

Draft MINUTES OF EYTHORNE PARISH COUNCIL MEETING HELD REMOTELY WEDNESDAY 13 May 2020

1. PRESENT

Documents sent to: Cllr Ledger (Chair), Cllr Butcher, Cllr Hansell, Cllr Millard, Cllr Morgan Lovett, Cllr Wiles and Cllr Whitehead.

Invite with an opportunity to send a report to: KCC Cllr Lymer, DDC Cllr's Keen, Walker and Woodgate and Community Warden Juliette West. Also S Collins.

2. DECLARATIONS OF INTEREST

Cllr Ledger, items 7 iv and v planning applications.

3. APPROVAL AND SIGNING OF MINUTES 8 APRIL 2020

The minutes were agreed as a true record, proposed by Cllr Butcher, seconded by Cllr Morgan-Lovett and carried. Minutes will be signed by the Chair when circumstances allow.

4. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS

KCC Geoff Lymer sent a report regarding the opening of household waste sites:

Household Waste and Recycling Centres (HWRC) to open 15 May 2020. People can book a slot either online or by phone for the opening on Friday, May 15, details to be announced.

The booking system is crucial to ensure visitor numbers are kept at a level where social distancing can be maintained and minimise queuing. The sites will be open to the public between 9am and 3pm to allow for enhanced cleaning. Most sites will be open seven days a week and will accept all types of waste including chargeable items. Government advice is that residents should continue temporarily storing their waste at home, if they can do so in a way that doesn't pose a risk to their health. If, however, waste and recycling cannot be stored at home without causing risk of injury, health or harm, please book a trip to your local HWRC. Residents can only book one trip in any four-week period to allow an opportunity for all residents to have access to sites and must follow social distancing guidelines

DDC Cllr Linda Keen sent the following report:

I have little to report other than nuisance motorcycles which I have forwarded to the CSU and local PCSO who are dealing with it, and a dental treatment complaint.

I have tabled two questions for the virtual DDC Council meeting on Friday – what is being done about residents' council tax payment defaults arising from the virus, and what is being done to improve the Dental service provision locally for urgent cases, and enable the re-opening of local dentists – like GP surgeries.

5. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

The invoices as detailed below were agreed for payment, proposed Cllr Butcher, seconded Cllr Whitehead and carried.

Finance Report		
Payee	Payment Type	Amount
S Thomson	Standing Order	£589.65
KCC Pension Fund	Standing Order	£364.64
S Thomson (overtime)	300770	£551.42
Village Hall Elvington	300771	£120.00
S Collins	300772	£1,390.47
P Boiston	300773	£44.85

A Kilbee	300774	£30.00
Idverde Limited	300775	£98.97
Information Commissioner	300776	£40.00

6. ANNUAL RETURN 2019-2020

i. The Council is required by Council Standing Orders and the Accounts and Audit Regulations 2015 to carry out an annual review of the Financial Regulations and Risk Assessment. No changes were made during the review.

ii. The Council is required to approve the Statement of Internal Control for 2019-2020. Proposed Cllr Whitehead, seconded Cllr Butcher and unanimously carried.

iii. The Council has to formally resolve to approve the Annual Governance Statement (Section one) for 2019-2020. Once approved the Chairman and Responsible Financial Officer sign it. Proposed Cllr Whitehead, seconded Cllr Butcher and unanimously carried

iv. The Council has to formally resolve to approve the Accounting Statements for 2019-2020 (Section two) which the RFO has already signed, once approved the Chairman will sign. Proposed Cllr Whitehead, seconded Cllr Butcher and unanimously carried

Included with the Accounting Statements are the bank reconciliation, receipts and payments account and a statement of variances between the previous year 2018-2019 and 2019-2020, both are required by the Accounts and Audit Regulations 2015 and are attached with a copy of the Return.

7. PLANNING

Applications:

i. DOV/20/00304 – Erection of detached dwelling, car parking, new vehicle access and associated landscaping (existing boundary walls to be demolished) – Fronting Chapel Hill, Eythorne CT15 4AA – Object due to increased traffic on an already crowded and busy road, the visibility splays are not achievable making unsafe access, concern over disruption while building work takes place, restrictive sighting of vehicles coming from opposite direction due to heavy parking and narrowing of road on the main road through the village.

ii. DOV/20/00336 – Internal works include: Ground floor: replacement staircase, remove & insert new ii. ground floor partitions & opening to form utility room WC & insert vents. Infill hall opening, insert new stone floor finishes. Enlarge opening between kitchen & hall. Remove & insert new ceiling timber beams and joists to dining/living room including alterations to fireplace. First floor: remove and insert new shower room ceiling including replacing collar ties. External works include re-roofing incorporating a membrane, insert rear roof light, sun pipe and repoint west & north elevations. – Gardeners Cottage, Coldred Road, Eythorne CT15 4BE – no objection.

iii. DOV/20/00412 – Variation of Conditions 1 (approved drawings) & 28 (ecological mitigations strategy) of planning permission (DOV/13/00654) – Former Tilmanstone Colliery Tip, Pike Road, Eythorne CT15 4ND – no objection but concerns raised that the ecological requirements should be monitored and adhered to.

iv. DOV/20/00443 – Rebuilding of fire damaged agricultural storage building including the erection of a first floor extension (part retrospective) – Barfreestone Court Farm, Barfreestone Road, Barfreestone, CT15 7JJ – no objection.

v. DOV/20/00444 – DOV/20/00444 - Alterations to agricultural building to include inserting a first floor extension. Rear elevation insert 2no windows into existing openings. Insert first floor gabled loft entrance with access doors and cantilevered platform. Front elevation insert 3no boarded doors. Internal works include insertion of a staircase & first floor structure for storage purposes – Barfreestone

Court Farm Barfrestone Road Barfrestone CT15 7JJ – no objection.

Decisions:

i. DOV/19/01241 – Retrospective application for the change of use of land and the erection of 5no. buildings for use as 2no. classrooms, tool and machine storage, toilet block, including change of use of adjoining land and erection of a woodland classroom – Woodpecker Court, 45 Wigmore Lane, Eythorne CT15 4BF – granted permission 20 April 2020

8. MATTERS ARISING FROM PREVIOUS MINUTES 8 APRIL 2020 NOT ELSEWHERE ON THE AGENDA

None.

9. ALLOTMENTS

Non payment of the fees should be followed up with a letter, 3 plots have outstanding monies. It was suggested if payment is not forthcoming, the plots can be offered to other residents when current guidelines are relaxed to allow for advertising in the community magazine.

10. VILLAGE SIGNS

Kent Highways have confirmed they will fund gates and 30mph sign on Kennel Hill. Proposed to accept Cllr Butcher, seconded Cllr Whitehead, carried. The other proposals will be kept on hold until the sub-committee can meet again.

11. PIKE ROAD PARKING RESTRICTIONS

This item is on-going, waiting a response from Kent Highways regarding 'no overnight parking' restrictions verses 'double yellow lines' with regards to enforcement.

12. WIGMORE LANE FOOTPATH

Updated plans have been sent to Kent Highways regarding a footpath through the wooded area at the beginning of the footpath to reduce estimated costs. Cllr Millard commented that 4 refuge areas along the road for pedestrians to step into would be a cheaper option than a pavement.

13. VILLAGE HALL ELVINGTON BRIDGING LOAN REQUEST

The Village Hall have secured a loan and the furlough payments have been received from Government so the loan is no longer required.

14. CLERK VACANCY

There have been 2 applications for the Clerk's vacancy, references have been requested. The next step is to arrange interviews at a safe distance. An interview panel is to be organised, and the candidates informed.

15. CORRESPONDENCE

i. Thank you letter from Citizens Advice Bureau for donation.

16. ANY OTHER MATTERS

None.