

# FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

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**ANNUAL MEETING OF FLETCHING RECREATION GROUND COMMITTEE (FRGC) - Thursday 3<sup>rd</sup>  
June 2021**

## **DRAFT MINUTES**

In attendance: Cllr Rothery, John Shaw, Cllr Greenish, Sharon Hobbs, Andy Shanks, Fred Reynolds, George Gibson and Lorna Thwaites, Clerk and RFO, Fletching Parish Council.

### **1. APOLOGIES**

Apologies for absence as reported at the meeting. RECEIVED from David Hollings,  
Members not in attendance: Cllr Kerwood, Darren Bradley and Stuart Jefford.

### **2. FRGC MEMBERES RESOLVED TO APPOINT THE FOLLOWING ROLES WITHIN THE COMMITTEE:**

- i. Chair: Cllr Rothery
- ii. Vice-Chair Cllr Greenish

### **3. FRGC MEMBERS RESOLVED TO MAKE THE FOLLOWING APPOINTMENTS TO THE RECREATION GROUND COMMITTEE:**

- i. Treasurer: John Shaw
- ii. Bookings Secretary: John Shaw

### **4. MEMBERS OF FLETCHING PARISH COUNCIL APPOINTED TO THE FLETCHING RECREATION GROUND COMMITTEE were NOTED as Cllr Rothery, Cllr Greenish, Cllr Kerwood.**

### **5. FRGC MEMBERS RESOLVED TO MAKE THE FOLLOWING APPOINTMENTS OF REPRESENTATIVE MEMBERS TO THE COMMITTEE:**

- i. Fletching Cricket Club: David Hollings
- ii. Fletching Football Club: Darren Bradley and Stuart Jefford
- iii. Fletching Stool Ball Club: Sharon Hobbs

### **6. FRGC MEMBERS RESOLVED TO APPOINT RUPERT AYTON AS THE AUDITOR FOR FINANCIAL YEAR 2021 - 2022.**

### **7. THE FOLLOWING DOCUMENT OF FLETCHING RECREATION GROUND was RECEIVED:**

- i. Terms of Reference.

### **8. MINUTES:**

- i. FRGC Members RESOLVED that the minutes of the annual meeting of Fletching Recreation Ground Committee held on 28<sup>th</sup> May 2020 as circulated with the Agenda, were confirmed as a correct record, and were signed by the Chair.
- ii. FRGC Members RESOLVED that the minutes of the ordinary meeting of Fletching Recreation Ground Committee held on 24 Sept 2020 as circulated with the Agenda, were confirmed as a correct record, and were signed by the Chair.

### **9. REPORTS:**

The following reports were RECEIVED:

- i. Committee of Management Annual Report and Accounts for year ending 31 March 2021: Cllr Rothery gave an update on the actions of FRGC last year; John Shaw was thanked for his work and his contribution towards the success of the Recreation Ground during such difficult times. Repair works have been undertaken in accordance with the annual inspection of the playground; electrical works have been undertaken subsequent to an electrical inspection; repairs have been made to the boundary fence; thanks were given to Andy Shanks and George Gibson for their work; the Recreation Ground has been well used over last year; thanks were given to David Pullen, Chair of Cricket Club, for the significant efforts he has made in tidying up waste around the recreation ground.
- ii. Treasurer's report: Income and Expenditure: the COVID pandemic has resulted in a drop in fees; thanks were given to Fletching Parish Council for the grants awarded which were used for electric repairs and boundary fence repairs; a grant from Wealden District Council was received for loss of income due to the impact of the COVID pandemic; the Pavilion failed it electrical inspection and thus repairs and updating works were required; toilet and toilet seat repairs were made; fencing repair work was done; a post in the

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playground was repaired and a new Union Jack flag bought; new insurance quotes were obtained - 15% loyalty discount was achieved with the current insurance provider; funds have been used for works arising from the RoSPA playground inspection; the next RoSPA inspection is due in June 2021; thanks were given to Rupert Ayton for auditing the accounts; the income for 2021/22 is currently very hard to predict but there are no known repairs or maintenance due; the matter of cleaning of the Pavilion and the outside toilet was raised; it was AGREED that Sharon Hobbs would clean the outside toilet on a weekly basis.

iii. Cricket Club: an update was given by Fred Reynolds; a question was raised over ownership of tractor and it was confirmed as an asset of cricket club; some of the machinery used by the cricket club to maintain the field is temperamental; fund raising is being undertaken to help improve the machinery and equipment with the aim to have a fundraising event at the end of the month; the Cricket Club would like to discuss renovating the club house; the Hayter mower will need replacing at some stage as it well used by the recreation ground; once funds have been raised next steps will be agreed; an architect who has looked at the Pavilion will be invited to attend a meeting of the FRGC and stakeholders to share ideas on renovation; FRGC AGREED to look for additional funding from grants; the Cricket Club is considering Gift Aid assistance from the fundraising auction to be held; the Cricket Club reported a full fixture list.

iv. Football Club. No update was received.

v. Stool Ball Club; the North division has 5 teams so 10 fixtures; the tournament is on a Sunday in September; two were missed due to the weather and the COVID virus; Monday's and Wednesday's are league days.

## 10. MATTERS ARISING SINCE THE LAST AGM

i. An update on the fund raising of the Cricket Club to enhance the facilities of the Pavilion was RECEIVED under agenda item 9 iii.

## 11. FINANCE:

i. FRGC Members RESOLVED that the Annual Report and Annual Return for 01 April 2020 to 31 March 2021 are both correct records and were signed by the Chair.

ii. Quotes were RECEIVED for insurance cover: Comparative quotes were received; the current insurer has reduced their quote with a 3year commitment at a cost of £572 per annum.

iii. Arrangements for insurance cover were CONFIRMED.

## 12. THE DATE OF THE NEXT MEETING OF THE FLETCHING RECREATION GROUND COMMITTEE was AGREED:

23<sup>rd</sup> September 2021, 7pm

## 13. THE MEETING CLOSED at 19.38