

**EMPLOYMENT, FINANCE & STRATEGY GROUP MEETING**  
**Meeting 22nd January 2026**

**Minutes**

- 1. Present:** Cllrs Sharp, Martin, Arger, Hotson, Riordan, and the Clerk.
- 2. Apologies for Absence:** Cllr Perry
- 3. Dispensations - NA**
- 4. Minutes of last meeting** – Cllr Arger proposed Cllr Hotson seconded agreed majority 4 for, 0 against and 1 abstained.
- 5. Action Plan** – Notes on track, Clerk highlighted.

**Peninsula work**

**Health and safety** – initial meeting, revisit next month, drafting updated documents based on national best practice / latest legislation.

**Human Resources** – initial meeting drafting update documents – Staff Handbook, Volunteer Handbook etc including legislation updates.

**Action – RG / AM** In Feb / March a raft of documents / policies to double check, then on to EFS Group and Council to adopt.

**6. Contracts / subscription / grants**

- **Contracts** RFO update at meeting.

The group discussed various contracts, Cllr Arger proposed, and Cllr Sharp seconded for the group to recommend to Council the attached contracts in Appendix A – agreed unanimously.

- **Subscriptions** - National Allotment Society Subscription

Cllr Sharp proposed, and Cllr Arger seconded for the group to recommend to Council the National Allotment Society Subscription £ 80 per year – agreed unanimously.

- **Grant application** – SEHT

The group considered a grant application from SEHT – the aim was to improve communication. They currently use the Council's "walkie talkies," however they are not powerful enough to cover the whole village.

Cllr Riordan asked are they a separate organisation from the Council. Yes, SEHT have their own constitution, bank account, and insurance.

Cllr Martin proposed, and Cllr Arger seconded to recommend to Council £1,000 grant to SEHT – agreed unanimously.

