



MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN THE CONFERENCE ROOM AT TREGAWN FARM at 7.30 PM on THURSDAY

June 1st 2023 1 of 2

Present at meeting: Cllr. Jem Marshall, Cllr. Richard Whitby, Cllr. Anthony French Blake, S. Mitchell the clerk. Cllr Dominic Fairman. One member of the public

Item	<i>Discussion / decision</i>
1. Public Session	Mr. A. Button was present in an advisory capacity
2. Declaration	Parish council members made no declaration of interest
3. Apologies	There were apologies from Cllrs. Pete Jago and Robin East
4. Minutes	The Minutes of the previous Parish Council Meeting held on May 4th were deemed correct and signed by the chair: [minutes page]
5. Matters arising	<ul style="list-style-type: none"> • planning control issue 1: <i>[item replaced in agenda]</i> no developments • planning control issue 2: the clerk had received notice that there was no breach of regulation in the Fentonadle field concerned • footpath way markers: cllrs. Marshall, Whitby and Jago had installed all of the yellow footpath markers and asked the clerk to get 50 more. A parish footpath map was briefly discussed. • King's Coronation mug distribution: Cllr. Whitby passed the clerk £10 to add to mug sales. There were about 10 mugs left and cllrs resolved to identify more people with children in the parish • letter concerning bikers on the B3266: PC Skinner was on holiday until 6th June and the clerk would attempt contact again after that date. Cllr. French Blake took a copy of the emails so far and hoped to talk with PC Skinner in this regard • LMP appointment of land worker contract: the clerk had researched Mr. Sander's working hours over the last five years and suggested an average time on parish land work of 8 hours per month between May and November. The footpaths and church land work would be under associated contracts and hopefully undertaken by the same worker. The council resolved that the clerk publish the self-employment opportunity and send it to people interested in the following month. • Wording for pewter tankard: cllrs approved the wording on a draft of the tankard layout with the addition of a year date at the end. The clerk was asked to order the item. • Flooding outside BearOak: Cllrs., landowners and Cormac had had a very constructive meeting regarding the road flooding and the landowners had agreed to take the recommended action to resolve the long-standing problem.



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6. Planning Matters:	None. 6a. Planning applications received after publication of agenda. None
7. Financial matters:	<p>a. Bank Balance: to May 27th is £.</p> <p>b. Salary and payments: clerks monthly salary paid in arrears by SO £ 409.92 The chair was asked to co-sign a repeat letter to Barclays asking for the list of co-signatories for cheques from the mandate</p> <p>c. Clerk's annual salary increment. The clerk confirmed an increment on his salary scale would be from level 39 [awarded in 2021] to level 40, an increase of 54 pence per hour with the contract staying at 4 hours a week. The chair co-signed a letter to the bank with this instruction.</p>
8. LMP & maintenance:	The clerk asked Cormac to cut the footpaths this year as there was no worker in place, he was awaiting a reply.
9. Community: Network / Correspondence:	The clerk asked Cllr. Marshall to sign a 'named representative' form for Bude and Camelford Community Area Partnership meetings. The chair thought that Michaelstow was to join Bodmin and Wadebridge CAP and Cllr. Fairman confirmed this. They asked the clerk to get the right form.
10. Parish Matters & AOB:	<ul style="list-style-type: none"> • Cllr. Fairman helped with information on researching local housing need. He supplied the council with an existing form with relevant questions to be modified. He discussed localised sewage works grants in the context of an existing plan at Woodland Farm and gave clarification on Community Network Areas • No Mow May, in the context of Michaelstow Churchtown village green was discussed following an email from a resident. Cllr French Blake thought this unnecessary as the green was within range of hundreds of acres of farmland
11. Date of next Meeting:	The date of the next meeting is Thursday July 6th at 7.30
12. To Close	The chair closed the meeting at 20.24

Meetings dates for 2023, August 3, September 7, October 5, November 2, December 14.