

## POSTLING PARISH COUNCIL

DRAFT Minutes of the Postling Parish Council meeting held on Wednesday 23<sup>rd</sup> May 2018 starting at 6.30 pm at Postling Village Hall.

### **PRESENT:**

Cllr Frank Hobbs (Chair), Cllr Christine Hobbs, Cllr Charlie Wilkins, Cllr John Elphick, Cllr John Pattrick, Cllr Jenny Hollingsbee and Cllr Susan Carey

Parish Clerk: Jo Maher

1. Apologies: Cllr Helen Calderbank
2. Declaration of Interest: Cllr Christine Hobbs declared an interest in item 5.
3. The minutes of the Parish Council meeting held on 4<sup>th</sup> April 2018 were agreed and signed by the Chair.
4. Matters arising from Minutes:
  - A. Parish Website: No new news to report. Payment £78.20 (cheque no. 100276) was sent in the post.
  - B. Defibrillator was discussed. Application of grant is to be completed by Feb 2019 latest.
  - C. GDPR -General Data Protection Regulation. Satswana email 18.04.18 discussed. Email KALC dated 26.04.18 regarding possible exemption discussed. New dedicated parish councillor emails to be separated from personal emails discussed. Clerk is to chase up on Satswana for a group meeting,
  - D. Broadband and TV. New broadband cable installed at Farthing Common. No news to report on possible Pent Farm hub. Cllr Carey discussed the launch of the Kent Broadband Voucher Scheme this Summer. Grants are available up to £1,700 if eligible.
  - E. Search for Clerk and Financial Officer. £6 for ad in Lyminge Newsletter placed, plus free ads on our own website, News from the Pews. Possible ad in the Sellingde newsletter and invitation to applicants for further discussions. The Parish wish to thank the Clerk for services rendered in the past.
  - F. Update Otterpool Parish meeting on 16<sup>th</sup> April with Postling and Sellindge discussed.
5. Election of Officers:
  - A. Election of Chairman: Cllr Pattrick proposed Cllr Frank Hobbs to stand again. This was seconded by Cllr Elphick and unanimously agreed.
  - B. Election of Vice Chairman: Cllr Christine Hobbs proposed for Cllr Elphick to stand. This was seconded by Cllr Pattrick and unanimously agreed. The Parish Council wish to thank Cllr Reynolds for her services in the past.
  - C. Election of 2 Representatives of KALC Area Committee: Cllr Wilkins proposed for Cllr Frank Hobbs and Cllr Christine Hobbs to stand again. This was seconded by Cllr Elphick and unanimously agreed.
  - D. Election of 2 Representatives of the Village Hall Committee: Cllr Wilkins proposed for Cllr Frank Hobbs and Cllr Calderbank to stand again. This was seconded by Cllr Pattrick and unanimously agreed.
6. Planning Applications:

"To confirm the planning applications received since the last meeting, circulated to Councillors for comments, the outcomes of those deliberations, and to consider any further applications received since this agenda was published."

No Planning applications received.
7. Finance:
  - A. Precept for 2018 – 2019 received sum of £2,000
  - B. Payment Webmaster £78.20, see item 4A above.
  - C. Annual Return for the Year ended 31 March 2018 to be completed by 11 June

The Annual Governance and Accountability Return 2017/2018 Part 2 was considered and approved by the Parish Council. This was proposed by Cllr Christine Hobbs, then seconded by Cllr Wilkins and unanimously agreed.

The Certificate of Exemption was signed by the Clerk and RFO and the Chairman. The Annual Internal Audit Report was signed by Mr Wood, prior to the meeting. The Chairman and the Clerk signed Section 1 first, then Section 2. The contact details have been completed.

- D. Donation air ambulance £300 (£250 was budgeted for). Cllr Christine Hobbs proposed to donate £250 with review of £300 for next budget. This was seconded by Cllr Elphick and unanimously agreed. Cheque no 100283 was signed for £250.
- E. Payment Village Hall Hire 2018 – 2019 for £48. Cllr Wilkins proposed to sign cheque 100278 for £48. This was seconded by Cllr Pattrick and unanimously agreed.
- F. Came & Co renewal insurance £291.20 (£280 was budgeted for). Cllr Elphick proposed to sign cheque no. 100279 for £291.40. This was seconded by Cllr Christine Hobbs and unanimously agreed.
- G. Clerk's fee for the period of April 2017 to May 2018 for £600. Cllr Christine Hobbs proposed to sign cheque no. 100280 for the annual fee of £600. This was seconded by Cllr Pattrick and unanimously agreed.
- H. Clerk's expenses £34.08. Cllr Christine Hobbs proposed to sign cheque no. 100281 for £34.08. This was seconded by Cllr Pattrick and unanimously agreed.
- I. KALC renewal of membership 2018 – 2019 for £153.43. Cllr Christine Hobbs agreed to sign cheque no. 100282 for £153.43. This was seconded by Cllr Wilkins and unanimously agreed.
- J. A cheque of £100 was presented by PNVHA for lease of land. This is £50 for 2016-2017 and £50 for 2017-2018.

8. Any Other Business:

- Consent Form KALC (see email 1<sup>st</sup> May) is completed
- Consent Form with SLCC (Society of Local Council Clerks) is to be completed by Clerk.

9. Date of next meeting Wed 25 July 2018

The Chairman closed the meeting at 7.30 pm