STOKE PARISH COUNCIL

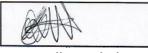


50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen Telephone: 01634 710086 Email: Website:

stokeparishcouncilkent@gmail.com www.stokeparishcouncil.org.uk

I hereby give notice of a VIRTUAL meeting of Stoke Parish Council to be held on Wednesday 3rd February 2021 at 7.00 pm, which all members are invited to attend.



Jenny Allen ~ Clerk 28/01/2021

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

<u>Agenda</u>

1.	Apologies for absence
	Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to
	the meetings, under Section 85(1) of the Local Government Act 1972, the members present must
	decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations
	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance
	with the provisions of the Localism Act 2011 in respect of members and in accordance with the
	provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation
	requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature
	Additional items to be discussed that have risen since the publishing of the agenda. No votes on
	these issues to take place.
4.	Minutes from the previous Parish Council Meeting - Appendix A
	a). To receive and approve the minutes from the Parish Council meeting held on Wednesday 6 th
	January 2021.
5.	Matters arising from the Minutes not otherwise on the Agenda
6.	Parish Matters
	a). To receive an update on the Village's Power Shortages
	b). To receive an update on the Village Floods

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7.	Planning Applications – Appendix B	
	a). Applications.	
	b). Decisions.	
	c). Appeals and Other Matters.	
8.	Finance – Appendix C	
	a). To agree financial performance against the budget for the month of January 2021.	
	b). Update of account(s) for 2020/21 including payments received.	
	c). Accounts paid since the last meeting to be ratified.	
	d). Accounts for payment.	
	e). Payment requests to be discussed for approval and payment.	
	 f). To appoint an Internal Auditor for the 2020/2021 Audit g). To appoint a 3rd signatory for the Parish Council bank account 	
9.	Management of the Council's land and property – Appendix D	
	a). Playparks	
	i Allhallows Road Playpark	
	ii Heron Way Playpark – including a replacement swing. iii Upper Stoke Playpark.	
	b). Notice board in Lower Stoke	
	,	
10.	Highways & Transportation	
	To receive and discuss any reports relating	
	a). Footpaths. b). Lighting.	
	c). Highways and verges.	
	d). Pot holes.	
	e). Fly tipping.	
	f). School Warning Signs	
11.	Communications	
	a). Update on the Parish Council's new webpage and associated email addresses	
	b). Parish Council owned tablets	
12.	Lower Stoke Car Park Lease	
12.	a). To discuss the ongoing situation with the proposed new lease for Medway Council's Lower	
	Stoke Car Park	
13.	External Contractors	
	To discuss and approve any new work requests or discuss any existing orders for either:	
	a). J R Brickwork.	
	b). Eastborough Landscapes.	
	c). Colyn Property Services	
14.	Village Voices Publication	
	a). To review items that could be used to place an article in the next edition of the Village	
	Voices Publication.	

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15.	Correspondence		
16.	Reports and Circulars		
17.	Date of next meeting		