

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 17th February 2022 commencing at 7.30pm at Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood

PRESENT: Councillors: Sue Janes (Chairman) Ian Bamford(Vice-chairman) , Pat Ansell, A Richard Poynton, Frans Frison, Avril Green,

IN ATTENDANCE: Cllrs. County Cllr. Phil Hewitt & Clerk Chris Gracey, & 4 residents all members of the NHP Working Group

The Chairman Cllr. Sue Janes opened the meeting & welcomed everyone to the meeting.

1.Minute number 310/2022 : Apologies – District Cllr. Andrea Muckley

2.Minute number 311/2022 Declarations of interest – Cllr. Avril Green declared a non-pecuniary interest in item 11a.

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

The Chair commented that she now held the Register of Interest file for the NHP Working Group.

3.Minute number 312/2022 Public participation

Minute number 312/2022/A Members of the public – No comments

Minute number 312/2022/B County Cllrs. Report – County Cllr. Phil Hewitt commented on the alteration to the bus service and the removal of the Saturday service which will affect residents, he commented that the user numbers now are 60% of the passenger numbers pre-covid. He confirmed that there is a county council enquiry meeting to be held on Monday 21st February 2022, he will be attending and will put forward our views of the reduction in service. The clerk will email a letter from the parish council on this matter.

Minute number 312/2022/C District Councillors Report. – In her absence District Cllr. Andrea Muckley submitted a report, the Chair read out the report covering the following points:

1. Waste Bin on Chestall Road – continues to be well used & thanks to everyone for keeping our community clean.
2. Nr. 62 bus service – reduction in service with the Saturday being removed, Saturday 19th February will be the last service. A petition is being compiled which already has 310 signatures, residents are asked to sign if they haven't already done so, it can be found on change.org and is called 'Keep Bus Service', residents can also email Chaserider and SCC to pressurise them into changing the decision, the parish council will support residents in attempting to get the decision reversed.
3. Parking outside the school – is still an issue and Cllr. Andrea Muckley will assist the group as much as she can to alleviate the problem.

4. Vegetation on Castle Ring – Cllr. Andrea Muckley has spoken with Parks & Open Spaces who have agreed to remove some of the bracken, although a date is not available at the moment. They also have plans to widen the path around the top of the mound.

Minute number 312/2022/D Neighbourhood Plan – The working group submitted a report to the council covering their progress. The parish council & the working group are holding a drop in session on Saturday 19th February at the village hall.

Minute number 312/2022/E Nunswell Park - Members discussed an ecological survey of the area and agreed to use the draft letter submitted by the NHP working group to contact CCDC and request that the survey is carried out.

4. Minute number 313/2022 To confirm and agree as a true record of the minutes of the previous Parish Council meeting held on 20th January 2022

Resolved: That the minutes of the meeting held on 20th January 2022 were accepted as a true and accurate record proposed by Cllr. Ian Bamford (Vice-chairman) seconded by Cllr. Pat Ansell & carried.

5. Minute number 314/2022 Matters arising from the minutes of the previous meeting not on the Agenda – None

6. Minute number 315/2022 Highways & Maintenance - Cllr. Ian Bamford (Vice-chairman) commented on the condition of the footpaths, raised by NHP Working Group, SCC have a 2-3 year programme for maintenance of footpaths, but repairs are not carried out unless the defects are reported to SCC, preferably by residents as individual reports.

Potholes – no work carried out

Hedgerows – no work carried out

7. Minute number 316/2022 Resignation of Councillor – Casual Vacancy

The Chairman confirmed that no one had come forward to call a by- election for the parish council, therefore the casual vacancy would be advertised & all interested residents who have expressed an interest will be contacted.

8. Minutes number 317/2022 To receive reports from Councillors who have attended outside meetings – Cllr. Pat Ansell commented that she had attended a SPCA Policy & Resources meeting – an increase of subscriptions was discussed but no decision was made.

9. Minute number 318/2022 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments
CH/22/0011	58 Hayfield Hill Cannock Wood	Alterations in include: Replacement roof, 2 storey side & rear ext. new bay window & canopy to the front of the property	No objections/comments
CH/22/0013	22 Pineside Avenue Cannock Wood	Single storey Extension	No objections/comments
CH/22/0025	35 Slang Lane Cannock Wood	Demolition of existing garage, proposed 2 storey side ext. & single storey rear extension	No objections/comments
CH/21/0450	2 Gilwell Road Cannock Wood	Erection of carport to side elevation	Approved

10. Minute number 319/2022 Finance

a) The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
17.02.22	001285	-	-	-	CANCELLED
17.02.22	001286	C E Gracey	Clerk's February salary	-	161.10
17.02.22	001287	HMRC	Clerk's PAYE		33.00
17.02.22	001288	Staffordshire Signs	NHP Signage	7.20	43.20
17.02.22	001289	ES Print UK Ltd	NHP Booklets & posters	11.40	516.40
17.02.22	001290	Cannock Chase Shed	Donation	-	170.00
17.02.22	001291	Burntwood First Responders	Donation	-	500.00
Total				£18.60	£1423.70

Cllr. Pat Ansell proposed, seconded by the Cllr. Avril Green & carried, that the payments be approved **Resolved: that the payments paid & to be paid are approved.**

b) To approve income received – £8,661 2nd grant for NHP proposed Cllr. Pat Ansell seconded Cllr. Avril Green and carried.

c) Financial Statement 1st April to 31st January 2022 – proposed by Cllr. Richard Poynton seconded by Cllr. Pat Ansell and carried.

d) The minute 299/2022D was rescinded proposed by Cllr. Pat Ansell seconded by Cllr. Ian Bamford (Vice-chairman) and carried. - To consider Grant application from Cannock Chase Shed - £170 was awarded proposed by Cllr. Pat Ansell seconded by Cllr. Ian Bamford (Vice-chairman) and carried

e) To consider Grant Application from Burntwood Community First Responders - £500 was awarded towards the purchase of a defibrillator proposed by Cllr. Richard Poynton seconded by Cllr. Ian Bamford and carried.

11. Minute number 320/2022 – Parking outside the school – Cllr. Ian Bamford (Vice-chairman) commented that a second meeting had been arranged with all parties invited, the Rev'd Vicar had commented that the church had not been consulted when the double yellow lines had been considered & installed, and this left the church attendees without somewhere to park, especially for events when a large number of people attend. This is an issue for the church, who are now taking part in discussions and attending the meetings, the group are trying to resolve the matter.

The following points were raised for consideration:

School will consider a walking bus – to/from the village hall

Enquiring about parcels of land which may be suitable for school parking

Extension of the double yellow lines to cover the area that is being used by residents to take children to/from the school – the cost of this will have to be covered by a LPC county councillor.

The loan of SID from LPC on a 4 weekly basis – pole required to fix the device at a cost of £800, proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green and carried.

County Cllr. Phil Hewitt commented that it is being considered to give the PCS's the power to issue parking tickets, which may deter the inconsiderate parking. He will also ask Clear Street personnel to re-visit the area on a regular basis. He will also consider his budget to cover some of the cost of the SID pole, the clerk will email him.

12. Minute number 321/2022 – Anti-social behaviour - None

13. Minute number 322/2022 – Queens Platinum Jubilee – Members considered the following events:

Picnic on the playing field on Thursday 2nd June 2022

Flower Festival at the church over the bank holiday

The clerk will email Nigel @ Beaudesert to find out if they have anything planned.

14. Minutes number 323/2022 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 24th January 2022
- Email from resident regarding councillor vacancy emailed to council 27th January 2022
- Email from resident regarding the procedure for filling the councillor vacancy emailed to council 27th January 2022
- Email from a resident interested in the vacancy, emailed to council 26th January 2022
- Email from resident enquiring about election information, emailed to council 27th January 2022
- Email from resident enquiring about the bus service emailed to council 4th February 2022
- Email from RBL re planting a tree for the Queen's Platinum Jubilee emailed to council 4th February 2022
- SPCA Bulletin emailed to council 4th February 2022
- SPCA Bulletin emailed to council 7th February 2022
- Email from resident regarding the bus service emailed to council 9th February 2022
- Email from resident regarding Nunswell Park emailed to council 12th February 2022
- Email from resident regarding freedom of information emailed to council 15th February 2022
- Email from regarding public participation at council meeting, elections, & casual vacancies emailed to council 15th February 2022
- SPCA Bulletin emailed to council 15th February 2022
- Email & report from District Cllr. Andrea Muckley emailed to council 17th February 2022

15. Minutes number 324/2022 – Consider adoption of policies & post on the website –

Complaints & Co-option policies submitted to councillors for adoption, proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green and carried.

16. Minutes number 325/2022 – Park Gate Inn – Asset of Community Value – Members agreed to complete the forms proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green & carried.

17. Minutes number 326/2022 – Climate Change – Members discussed the planting of trees & shrubs and wild seed planting of areas, to be considered further.

18 .Minutes number 327/2022 - Items for Discussion & the Agenda for the next meeting:

Thank you to residents for the planting of pots and planters around the parish.

19. Minute number 328/2022 Date of the next meeting :

Resolved: The next meeting will be Thursday 17th March 2022 @ 7.30pm at CW&GVH

The meeting ended at 9.30pm