

AGENDA

1. **Welcome**
 - a. Apologies for absence;
 - b. Declaration of interest and approved dispensations; and
 - c. To approve minutes of previous Council Meetings and correct the minutes for the meeting dated 09.09.2019. (report)
2. **Public Participation**
3. **Resignation of Tony Ryan from the Council**

COMMUNITY

4. **Grant Application**
 - a. Carols in The Square
5. **Stakeholder Project Review of Coronation Parade Project**
6. **Eastleigh Borough Council (EBC) Report**
7. **Local Area Committee Project List (Review and Update)**
8. **Vision for Hampshire 2050 - www.hants.gov.uk/visionforhampshire2050**

FINANCE & PAYMENTS

9. **Budget 2020/21**
10. **Approve the Following (report):**
 - a. Petty Cash and Bank Reconciliations;
 - b. To Authorise the Schedule of Payments;
 - c. Village Magazine Refund;
 - d. New Financial Contracts; and
 - e. Income and Expenditure Schedule Including Irregular Payments and Receipts.

GOVERNANCE, COMMITTEES AND OTHER MEETINGS

11. **Task List**
12. **Officer's Report, including: (report)**
 - a. Update on The Mercury Library and Community Hub
 - b. Legionella Works
 - c. IT & Broadband Review
 - d. 'Welcome to Hamble' Sign
 - e. Annual Parish Meeting Date
 - f. Staff Christmas Lunch
 - g. Christmas Office Closures: Afternoon of 13th December and for the period 20th December – 2nd January
13. **Asset Management Committee Recommendations to Council:**
 - a. To set a budget of no more than £6,000 for a package of improvements at the Roy Underdown Pavilion.
 - b. To buy the council truck at the end of the lease period at a cost not exceeding £7,000.
 - c. Appoint Atlas Cleaning for twelve months at a cost of £140.00+ VAT per week.
 - d. To purchase a connecting scramble net for Mount Pleasant play area at the cost of £1791.52+VAT.
 - e. Approve memorial safety training at a cost of £800 + VAT and Bereavement Care Training at a cost of £169.00 per person (x2).
 - f. To approve delivery of milk in glass bottles to reduce plastics for a 6-month trial period.
 - g. To confirm by way of letter to EBC the hourly rate of £22.68 for further advice or information relating to the mercury Library and Hub and to seek a financial contribution towards the expenses already incurred by the Council.
 - h. To approve the tender specification for the bench replacement at Southern Quay and to delegate authority to Asset Management Committee to shortlist 3 tenderers. The contract sum will be £35,000 from the earmarked reserve.
 - i. To approve the terms for the use of the Donkey Derby Field for 2020.
 - j. To agree the arrangements for the use of contractors.

- k. To approve the terms set out for the use of the council's facilities.
- 14. **Matters Arising from the Planning Committee**
 - a. Note Air Quality Plan Response
- 15. **Feedback and updates from Working Groups:**
 - a. Street Signage
 - b. Information Boards
 - c. Logo
 - d. Village Magazine

EXEMPT BUSINESS

- 16. Approve Exempt Minutes
- 17. Contractual dispute

Dated: 6th November 2019

Signed: *Amanda Jobling*, Clerk to Hamble Parish Council, 2 High Street, Hamble. 023 8045 3422.

UPCOMING PARISH COUNCIL MEETINGS

Personnel Committee – 20th November 2019, 9am at The Roy Underdown Pavilion
Planning Committee – Monday 25th November, 7pm at The Mercury Library and Community Hub
Full Council – Monday 9th December, 7pm (venue TBC)
Asset Management Committee – Tuesday 7th January, 8.30am at The Roy Underdown Pavilion

OTHER UPCOMING PUBLIC MEETINGS

Eastleigh Borough Council Local Area Committee Meetings

Thursday 21st November, 6pm at Hamble Primary School (proposed venue)
Thursday 23rd January, 6pm at Hamble Primary School (proposed venue)