

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 1 July 2013

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons, Cllr. S Edwards, Cllr. Mrs L Challiss, Cllr. G Hughes, Cllr. K Butcher, Cllr. L Jacobs, Cllr. P Macloughlin, Cllr. R Crowther, Cllr. M Skinner.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and seven members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. D Bimson.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 3 June 2013.

Resolution Record No. **BTC/19/01/Jul/13**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs L Challiss.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 3 JUNE 2013 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 3 June 2013.

There were two matters arising from the minutes a) The Heritage Centre were now receiving an 80% reduction in their Business Rates b) Cllr. R Silvester was still awaiting a response from SCC in relation to the potential increase in traffic on Bury Road whilst the A11 road works are in progress.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/20/01/Jul/13**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Items raised included electric fencing and barbed wire near to a public footpath at Hall Meadow (RS to investigate); concern for the welfare of horses in the field at Hall Meadow; the overgrown hedge adjacent to the cemetery wall; tankers travelling along St Peter's Approach to the Sewage Works (RS to action); the repairs required to the Church Institute wall; speeding near to the IES School, Crown Street; an allotment update regarding new fencing; pothole on Church Road; the legality of fines levelled at persons parking in Aldi car park.

Cllr. M Skinner requested Aldi be contacted to enquire whether they would be willing to set aside ten car parking spaces at the rear of the store for those willing to purchase a permit. (Town Manager, Joanne Rogers to be contacted). It was furthermore suggested the 'Free

Parking' sign previously located at the end of the High Street be re-instated.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

Crime figures for the period 3rd June 2013 to the 30th June 2013 were circulated. There were 39 reported crimes within this time period. The same time last year saw 53 crimes reported. This is a decrease of 26%.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop's report included the B1106 will not be closed whilst the bridge is being constructed; the hanging baskets in the High Street; Aldi car park restrictions; the electric fencing at Hall Meadow.

In relation to the Council Tax Support Grant, Cllr. S Edwards said FHDC have decided to give certainty to parish and town councils by decreasing the grant to them by 25% per year. This means that in 2014/15 we will receive 75% of last year's support grant, with 50% in 2015/16 and 25% in 2016/17.

At the same council meeting, it was agreed the cost of parish and town elections should be borne by parish and town councils. These changes will be effective from 1 April 2014.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

The War Memorials Trust has notified the town council of the present poor condition of the war memorial addition to a grave in Brandon cemetery. The Commonwealth Graves Commission to be contacted for advice.

9. ACCOUNTS

Resolution Record No. **BTC/21/01/July/13**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE JUNE 2013 ACCOUNTS FOR PAYMENT

Date	Amount	Supplier	Net Total	VAT
Jun-13	14.00	J & D Green	14.00	
Jun-13	22.54	Fengate Fasteners Limited	18.78	3.76
Jun-13	496.39	Recroot	413.66	82.73
Jun-13	187.28	Finevale Service Station	156.06	31.22
Jun-13	750.00	Parish Council Internal Audit Service	750.00	
Jun-13	7.80	Cooleraid Limited	6.50	1.30
Jun-13	48.00	Graham Smith & Sons	8.00	40.00
Jun-13	280.79	Thetford Garden Centre	237.01	43.78
Jun-13	212.90	Arco Limited	177.42	35.48
Jun-13	261.60	Brunning Electrical Services	218.00	43.60
TOTAL:	2,281.30		1,999.43	281.87

9.2 Resolution Record No. BTC/22/01/Jul/13

Proposed by Cllr. G Hughes and seconded by Cllr. M Skinner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AUTHORISES PAYMENTS OF THE JULY 2013 ACCOUNTS PRIOR TO THEIR APPROVAL AT THE SEPTEMBER TOWN COUNCIL MEETING.

10. AUDIT REPORT

Resolution Record No. **BTC/23/01/Jul/13**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2012/13.

11. NINE STILES WALK

Format for the Annual Nine Stiles Walk is as follows: Meet at the first stile, Coulson Lane at 1.00pm followed by a free concert by Breckland Brass Band, BBQ, Shoestring and possibly a Town Criers competition.

12. CEMETERY MEETING

Date agreed Monday 12th August 2013.

13. CEMETERY WALL

The Diocesan Advisory Committee has advised the damaged sections of wall could be repaired and stabilised piecemeal with matching materials. Furthermore, the wall should not be increased in height, as this would make it unstable and expensive. Quotations to be sought.

14. PLANS FOR THE LAND AT THE REAR OF THE COUNCIL OFFICES

Contents noted as the submitted design was for information only.

15. POST OFFICE

Resolution Record No. **BTC/24/01/Jul/13**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL PLEDGES ITS SUPPORT TO STOP THE CHANGES TO THE POSTAL SYSTEM BEING MADE. FURTHERMORE, IT WAS AGREED TO WRITE TO ROYAL MAIL FOR A SECOND TIME, OBJECTING TO THE PROPOSALS. COPIES TO BE SENT TO MATTHEW HANCOCK MP AND ELIZABETH TRUSS MP.

16. HANGING BASKETS

With watering being the issue with the High Street hanging baskets, it was decided a bowser would help alleviate this problem. Purchase cost to be included in the next years' precept.

17. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/25/01/Jul/13**

Proposed by Cllr. K Butcher and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

With no further business the meeting closed at 8.50pm.