

Fountains Abbey Parish Council

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 13th November 2023 at 7.30pm at Studley Roger Village Hall

(2023-24 – 059) **Present** were Cllr. Steve Byfield (Chairman), Cllr. Derrick Slater, Cllr. Jenny Atkinson, Cllr. Vic Lawson and Cllr. Charles Johnson.

(2023-24 – 060) Also present were Cllr. Felicity Cunliffe-Lister and David Taylor, Clerk, and 3 members of the public.

(2023-24 – 061) No **Apologies** were received.

(2023-24 – 062) No **Declarations of Interest** were received and so therefore no **Dispensations** were required.

(2023-24 – 063) It was **resolved** that the minutes of the meeting held on 26th June 2023 and 25th September 2023, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly.

Reports:

(2023-24 – 064) Cllr Felicity Cunliffe-Lister **Reported** from North Yorkshire Council. Her report can be found on the Parish Council website.

(2023-24 – 065) The Clerk **Reported** that he had attended a round table session hosted by Ripon Town Council at which local Clerks could talk with members of the North Yorkshire Council. He also reported that he had, of late, received a great many communications of initiatives from North Yorkshire Council.

(2023-24 – 066) Bec Evans, Acting General Manager at Fountains Abbey & Studley Royal **Reported** that there will be trial dates this year / season (Boxing Day and New Years Day) for placing traffic cones in Studley Roger in order to limit the impact of parking in the village. Should this prove a success there will be schedule of dates when cones are deployed in 2024.

In addition to cones, there will be formal "A" boards will be positioned throughout Studley Roger informing visitors of the free parking available at the visitor centre and seeking to dissuade visitors to Fountains Abbey from parking in the village. "A" boards will also be placed on the B6265 before the turning into Studley Roger in order to warn visitors about being unable to park in the village. There will be mobile patrols by Fountains Abbey estate staff who will then be able to monitor and feedback on any building parking related problems.

Ms Evans reported that with regards to the planning application in respect of the tearooms the application is progressing through the NYC planning system in good shape. It will then have to go before the governing body for World Heritage Sites. This will take considerable time and outcomes are hard to predict. It may also have to be considered by DCMS (Department for Culture, Media and Sport) & UNESCO (United Nations Educational, Scientific and Cultural Organization).

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Matters Considered or Updates Heard

(2023-24 – 067) Regarding progress of the implementation of certain recommendations from the Studley Roger Traffic Committee report by North Yorkshire Highways. The meeting heard that the Chairman had written to Area 6 regarding Emergency Access and Egress. That the Parish Council should consider selective white lines within the Village to support the access and egress of Emergency Services and the smooth flow of traffic. The priority areas identified are the pinch points (see main document) to help facilitate space to allow free access and egress of Emergency Services. The committee would advise that the final decision is made by Highways and the Emergency Services to allow access to all Village properties and surrounding areas including Duck House, Plumpton Hall and Studley Park.

(2023-24 – 068) Regarding the school route assessment for children in Studley Roger it was **reported** that the chances of changing the position of NYC are bleak ie. none of the children in Studley Roger qualify for school transport.

(2023-24 – 069) Regarding the question of how Fountains Abbey Parish Council can support Studley Roger Village Hall Trust with compliance and renovation costs. Brian East, Trustee and Paddo Bloodgood were at the meeting and outlined the position regarding finances, usage and building maintenance. A Profit and Loss account in respect of the village hall was circulated. It was resolved that the Parish Council will actively seek to support the Studley Roger Village Hall Trust and endeavour to ensure it's long term viability.

It was noted that the Village Hall is seen as an essential part of village life.

Cllr. Byfield asked that a costed "wish list" of works to the village hall be sent to him prior to the next PC meeting.

Cllr. Byfield will send Brian East a copy of the HSE check list for evaluation.

The Clerk shall put up a page regarding the Village Hall on the PC website.

(2023-24 – 070) Regarding the introduction of Public Participation Sessions at Meetings it was **resolved** to introduce these sessions, forthwith. It is hoped that this will encourage greater public involvement in the workings of the Parish Council.

(2023-24 – 071) Regarding Joining the Yorkshire Association of Local Councils it was **resolved** that should go ahead.

(2023-24 – 072) It was **resolved** that a Parish Council funded Christmas tree shall be installed on the triangle by the East Gate in Studley Roger and that a tree shall be sited in Aldfield providing that a suitable site can be found.

(2023-24 – 073) Regarding the question of Helicopters landing in Aldfield it was **resolved** to defer this matter until a later meeting when the situation regarding the planning appeal by Grantley Hall Hotel has developed further.

(2023-24 – 074) It was **resolved** that the Parish Council will hold 6 meetings per year rather than the present 4. This will aid continuity of business in general and planning matters in particular.

(2023-24 – 075) It was **resolved** that the Clerk shall, forthwith, be paid for working 5 hours per week. Until now he has worked for 2 hours per week.

(2023-24 – 076) It was **resolved** that the following subjects / tasks / matters shall be put on a list of future business for the Parish Council.

1. Parish funding of a grit bin at the B6265 junction.

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2. Working with Aldfield Church and Studley Roger Village Hall Trust to help achieve inclusion of Aldfield and Lindrick residents and further develop a parish community.
3. Future working relationships with the National Trust.
4. To compile a Parish Risk Register.
5. Future communication to parish residents ie; survey, newsletter, notice boards WhatsApp and website.
6. The Skell project
7. Vegetation clearance of footpaths and at the B6265 junction.
8. Provision of further dog litter bins and possible fines within the Parish
9. Improved street lighting
10. Improved mobile phone signal.
11. Procurement / purchase of land for Parish use.
12. Bus services serving Studley Roger, Lindrick and Aldfield.

(2023-24 – 077) It was **resolved** that there should be a party / reception recognition of Cllr. Derrick Slater, our past Chairman's 44 years' service as Chairman to the Parish Council. Dates and details shall be finalised as soon as possible in order that the event can be held before Christmas.

(2023-24 – 078) It was further unanimously **resolved** to grant Cllr. Derrick Slater the honorary Freedom of the Parish and to procure a fitting scroll accordingly.

Financial Matters:

(2023-24 – 079) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2023-24 – 080) A Bank Reconciliation to the period 13th November 2023_(including all payments up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at "**Appendix B**", below.

(2023-24 – 081) A Spending v Budget report to the period 13th November 2023_was received and approved by the Council.

Planning Matters:

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

The following Planning Notices were received:-

(2023-24 – 082) Planning Decision Notice ZC23-02936-FUL. Conversion of barn to form residential accommodation, etc. Low Lindrick Studley Royal Ripon. Mr and Mrs Ramsden. Granted subject to conditions.

No Planning Applications were considered.

(2023-24 – 083) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2023-24 – 084) It was confirmed that the next regular meeting of the Parish Council would be on 11th March 2024.

(2023-24 – 085) It was **resolved** to approve the draft schedule of meeting, as circulated. That schedule of meetings appears at "**Appendix C**", below.

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(2023-24 – 086) The meeting closed at 9.20pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr. Dr. Steve Byfield, Chairman.

Date:

At the Regular Meeting of the Fountains Abbey Parish Council held on **15th January 2024** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

YLCA - Training	18.10.2023	£	16.67
Hugo Fox - Web Hosting	18.10.2023	£	122.28
HMRC - PAYE	03.10.2023	£	24.60
DN Taylor - StOfEx	02.10.2023	£	17.48
DN Taylor - Salary	02.10.2023	£	114.85

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Appendix "B" – Bank reconciliation for the period to 13.11.2023 including all payments (up to and over £100.00)

Nat West - 0000000061	£	1,873.80	
Nat West - 0000000073	£	2,384.62	
	£	4,258.42	£ 4,258.42
Less Accounts Outstanding - Sched 1	£	-	
Sub Total			£ 4,258.42
Cash Book			
As at 25.09.2023			
Nat West - 0000000061	£	1,869.27	
nat West - 0000000073	£	2,680.50	
Sub Total	£	4,549.77	£ 4,549.77
Add receipts - Sched 2	£	4.53	
			£ 4,554.30
Subtract payments - Sched 3	£	295.88	
Less Accounts Outstanding - Sched 1			£ 4,258.42
			£ 4,284.42
Schedule 1			
		£	-
Schedule 2			
Interest	29.09.2023	£	2.38
Interest	31.10.2023	£	2.15
Interest			
Total Sched 2		£	4.53
Schedule 3			
YLCA - Training	18.10.2023	£	16.67
Hugo Fox - Web Hosting	18.10.2023	£	122.28
HMRC - PAYE	03.10.2023	£	24.60
DN Taylor - StOfEx	02.10.2023	£	17.48
DN Taylor - Salary	02.10.2023	£	114.85
Total Sched 3		£	295.88

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Appendix "C" – Schedule of Forthcoming Meetings of Fountains Abbey Parish Council:

Schedule of Meetings 2024

Meetings are held in Studley Roger Village Hall.

Monday 15 th January 2024	Ordinary Meeting.
Monday 11 th March 2024	Ordinary Meeting.
Monday 13 th May 2024	The Annual Meeting of the Parish Council and will be preceded by the Annual Village Meetings for Aldfield, Lindrick & Studley Roger and followed by an Ordinary Meeting.
Monday 8 th July 2024	Ordinary Meeting.
Monday 9 th September 2024	Ordinary Meeting.
Monday 11 th November 2024	Ordinary Meeting.

All meetings are held at Studley Roger Village Hall on the 2nd Monday of the month unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised.

There will be a public participation session lasting 15 minutes prior to the start of each meeting. Details conduct at public participation sessions are available on the Parish Council Website www.fountainsabbeyparishcouncil.org.uk and at the meeting itself.

Ordinary Meetings will be held every other month. Extra **Planning Meetings** will be held where necessary.

Annual Village Meetings will be held in succession before the Annual Meeting of the Parish Council