

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 11 June 2012

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. T Simmons, Cllr. K Butcher, Cllr. M Skinner, Cllr. Mrs L Challiss, Cllr. L Jacobs, Cllr. R Crowther.

Also present: Mrs C Mason (Town Clerk) and six members of the public,

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. S Edwards.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Annual General Meeting of Monday 14 May 2012 (Public items).

Resolution Record No. **BTC/11/11/Jun/12**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 14 MAY 2012 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Annual General Meeting of Monday 14 May 2012 (Public Items).

Owing to the low number of committee members on the Emergency Planning Team, Cllr. G Hughes

enquired whether it was legal for members of the public to be considered. Advice to be sought.

Cllr. P Ridgwell stated that the potential listing of Brandon Station will be an agenda item at the next town council meeting.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC12/11/Jun/12**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to the parking charges at Brandon Country Park; the Brandon Carnival; support for the new business occupying the Milbanks Factory site.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

The police report was circulated at the meeting. Recorded crime figures for the period 1st May to 31st May 2012 stands at 55. The same time period last year saw 65 recorded crimes. This is a decrease of 15%.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. T Simmons reported a meeting had taken place with FHDC relating to the BetFred signage. This matter is currently being progressed by the District Council.

Cllr. P Ridgwell asked whether it were possible for the white lines at the north end of the town to be repositioned within the schedule of resurfacing works due to commence shortly in Brandon High Street.

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

9. ACCOUNTS

9.1 Approval of payments (Public Items) –May 2012.

9.2 Approval of confidential items –May 2012 (Staff salaries).

Resolution Record No. **BTC/13/11/Jun/12**

Proposed by Cllr. G Hughes and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS NINE ONE, NINE TWO EN-BLOC. FURTHER MORE, IT WAS AGREED THE CONFIDENTIAL SALARIES SCHEDULE BE EXCLUDED FOR APPROVAL ON FUTURE AGENDAS.

Date	Amount	Supplier	Net Total	VAT
May-12	95.18	Lyreco UK Limited	79.32	15.86
May-12	77.39	Fengate Fasteners Limited	64.49	12.90
May-12	59.97	Thetford Garden Centre	49.98	9.99
May-12	48.00	Society of Local Council Clerks	40.00	8.00
May-12	7.80	Cooleraid Limited	6.50	1.30
May-12	14.00	J & D Green	14.00	14.00
May-12	420.00	Bureau Veritas UK Limited	350.00	70.00
May-12	26.93	Arco Limited	22.44	4.49
May-12	13.20	Travis Perkins Limited	11.00	2.20
May-12				
TOTAL:	762.47		637.73	138.74

9.3 Resolution Record No. **BTC/14/11/Jun/12**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2012.

9.4 Resolution Record No. **BTC/15/11/Jun/12**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE END OF YEAR ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2012.

Cllr. G Hughes and Cllr. T Simmons declared an interest in this agenda item and duly signed the Members Book of Interests.

9.5 Resolution Record No. **BTC/16/11/Jun/12**

Proposed by Cllr. P Ridgwell and seconded by Cllr. Mrs L Challiss.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL, UNDER THE POWER OF S137, APPROVES A DONATION OF TWO HUNDRED POUNDS TO BRANDON NEIGHBOURHOOD WATCH.

10. ANNUAL RETURN

Resolution Record No. **BTC/17/11/Jun/12**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES SECTION ONE AND SECTION TWO OF THE ANNUAL RETURN FOR THE YEAR ENDING 31ST MARCH 2012.

Resolution Record No. **BTC/18/11/Jun/12**

Proposed by Cllr. N Vant and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT STANDING ORDERS ARE SUSPENDED TO RECEIVE A REPORT FROM RAF LAKENHEATH.

The 4th July celebrations will be held on RAF Feltwell at 6.00pm. Questions were invited and replies given.

The meeting was reconvened.

11. CO-OPTION

There were two applications for co-option to Brandon Town Council.

A vote by show of hands was taken: Mr John Moorman 3 votes; Mr Ian Horner 4 votes.

There were three abstentions. Mr Ian Horner was duly co-opted to Brandon Town Council.

Cllr. M Skinner asked it to be noted he was not happy with the way this item was conducted.

Furthermore, information given to him by the clerk was in his opinion misleading.

12. TWINNING

Further information required prior to discussion by the town council.

13. BEEKEEPING AT THE ALLOTMENT SITE

Resolution Record No. **BTC/19/11/Jun/12**

Proposed by Cllr. D Bimson and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ADOPTS A POLICY OF GOOD PRACTICE FOR BEEKEEPING AT THE ALLOTMENT SITE, AS SET OUT IN GUIDELINES ISSUED BY THE BRITISH BEEKEEPERS ASSOCIATION.

14. LOCAL CODE OF CONDUCT FOR MEMBERS

Resolution Record No. **BTC/20/11/Jun/12**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT IN ACCORDANCE WITH S26 TO 37 OF THE LOCALISM ACT 2011,
BRANDON TOWN COUNCIL RESOLVES TO ADOPT THE SUFFOLK LOCAL CODE
OF CONDUCT.

15. CLERKS MONTHLY LOG

A verbal report was given. No issues were raised. It was requested by Cllr. G Hughes that an item relating to Freedom of Information is included on the next town council agenda.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/21/11/Jun/12**

Proposed by Cllr. N Vant and seconded by Cllr. L Jacobs.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS.

With no further business to discuss the meeting ended at 8.40pm.