WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held virtually via zoom on **Friday 23rd April 2021 at 9.30am** when it is proposed to transact the following business:

Jackie Cottrell
Parish Clerk
14th April 2021

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
MEETING ID: 813 5012 2697 PASSWORD: 819260

---

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**
   2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. **MINUTES – Resolution needed 3.1**
   3.1. To **resolve** that the minutes of the Council meeting held on 18th March 2021 be taken as read, confirmed as a correct record and signed by the Chairman
   3.2. Matters arising from the minutes not covered on the agenda

4. **PUBLIC PARTICIPATION**
   4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

5. **REPORTS – Only if urgent**
   5.1. To **receive** reports from District and County Councillors
   5.2. To **receive** reports from PCSO Morris
   5.3. To **receive** reports from Parish Councillors
   5.4. To **receive** reports from Cllr Smythe – Wealden Planning and Focus group
   5.5. To **receive** reports from the Parish Clerk

6. **COMMITTEE MINUTES**
   6.1. To **receive** the acts and proceedings of the following committee meetings:
       (a) Environment – 4th March 2021
       (b) Planning & Development – 16th March 2021
       (b) Finance & GP – 7th April (not yet distributed)

7. **FINANCE – Resolutions needed: 7.1., 7.2.,7.6 & 7.7.**
   7.1. To authorise the bills for payment
   7.2. To agree the Parish Council 2020/21 end of year accounts:

7.2.1. The cash book for 2020/21

7.2.2. The bank and cash book reconciliation for 2020/21

7.2.3. The Parish Council general reserve levels as at 1st April 2021

7.2.4. The Parish Council ear marked reserves as at 1st April 2021

7.2.5. The Asset Register valuation as at 1st April 2021

7.3. To note that the internal audit is scheduled for 27th April 2021

7.4. To note the recommendation of the F&GP that the Parish Council should seek to exempt itself from the Limited Assurance Review, subject to any recommendations from the Internal Auditior

7.5. To note the budget monitor for 2021/22

7.6. To note the draft AGAR figures

8. **THE BLACK DUCK PUB NOMINATION AS AN ASSET OF COMMUNITY VALUE – resolution required**

8.1. To agree to support the nomination of The Black Duck pub as an asset of community value

8.2. Update on the Black Duck pub sign

9. **THE HORSE AND GROOM PUB RUSHLAKE GREEN – Resolution needed**

9.1. To agree to activate the 6-month moratorium period – deadline 24th April 2021

10. **DATE FOR THE ASM AND FULL COUNCIL MEETING IN MAY 2021 Resolution required**

10.1. To agree holding a virtual combined ASM and Full Council meeting on Thursday 6th May replacing the scheduled Full Council meeting on 20th May

11. **TO DISCUSS THE PARISH COUNCIL MEETING SCHEDULE – Resolution required 11.1. & 11.2.**

11.1. To agree to continue to hold Planning & Development meetings every 3 weeks

11.2. To agree the Planning & Development meetings on the 18th May and 8th June would be held under delegated authority where Councillors would email their responses to the Clerk – dependent on the results of the Clerk's Councillor survey

13. **UPDATE ON THE USE OF ZOOM FOR PARISH COUNCIL MEETINGS - Noting**

14. **COUNCILLOR RESIGNATION AND NEW VACANCY - Noting**

15. **URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA**

16. **DATE OF NEXT MEETING**

7.2. To authorise the bills for payment via BACS

Cheque No.	Payee	£	VAT	£ Total	Purpose
	ESALC Ltd	463.60		463.60	ESALC subscription 2021/22 £380.57 & NALC subscription 2021/22 £83.03
	123 Reg	11.99	2.40	14.39	Domain renewal 1 year

	Simon Goacher	146.19		146.19	Payroll services 2020-21
	Jackie Cottrell	9.99		9.99	Printer ink 18th Feb – 17 Mar 2021
	Jackie Cottrell				Clerk salary April