2021 in The Cafe, The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman and Minute taker), Cllrs B Hadley, M Macklin, N Randall, L Wilkins, B Wragge

Members of Public: None

1. Apologies for absence: There were none.
2. Declarations of Interest: There were none.
3. To receive and approve the minutes of the Highways Committee held on 22nd September 2021. Proposed by Cllr Wilkins, seconded by Cllr Hadley and APPROVED with 2 abstentions from Cllrs Randall and Wragge.
4. Matters Arising:
 - (a) Speedwatch Group: Seven members of the Speedwatch group had a training session on Friday 15th October. More training and active sessions were planned over the next fortnight using equipment on loan from GCC. In future, the kit would need to be booked out from Stow Police. Availability of the kit would need monitoring as it was in high demand. It was noted that Stow council had purchased their own speed gun (approx cost £200). This may be something for the Highways committee to consider in future.
 - (b) Pavement Railings - Bourton Day Nursery. The paper prepared by the resident had been forwarded to GCC Highways and Cllr Hodgkinson, but a response was still awaited.
5. Police. There was no report.
6. Footpaths:
 - (a) Footpath between tennis courts and Rye Close: The owner of the trees adjacent to the footpath confirmed that his property was built in 1960 before the Rye Close/Lamberts Field estate. Elderly local residents believe the footpath was originally a dust track. It was thought the tarmac may have been laid around the time the estate was built and may have been done by the County Council when the roads were laid. GCC confirmed they have no evidence of formal adoption for the footway and it appears not to have been put forward for adoption by the developer. It was decided that it was not appropriate to spend Parish money on tackling the trees and roots or attempting to resurface, as the path was not our responsibility. The uneven surface was marked out to warn pedestrians. Cllr Roberts would liaise with CDC and GCC to try and establish the history of the path and if adoption by GCC was possible.
7. Traffic & Highways:
 - (a) There had been no update from the GCC Deputy Area Highways Manager on previously raised Highway matters apart from the speed survey. The data was reviewed and it was noted that two thirds of the traffic entered the village via Lansdowne compared to Station Road. The TAG group had requested the survey and the results would be discussed at their meeting on 8th November. Average speeds on Station Road were reasonable but High Street and Lansdowne were still too high for a 20mph area. The Police would continue to send out warning letters and the Speedwatch group would monitor the situation.
 - (b) ANPR Meeting 21st October at Rodborough: Cllr Roberts was planning to attend. (Author's note. Meeting postponed until November)
 - (c) To approve relocation of Library sign from eastern end of the Village Green to Sherborne Street junction. The move was proposed by Cllr Macklin and seconded by Cllr Hadley. Approved unanimously. Cllr Roberts would seek permission from GCC Highways to move the sign.

- (d) To note progress on £3,000 subsidy for speed cameras. The Clerk was requested to raise an invoice and submit it to the GCC Deputy Area Highway Manager.
 - (e) Remedial work to drainage pipe at Payne's footbridge: The Clerk was requested to raise an invoice and submit it to the GCC Deputy Area Highway Manager.
8. Finance: The Committee reviewed the current draft budget for 2022-23 and accepted the proposal to move the contingency figure into a council Summary amount, but reserved the right to vary the amounts following discussion at the forthcoming Budget workshops. Cllr Maunders had confirmed that the CDC Tourist Tax can cover the CEO additional hours. Next year's CEO requirements would need to be discussed with the Parking Manager at GCC. It was therefore decided that:
- (a) When requesting monies from the CDC Tourist Tax, the Clerk should make it clear that £5000 should be ring-fenced to cover the CEO additional hours.
 - (b) Cllrs Roberts and Randall would liaise as soon as possible with the Parking Manager at GCC regarding CEO hours for next year.
9. Correspondence:
- (a) Email from resident on speeding in Rissington Road. The Committee requested that the Clerk write to the correspondent thanking him for observations and note that he had now joined the Speedwatch group.
 - (b) Letter from resident on Rissington Road bollards. The Committee requested that the Clerk write to the correspondent and point out the following:
 - i) Other residents have witnessed cars parked on the grass verge in previous years and there is photographic evidence of transgression last year.
 - ii) Warden coverage is not 24/7.
 - iii) A CDC survey of residents asked how the Tourist Tax should be spent and this was one of the ideas which received high endorsement.
 - iv) This matter was debated at length and recorded in the Minutes on numerous occasions during Highways Committee and Parish Council meetings.
10. Any Other Business.
- (a) The TAG Group would be meeting on 8th November. High on the agenda would be ways to reduce tourist vehicle access to the village centre and installation of a proper bus bay at the church rooms.
 - (b) The recent TRO kerb stripes were fading already and TRO signage and lining was still not complete. Cllr Roberts would raise this with GCC Highways.
 - (c) A partially-sighted resident had difficulty when walking down The Avenue and judging the width of the path. Could white kerb-edge lines be installed? To be investigated. (The forthcoming Accessibility Audit may provide some feedback on this.)
11. Date of Next Meeting – Monday 15th November 2021 at 6.00 pm.