



# Boughton Malherbe Parish Council

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## Minutes of a Planning Committee Meeting held in the village hall at 7:00 pm on Monday 4<sup>th</sup> December 2023

**Present:** Cllrs B Adams; T Andrews (Chair); N Eastwood; R Galton; R Turner

**In attendance:** Mrs V Ford (Clerk)

**Cllr Galton opened the meeting at 7:04 pm**

1. **Chairman:** RESOLVED: Cllr Andrews to chair the Planning Committee
2. **Anybody filming or recording this meeting:** none
3. **Apologies for absence:** none
4. **Declarations:**
  - (i) **Declarations of Interest in items on the agenda:**  
Cllr Turner declared a personal interest in the planning application as he was for many years the owner/occupier of the property. He stated that he would not be speaking or voting on the matter.
  - (ii) **Declarations of lobbying:** none
5. **Approval of Minutes of the Planning Committee Meeting on 6<sup>th</sup> November 2023:**  
approved and signed as a true and accurate record
6. **Planning Application:**
  - (i) **Public Session:** (2 members of the public – the applicants – present)  
One of the applicants explained that the proposed single storey extension was intended to provide accommodation for an additional family member. They stated that they were very mindful of the listed status of the building. No modifications to the inside of the house were being proposed. The proposed roof would mirror that of the existing house.
  - (ii) **23/505294/FULL**  
PROPOSAL: erection single storey side and first floor extension, including installation of air source heat pump and solar panels. Insertion of new rear window; and  
**23/505295/LBC**  
PROPOSAL: Listed Building Consent internal and external alterations including the erection single storey side and first floor extension, including installation of air source heat pump and solar panels. Insertion of new rear window.  
ADDRESS: Offens Farm, Headcorn Road, Grafty Green, ME17 2AP  
Members observed that the inglenook fireplace wall had been omitted from the published plans. One of the applicants stated that the architect had originally omitted the wall but had produced amended plans, which showed it in place. Cllr Galton had obtained copies of the amended plans, which he distributed to all members.

The Chairman invited members to comment on the proposals. Cllr Galton stated that he could not see anything that would be a planning issue. The Chairman asked the applicants if a heritage report had been submitted; they confirmed all documents had been submitted.

RESOLVED: that the Parish Council did not wish to OBJECT or COMMENT.

**The Chairman closed the meeting at 7:17 pm.**