

Tunstall Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that an **Extraordinary Meeting of Tunstall Parish Council** will be held at St John the Baptist Church, Tunstall on **Wednesday 16 June 2021** at **7.30pm** when it is proposed to transact the following business:

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tunstall Parish Council Code of Conduct for Members and by the Localism Act 2011.

(i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

3. FINANCE

- i. Statement of Internal Control
- ii. Annual Governance Statement - To agree the statement.
- iii. Annual Return for the Year Ended 31 March 2021- To receive the end of year return and to consider the adoption and signing of the return.
- iv. To Certify exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- v. Independent Internal Auditors Report

4. STAFFING MATTERS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Staffing matters

Wendy Licence

Clerk to Tunstall Parish Council

11 June 2021

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.