

# WEST ALVINGTON PARISH COUNCIL

## Minutes of Parish Council Meeting

Date 3 <sup>rd</sup> February 2022		Venue & Time: All Saints Parish Church, 7pm,
<b><u>Present:</u></b> Cllr Liz Chin Cllr Stephen Lees (in the Chair) Cllr Kathryn Rawlinson Cllr Helen Rhymes Cllr Derek Winser	<b><u>In Attendance:</u></b> Kathy Harrod (Parish Clerk)  Dist. Cllr Mark Long Dist. Cllr Judy Pearce DCC Cllr Rufus Gilbert  Parishioners/Guests: 2	<b><u>Apologies:</u></b> Cllr Leanne Carr Cllr Rachel Saunders Cllr Andrew Pascoe

REF 2021/22 MINUTES

### 77 WELCOME & APOLOGIES

### 78 DECLARATIONS OF PECUNIARY AND OTHER INTERESTS:

No declarations of interest were received.

### 79 MINUTES OF PREVIOUS COUNCIL MEETING:

It was resolved to accept the minutes from the meeting held on 6th January 2022 without alteration, these were then signed by the Chairman.

### 80 COUNCILLOR VACANCIES:

Parish Council seeks Councillors for long term relationship! If you, or anyone you know would like to become a Parish Councillor please contact the Parish Clerk or speak with a Councillor in the first instance.

### 81 CLERKS REPORT:

- P3: Equipment has been purchased as requested.
- Airband Community Liaison: Our Airband contact has confirmed that no works are due to take place during the school holidays in February or June. The works are due to be completed by the end of June so will not affect the summer break.
- Survey Input Request: Councillors have been asked to provide input to the parish survey.
- New Noticeboard: This is now on order, we await delivery.
- Precept Submission: The precept has been submitted as per the January minutes.
- WA Sign (Kingsbridge end): We would like to thank Cllr Stephen Lees for cleaning up the graffiti on the signage at the end of the parish.
- Play Area Update: The S106 funding has been confirmed and the order has been placed. The play-area/gym/external seating should all be in place by the time of the Platinum Jubilee celebrations.
- Cricket Club update. No further information has been forthcoming.
- We now have a QR code to link to our website. This has been promoted on the noticeboard and social media and will be included in the next newsletter.



Be in the  
know. All it  
takes is a  
follow.

SCAN THE CODE AND FIND OUT ALL  
THERE IS TO KNOW ABOUT YOUR  
PARISH, SEE AGENDAS, MINUTES AND  
MUCH MORE INFORMATION  
RELEVANT TO YOU!



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**82 PARISHIONERS OPEN FORUM** (Allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

Platinum Jubilee: Are there any plans to celebrate the Jubilee? WAPC will ask for volunteers to agree and help organise an event for the celebration.

### DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)

#### FARMING.

1. SW has 40% of England's dairy herd.
2. Fertilisers are mostly manufactured using oil/gas which will hugely increase farming costs alongside energy prices.
3. BPS Basic Payment Scheme. This is gradually reducing over the next four years after Brexit and being replaced by an emphasis on environment.

#### HIGHWAYS.

Pot hole reports and repairs are continuing to fall since the Beast from the East winter. The quality of repairs are being affected by a wet November/December.

Wood lane has now been resurfaced, could it now be adopted by Devon Highways? A request will be formally submitted for response.

#### COUNTY/DEVON DEAL.

We are awaiting the 'Levelling Up White Paper' due out from government in February.

Devon does not support a local government reorganisation or Mayoral system. Thinking is to establish a (non) Mayoral Combined Authority for Devon, which will be tailored to the needs of places, bringing decisions closer to the people.

#### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Cllr Gilbert left the meeting.

#### DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. Budget proposals have now been published with £200k set aside to initiate community composting schemes, several parishes already have these (South Brent is a good example) and they work very well. Any scheme of this nature would be run and managed by the parish, if West Alvington wanted to proceed they may want to consider a joint venture with Kingsbridge.
2. SHDC Have been awarded monies for Omicron grants. The majority of businesses who qualify will receive a maximum payment of £3k with some large businesses receiving up to £6k. SHDC have already contacted previous grant recipients to advise if they qualify. The Government have recently advised that if holiday homes

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are going to apply for the grant, they will have to provide clear evidence that they have been trading as such. As at January 2022 payments from the Omicron grant have totalled £1,024,750.

3. ARG monies have also been received - SHDC can allocate these themselves and are concentrating on those businesses who were in the supply chain (food/drink) for local hospitality businesses.
4. CARF Grants: qualifying businesses will be emailed regarding their eligibility. This is a relief grant in respect of business rates for payment in 2023.
5. Business Rates on second homes are being changed. From 2023, second homeowners will have to submit evidence if they want to remain on business rates, those without the required proof will be returned to the payment of council tax.
6. There is an offer of up to £5,000 for people who live in social housing who would like to downsize. During this quarter SHDC have delivered nearly 50 affordable properties.
7. A new scheme, the step-up scheme, will be created to help people in rented social housing step up to an affordable property in shared ownership housing. Making best use of the existing housing stock is one of the most efficient ways to get as many people/families as possible in the right type of house.
8. The improvement plans that SHDC have been working on in respect of the planning team is moving on well, there should be a full team in place by the end of March following the recruitment of four additional planning officers and two lawyers. This will ensure fewer delays and issues in respect of both planning and enforcement.
9. The homelessness strategy is going out to consultation shortly. Full details of housing strategy update are available online.
10. Re the waste service, information is still awaited from FCC re the recommencement of the brown bin service. It is hoped they will be in position to start it again in March 2022.
11. The Gerston Point public enquiry is taking place on 8<sup>th</sup> & 9<sup>th</sup> February. Full information can be found on the website. A link to the Teams Meeting can be obtained.
12. The Government have today announced a Council Tax cut of £150 for those properties in bands A-D. Further details will be forthcoming.
13. The AONB role could be expanded, proposals were announced in January to strengthen the powers and resources currently available. This again highlights the importance of the AONB and could see the AONBs as a statutory consultee in respect of planning. There is a consultation currently being undertaken, please see the Government website for full information.

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### 83 PLANNING, ENFORCEMENT & NEIGHBOURHOOD PLAN

#### a) LIST OF APPLICATIONS RECEIVED

- Baker Estates K5 Update: Graham Hutton & Tom Biddle attended the meeting to provide information relating to the K5 site.  
A Certificate of Lawfulness has been obtained for the K5 site and they are now looking to take the development forward. Due to circumstances beyond their control the current plans are financially difficult to bring to fruition.  
An element of the approved planning application was given over to employment use, if this land were used for housing, the affordability factor across the entire site would be viable and there would be a net gain of affordable housing.

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Initial discussions have commenced with South Hams District Council, WAPC have requested involvement in any pre-application consultation.

### **b) ENFORCEMENT & OTHER PLANNING ISSUES**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

- c) NEIGHBOURHOOD PLANNING:** The Regulation 15/16 Consultation is now underway, the consultation take place between 28<sup>th</sup> January and 11<sup>th</sup> March 2022. Full details can be found on the website or parish noticeboard. The Parish Council encourage everyone to provide feedback.

The consultation will take place during a period when Government restrictions relating to COVID 19 will be in place. The Government have issued guidance regarding consultation process during these difficult times which can be accessed on the following link: <https://www.gov.uk/guidance/neighbourhood-planning--2# covid-19>

Having considered this advice South Hams Council, following discussions with the KWAC Parish Councils, have decided to proceed with this consultation. In order to take account of the restrictions the Parish Council will make hard copies of the Plan available if requested subject to necessary Covid19 precautions being adhered to. Please contact the following address if you wish to gain access to a copy:

Kingsbridge Town Council, Quay House, Ilbert Road, Kingsbridge, TQ7 1DZ or telephone 01548.857073 (weekdays 9.30 a.m. to 1.00 p.m.).

You can comment by emailing us at: [neighbourhood.planning@swdevon.gov.uk](mailto:neighbourhood.planning@swdevon.gov.uk) or send us your response in writing to:

Neighbourhood Planning, South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE or on line by following the links to respectively the Council or the KWAC websites :

<https://www.neighbourhoodplanning.swdevon.gov.uk/kingsbridge-west-alvington-and-chur>

or <https://kingsbridge.gov.uk/regulation-15/>

Please make any representations to the Council by 11<sup>th</sup> March 2022.

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### **84 BUSINESS TO BE DISCUSSED:**

- a. Wires above the school: We have been unable to ascertain the legalities of the height regarding the new wires that have been installed across the school playing field. The school will be contacted again to ascertain if any new information has been received.
- b. Upgrade to area between village Hall and Lower St.: According to the Livewest land ownership map that we have received, this land would come under the responsibility of the housing authority. It was unanimously resolved that a request be submitted to the landowner for urgent maintenance to the area.

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- c. Village planters: It was noted that this item is on the documented action plan for the parish (see website), prior to the next meeting the Councillors will review the document. Decisions re priorities, actions required and proposed dates for all actions will then be made at the March meeting on 3<sup>rd</sup> March, 7.00pm, All Saints Church, West Alvington.
- d. Landmark tree for the parish: The Council resolved to accept the offer of a free tree for the parish. A list of potential sites will be agreed, Cllr Long will review the sites for the most appropriate location.
- e. S106 Funds & Village Hall Update including lease renewal. We have spoken with a representative of the Village Hall Committee. They will be Meeting this month and will provide an update after their meeting.

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### 85 FINANCE & GOVERNANCE

- a. **Receipts & Payments:** Month 11 see **APPENDIX A** for details.  
Accounts to pay – Clerk Salary & HMRC, Mathias Property Solutions (Lower St 1160/22 & P3 1398/22) £940, All Saints Church £25, SLCC FiLCA £144. A mandate sheet was produced and signed accordingly.  
**The councillors unanimously resolved to accept the payments.**
- b. **Governance:**
  - FiLCA – Under the delegated authority agreement it was agreed in December for the Clerk to undertake a financial course offered by the SLCC. The cost of the course being £144 (including VAT). The Clerk passed the course in January 2022.  
**The councillors unanimously resolved to ratify this decision.**

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**86 2022 MEETING DATES:** 3<sup>rd</sup> March – Venue All Saints Parish Church, 7<sup>th</sup> April, 5<sup>th</sup> May, 7<sup>th</sup> July, 1<sup>st</sup> Sept, 6<sup>th</sup> Oct, 3<sup>rd</sup> Nov – April to November Venues to be agreed.

**Item for next agenda: Social Media Account, Remembrance Service & Wreath, Town Park Car Park Lease.**

**Meeting Ends 20.44hrs**

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List:** All WAPC Councillors. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, WPC Pengilly, Tree Warden Shirley Worrall, 1 WAPC Notice Board



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### APPENDIX A – Month 11:

Payment	HMRC Quarterly Payment 3rd quarter	17/01/2022	11	Y		-	187.60
Payment	Mathias Property Solns 1386/22	07/01/2022	11	Y		-	95.00
Payment	Michaelmore Hughes Town Park RENT	07/01/2022	11	Y		-	328.21
Payment	Michaelmore Hughes Town Park RENT	07/01/2022	11	Y		-	131.17
Payment	123 Reg Domain Renewal	07/01/2022	11	Y		-	14.39
Payment	DALC Chairman Training	07/01/2022	11	Y		-	36.00
Payment	Beers Solicitors	07/01/2022	11	Y		-	474.00
Payment	All Saints Church	07/01/2022	11	Y		-	25.00
Payment	January Salary	31/01/2022	11	Y		-	365.43
Receipts	January Gross Interest	10/01/2022	11	Y		0.10	
Payment	SLCC FiLCA Fee Training	04/01/2022	11	Y		-	144.00