

# Stelling Minnis Parish Council

## Agenda

### To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **10 JANUARY 2024** at 7.30pm in Stelling Minnis Village Hall.

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the meetings held **8 NOVEMBER 2023**: To CONSIDER and AGREE as a true record.

#### 3. Matters arising from the minutes: Not covered on the agenda.

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

#### 4. Correspondence

- 4.1 Letter of thanks from Victim Support for our donation of £50.
- 4.2 Local Flood Risk management strategy consultation information
- 4.3 FHDC draft budget proposal consultation information
- 4.4 FHDC Member Allowance Schemes

#### 5. Planning

##### 5.1 To RECEIVE presentations on current applications

##### 5.2 To DISCUSS planning applications received for consideration.

None		
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##### 5.3 To NOTE decisions by the planning authority.

23/1460/FH	Variation of condition 4 (Operational hours) of planning permission 21/2459/FH to allow for an extension of opening times.	Approved with conditions
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	The Stores, Minnis Lane, Stelling Minnis CT4 6AS	
23/1598/FH	Two storey side and rear extension, solar panels on workshop roof.  Sandgath, Sandy Lane, Stelling Minnis CT4 6DR	Refused
23/1212/FH	Raised terrace, installation of new roof coverings and photovoltaic panels, replacement windows and installation of patio doors.  Jacaranda House, Bossingham Road, Stelling Minnis CT4 6AQ	Approved
23/1633/FH/PA	Determination as to whether the prior approval of the local planning authority is required under schedule 2, Part 6 of the Town and Country Planning) General Permitted Development) (England) Order 2015 for the erection of a grain store.  High Chimney Farm, Split Lane, Stelling Minnis CT4 6BA	Does not need prior approval.

## 6. Village Matters for Discussion/updates.

- 6.1 To RECEIVE an update on Stelling Minnis Windmill following KCC's current consultation and CONSIDER nominating as an ACV (Asset of Community Value)
- 6.2 To RECEIVE a report back from HIP meeting
- 6.3 To DISCUSS other highway matters to report – replacement salt bin on Wheelbarrow Town/replacement fingerpost on junction of Minnis Lane & Bossingham Rd
- 6.4 To DISCUSS any feedback/support received on the EV charger scheme for the VH
- 6.5 To DISCUSS recent parking issues raised by residents

## 7. Reports

- 7.1 Website/Facebook reports Cllr Smith/Clerk
- 7.2 KCC Highways Seminar Clerk
- 7.3 Kent County Council Cllr Carey
- 7.4 FHDC Council Cllr Hollingsbee/Cllr Martin
- 7.5 Stelling Minnis Tree Warden Cllr Smith
- 7.6 Stelling Minnis Village Hall Cllr Couch/Cllr Day
- 7.7 Windmill Cllr Morley-Smith

## 8. Finance

- 8.1 To AGREE the appointment of Lionel Robbins as the Internal Auditor for the year ending 31<sup>st</sup> March 2024.
- 8.2 To AGREE the implementation of 2022/23 Local Government Services Pay Agreement for the Clerk, backdated to 1<sup>st</sup> April 2023.
- 8.3 To CONSIDER and AGREE the budget and precept requirement for 2024/25 (circulated to Cllrs)

- 8.4 To NOTE receipts of income

HMRC Vat reclaim for 2022-23	579.16
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**TOTALS £579.16**

- 8.5 To AUTHORISE payments

CHQ456	Dynamix Payroll services end of QTR	36.00
CHQ457	Clerks salary December	273.60

CHQ458	HMRC – PAYE for 3 <sup>rd</sup> QTR	205.20
CHQ459	Clerks reclaim of expenses (postage, ink & files)	46.19
CHQ460	Clerks salary January & backdated rise as per pay agreement 2023 (to be paid 31 <sup>st</sup> Jan)	433.60

**TOTALS   £994.59**

8.6 To RECEIVE the bank reconciliation to 31<sup>st</sup> December 2023.

*Dates of future meetings: 13 March, 8 May, 22 May APM, 10 July, 11 September, 13 November 2024.*

Signed: Gail Hubbard  
Parish Clerk

4 January 2024  
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