

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 13th January 2021

Due to Covid regulations, this meeting was held via a Zoom call.

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Rhodes, Cllr Exelby
Cllr Simms (District). Cllr Atkinson (County) joined the meeting at 8.00 pm
Parish Clerk
No members of the public
2. **Apologies**
None received
3. **Declaration of Interest**
None
- 4 **Minutes** of Parish Council Meeting held on 11th November 2020 were approved and signed as a correct record
- 5.0 **Matters arising from the last meeting**
 - 5.1 **Asset register – operational items.** Due to Covid restrictions, the majority of items remain to be actioned.
Council noted and thanked Gordon and Janet Milner for their volunteering re the pond bench and flower bed.
Resolved: Cllr Kerr to maintain the action list. Asset register actions to be reviewed each meeting.
 - 5.2 **I T Equipment**
Council approved the purchase of a Laminator – costs and formal approval of spend to be carried out prior to purchase.
Resolved: Clerk to purchase this laminator when replacing the laptop in the next Financial Year.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 1st January 2021.
The Clerk also produced a Bank reconciliation report as at 1st January 2021.

Business Account statement £4874.21(1st January 2021)
Cash Management Account £3078.48(1st January 2021)

Resolved: That the position be noted.
 - 6.2 **Budget statement** – The Clerk provided a budget projection for year ending March 31^s 2021.
Resolved: That the position be noted.
 - 6.3 **Monies Received** - The Council noted the receipt of the following monies:
 - i) £65.00 – GSSA contribution to annual rental of School playing field
 - ii) £75.00 – income from sale of oak tree wood
 - iii) £0.08p – bank interest.
 - 6.4 **Authorisation of expenditure**
Council approved training spend of £22.50 for Clerk online training in January

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- 6.5 Payments to be recorded** - The Council recorded the following payments:
- i) £408.00 inc vat – Blakey Tree Surgery for oak tree works
 - ii) £360.00 inc vat – Farm and Land Services grass cutting June to Nov 2020.
 - iii) £127.44 – Clerks salary, allowance and expenses for October
 - iv) £108.80 – HMRC PAYE/NIC for quarter ending 5th December 2020
 - v) £196.80 - Clerk salary and allowance for November.
 - vi) £47.75 – GVHCC meeting room hire for 2020 (7 hours exc Zoom meetings)
 - vii) £36.00 inc vat – Yorkshire Accountants payroll services for Q3 2020
- 7.0 Correspondence**
- 7.1 BT Proposal for telegraph poles on Ilton Grange road(Cindra How Farm to Hilltop Farm)**
Council has requested further information from BT on this.
Resolved: Clerk to update at next meeting
- 7.2 2021 Census date** – notification received that the 2021 Census will be held on 21st March.
Resolved: Clerk to publish the date on noticeboards.
- 7.3 Xmas Lights on Wayside Cross** – letter received from RBL proposing that this is done each Xmas. Council approved and thanked the RBL for adding to the Village Xmas.
Resolved: Clerk to confirm decision to RBL.
- 8.0 Decision on planning applications, appeals, enforcement investigations received**
- 8.1 Bush Farm** – conditional planning approval granted to vary a condition of approved plans to erect a double garage and stables. Council had responded with no objections.
- 8.2 Bramley Cottage** – conditional planning approval granted to build a single storey link building. Council had responded with no objections.
- 8.3 Nappa House** – conditional planning approval granted to convert a garage into accommodation and to extend existing driveway to create 2 parking places. Council had responded with no objections, but with a concern raised over the number of parking places and the need to ensure no reversing out onto the main road at a blind hill/bend.
- 8.4 Oak Stile Farm** – notification received of Planning proposal to issue a Certificate of Lawful Development to cover the existing extensions and extensions to curtilage. Council has responded with no objections.
- 9.0 Quarry Field** – Clerk has responded in December to the last Land Registry and Land Charges Depts requests for additional information and is awaiting a reply.
Resolved: Clerk to update again at next meeting
- 10.00 Tree Works** - Due to the Covid situation, confirmation and supply of the 3 hawthorn trees (to replace the oak tree) is awaited from the supplier.
Resolved: Cllr Kerr to follow.
- 11.0 Grass cutting contract for 2021**
The grass cutting contract is due for renewal for the next period and the Clerk was asked to source 3 tenders in the usual way. These would include a tender from the existing supplier (if interested) as the work over the past 3 year contract has been good.
Resolved: Clerk to source 3 quotes for March meeting.

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12.0 **Playground Closure**

Council discussed whether to close the Playground again in the light of the Covid position. Government and Local Council advice remains that Playgrounds may remain open, but that this would be a Parish Council decision.

On balance, Council agreed that the Playground should remain open, with replacement of the notices outlining personal responsibility for sanitising, social distancing and limiting numbers using equipment.

Resolved: Clerk to action

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13.0 **Councillors Reports**

13.1 Cllr Dawson thanked the Gardening Club for the Spring Bulb planting. An email has been sent to each helper.

13.2 Cllr Rhodes informed Council that the Pond Xmas Lights need replacing. A new transformer and new cable have also been required this year. (Invoices to follow)

Resolved: Cllr Rhodes to contact Xmas Lights supplier and source replacements.

13.3 Cllr Kerr requested an update on the status of the Red Phone Box. Clerk confirmed that the latest correspondence was in October 2020, when HBC confirmed that a submission had been sent to the Secretary of State, supporting the Parish Council's objections to the removal of this phone box.

13.4 Cllr Kerr had received notification from the supplier of the Parish Council Website that This would cease to be supported from 24th May 2021.

Resolved: Cllr Kerr to follow suggestions for alternatives. Clerk to gain advice from Masham and Wetherby Councils, plus Masham Community Hub and YLCA on suppliers.

13.5 Cllr Atkinson gave an update from the County Council meetings, with an update on the Covid situation across the county and an update on the progress of the Unitary Authority proposal.

(The Zoom call time ran out at this point and the following items were not discussed)

14.0 **Questions or Comments from Members of the Public**

None had been received.

15.0 **Agenda Items for next meeting**

Annual Parish Meeting, Quarry Field lease auction.

16.0 **Date of Next meeting-**

Weds 10th March 2021 Village Hall (subject to Covid position)

7.00 pm – Annual Parish Meeting

7.30pm - Parish Council Meeting

Meeting closed at 8.00 pm

Signed as a correct record

Name:

Date:

