

UPPER CLATFORD PARISH COUNCIL
MINUTES OF A MEETING
HELD ON WEDNESDAY 10TH NOVEMBER 2021
AT 7.30 PM IN
THE KING EDWARD VII MEMORIAL HALL

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Present:	Parish Cllrs P Heslop (Chairman), Cllr R Bennett MVO, C Eyre, Cllr H Folkard Tapp S Kennedy, A Lockhart, C Williams, A Wilson, N Shah, HCC Cllr D Drew Minutes – C Emmett Clerk & RFO
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1	Apologies for Absence: Cllrs D Coole and M Flood TVBC																																		
2	To receive and accept declarations of interest No declarations made.																																		
3	<p>Public Participation There were 9 members of the public in attendance. The Chairman invited them to speak on any item of the agenda at this stage if they so wished and all comments raised related to the planning application 21/03028/FULLN, the proposed Conservation and Ecological Enhancement Scheme. Mr C Muir from Tetra Tech, the consultants employed by the applicant, spoke to address concerns raised previously and amendments in the current submission. Several parishioners then spoke expressing their concerns about the scheme including:</p> <ul style="list-style-type: none"> • Gravel extraction (assurance was given that this would not be removed from site but used for on-site mainly for the footpath). • Character of the area and the need to protect grazing land (Mr Muir stated that he understood that TVBC have confirmed the plan complied with LTC5a, that Tetra Tech were specialists and would ensure the functionality of the area, currently unmanaged, would be maintained). • Conflicts with the NDP. • Eutrophication locally (Mr Muir stated that the scheme only needed 2% of the flow and would not add to the local problem due to shallowness of the basins and the flow). • Flooding and design. • Heritage of the site contiguous with Bury Hill House and the desire to maintain archaeological integrity. • Concerns about the siting and need for a footpath near to adjacent properties, despite any comments made by the Ramblers Association, and the danger of flooding (assurance was given that design would counter flooding such risks). • Lack of detail regarding on-going maintenance plan and funding. <p>The Chairman thanked all for their contributions and advised them that they were free to leave or remain as Cllrs would consider points and address the matter at Item 6. Parishioners were reminded that TVBC were the Planning Authority, and while the Parish Council appreciated their comments, their personal points of view on the plan should be submitted to TVBC Planning.</p>																																		
4	To approve the minutes from the Parish Council Meeting held on 13th October 2021 Cllr Shah proposed acceptance of the minutes (as now displayed on the website). Seconded by Cllr Wilson and agreed by all. The Chairman signed the copy for record.																																		
5	<p>To receive the Clerk's progress report since the meeting held on 13th October 2021</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;">Item</th><th style="text-align: left; width: 80%;">Task</th><th style="width: 10%;"></th></tr> </thead> <tbody> <tr> <td>10.2.1</td><td>Cllr Coole to investigate pavilion downpipe. Pending</td><td>DC</td></tr> <tr> <td>10.2.3</td><td>Clatfest. Clerk to notify School PTA of permission. Complete</td><td></td></tr> <tr> <td>11.1</td><td>Clerk to apportion tree work costs as agreed. Complete</td><td></td></tr> <tr> <td>11.2</td><td>LGS Article 4. Cllr Shah to produce short statement for website. Pending</td><td>NS</td></tr> <tr> <td>11.3</td><td>BWB. Works proposal to be on agenda for next meeting. Complete</td><td></td></tr> <tr> <td>12.2.1</td><td>Watery Lane. Clerk to contact HCC to request cutback. Previously reported on HCC website. Cut on 2 Nov 21 without additional prompt. Complete</td><td></td></tr> <tr> <td>13.3.2</td><td>Influencing Your Local Plan. Cllr Eyre to circulate notes on meeting. Pending</td><td>CCE</td></tr> <tr> <td>15.1</td><td>Taskers Plinth. Allocate maintenance funding in budget 22/23. (£200 was suggested)</td><td>Clk</td></tr> <tr> <td>15.2</td><td>Queen's Platinum Jubilee Events. Cllr Eyre to approach residents to assess appetite. Complete</td><td></td></tr> <tr> <td>15.5.3</td><td>Bonfire 1st Aide Cover. Cllr Coole to be asked who did it last time. The individual has left the area. Complete</td><td></td></tr> </tbody> </table>	Item	Task		10.2.1	Cllr Coole to investigate pavilion downpipe. Pending	DC	10.2.3	Clatfest. Clerk to notify School PTA of permission. Complete		11.1	Clerk to apportion tree work costs as agreed. Complete		11.2	LGS Article 4. Cllr Shah to produce short statement for website. Pending	NS	11.3	BWB. Works proposal to be on agenda for next meeting. Complete		12.2.1	Watery Lane. Clerk to contact HCC to request cutback. Previously reported on HCC website. Cut on 2 Nov 21 without additional prompt. Complete		13.3.2	Influencing Your Local Plan. Cllr Eyre to circulate notes on meeting. Pending	CCE	15.1	Taskers Plinth. Allocate maintenance funding in budget 22/23. (£200 was suggested)	Clk	15.2	Queen's Platinum Jubilee Events. Cllr Eyre to approach residents to assess appetite. Complete		15.5.3	Bonfire 1 st Aide Cover. Cllr Coole to be asked who did it last time. The individual has left the area. Complete		
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6	<p>Planning Applications</p> <p>Review decisions since last meeting and recommendations from the Planning Committee - Cllr Shah opened by stating that there had been no decision by TVBC to date on 21/01636/FULLN Poplar Vale (2 new dwellings) and 21/02343/FULLN Cricklade Lodge (Change of use from domestic garage to coffee shop - use class A3) and asked Cllr Bennett to update on tree planning matters before addressing:</p>																																		

	<ol style="list-style-type: none"> 21/03028/FULLN Conservation and Ecological Enhancement Scheme. Land N Bury Hill Farm. Cllr Shah invited members of the parish planning committee to summarise the areas of concern each has been reviewing before he concluded and made the recommendation on it to the Council. Comments reflected many of the concerns expressed by parishioners supported by technical detail which would be used in any comments submitted to TVBC. Cllr Shah concluded by stating that there had not been much change to the original scheme, but some additional detail and that the Committee recommended a further objection be submitted. Agreed by a majority with one abstention. Cllr Shah will prepare the submission for the Clerk to submit. It will be displayed on TVBC's website 21/03113/LBWN The Old Post Office, UC. Replacement boiler and flue. The Planning Committee recommended No Objection. Agreed Clerk to submit <p>Details of all planning applications may be seen through the village website Planning Tracker at https://www.hugofox.com/community/upper-clatford-15048/planning-tracker/ or on the TVBC website https://www.testvalley.gov.uk/planning-and-building/viewplanningapplicationsonline.</p>	<p>NS</p> <p>Cik</p>
7	<p>Borough Councillor to provide a monthly report</p> <p>Cllr Flood had provided a report by email to all Cllrs which is summarized below:</p> <ol style="list-style-type: none"> New Green Space for Communities to Enjoy. Test Valley Borough Council is in the process of purchasing wild-life rich countryside land near Upper Clatford for the public to use. Situated to the south of Bury Hill, the land is currently used for agriculture, and covers around 38 acres. The council recently exchanged contracts with the owner and will buy the plot using money secured from developer contributions to help improve access to the countryside. Towards the end of 2021, once purchase is completed, TVBC will begin working towards opening up the space for the public to enjoy, consulting with Upper Clatford Parish Council and the local communities, with the aim of making it available for use in autumn 2022. Leaf Clearance The programmed annual leaf clearance work has started! As with previous years, TVBC are targeting those areas around the borough which regularly accumulate lots of leaves. As well as the four usual road sweepers, a smaller road sweeper will be used to help clear pathways and other areas which are difficult to access. In addition to the scheduled work, TVBC will also respond to ad hoc requests. Plans in place for next steps in Local Plan The timeline for putting together one of the borough's most important planning documents has been agreed as TVBC gears up for public consultation early next year. The Local Plan sets out the policies and guidelines for planning up and down the borough, and helps to look after the environment while making provision for the facilities and services that the community needs. Early next year, the public will be asked to have their say on the Local Plan's vision and objectives, housing and economic needs and how it supports our town centres, delivering masterplans for both Andover and Romsey. Other areas for consideration include the overall scale and broad strategy for the distribution of growth and the delivery of sustainability and design. Then, later in 2022, a consultation will be launched with the public on the full draft plan which will have taken into account the first stage's responses. Settlement boundaries and site allocations for housing and commercial development will also be open for discussion during this phase. 	
8	<p>County Councillor to provide a monthly report - Cllr Drew had provided briefing notes prior to the meeting for all Cllrs. A summary is below:</p> <ol style="list-style-type: none"> Parish and Town Councils and Community Organisations invited to apply for grants to tackle climate change . HCC declared a climate emergency in 2019 and is committed to becoming Carbon Neutral by 2050. Grants will be available for projects that can demonstrate how they will contribute to these targets. The amount of funding available for any one project will depend on the overall level of demand, but there will be an absolute upper limit of £30,000 for any single organisation. Measures that could be funded include solar panels, LED lighting, window replacements, improvements to heating systems or insulation for buildings such as village halls and community centres. Smaller grants are also available to undertake energy performance audits prior to any larger work taking place. See https://www.hants.gov.uk/News/20211028climatechange grants HCC to look again at options for a 20 mph speed limit on residential streets HCC's Executive Member, Councillor Rob Humby, agreed to look again at the option of a 20 mph speed limit on residential streets in town and village centres. The review will be undertaken by the chairman and members of the Environment, Transport and Economy Select Committee. I will support any application which meets the criteria (once set) and on the basis the community supports it. Further details will be available soon! Boost your immunity this winter HCC is lending its voice to the NHS call for everyone to 'Boost your immunity this winter' by getting the COVID-19 booster and 'flu vaccine. With COVID-19 infection rates continuing to rise across the county, eligible residents are being urged to get their 	

	<p>booster and 'flu jabs as soon as possible. There are currently 44 covid cases Hampshire hospitals. https://www.hants.gov.uk/News/271021winterimmunity</p> <p>4. Steps to Improve Bus Services in Hampshire HCC has made two significant decisions geared towards improving bus services in the county. Firstly, approving a countywide Bus Service Improvement Plan (BSIP) for submission to the Department for Transport and, secondly, adopting a policy that will enable the County Council, as the local transport authority, to take action when unauthorised vehicles are found using bus priority measures. https://www.hants.gov.uk/News/20210111buserviceimprove</p> <p>5. County Council's first Climate Change Annual Report published This report sets out the significant progress that is being made across the county to reduce carbon emissions and ensure that Hampshire is prepared for the impacts of climate change. The work is focused on key areas like reducing emissions from transport, making homes more energy efficient, generating local renewable energy and protecting and enhancing our natural environment. It also highlights how HCC is working with partners to support residents and communities to take action and make their contribution to tackling climate change. https://www.hants.gov.uk/News/20211012ClimateChgAnnualRept</p> <p>6. Closing the budget gap - Hampshire County Council Cabinet considers options to address £80 million revenue shortfall by April 2023 At their meeting on 12th October, Hampshire County Council's Cabinet has weighed up a range of proposed options for closing a budget gap of at least £80 million faced by the Authority by April 2023. Recommendations will now go before the full County Council on 4 November for a final decision, then some proposals may be subject to further, more detailed consultation. https://www.hants.gov.uk/News/12102021Cabinetbudgetproposals</p> <p>The Chairman thanked Cllr Drew who then left the meeting with all but 2 of the remaining members of the public.</p>																											
9	<p>Finance:</p> <p>1. To receive and approve the financial statement for 1 October 2021 – 31 October 2021 (Clerk) The Clerk had circulated the monthly statement prior to the meeting. It was noted that the second part of the precept had now been received from TVBC and the bank balance at the end of the month was £43,855.43 including all earmark reserves (Playgrounds Maint, Pavilion and General). Acceptance was proposed by Cllr Williams and seconded by Cllr Wilson Agreed by all.</p> <p>3. Payments made since the last meeting (Clerk)</p> <table><tr><td>PV Detail</td><td>Amount</td></tr><tr><td>47 SSE (DD: Pav EI)</td><td>£42.96</td></tr><tr><td>48 C Emmett (Salary & Exp)</td><td>£372.98</td></tr><tr><td>49 HMRC (PAYE)</td><td>£90.80</td></tr><tr><td>50 PA Tapp (Tree work 50%)</td><td>£175.00</td></tr><tr><td>51 McAfee (DD: Anti Virus)</td><td>£49.99</td></tr><tr><td>52 Boots (Plasters - Bonfire)</td><td>£4.79</td></tr><tr><td>53 British Gas (Pav - Gas)</td><td>£6.88</td></tr></table> <p>4. To approve payments to be made.</p> <table><tr><td>54 C Emmett (Salary & Exp)</td><td>£372.98</td></tr><tr><td>55 HMRC (PAYE)</td><td>£90.80</td></tr><tr><td>56 SSE (Pav - EI due 14 Nov)</td><td>£19.04</td></tr><tr><td>57 MS (MS 365 sub due 24 Nov)</td><td>£59.99</td></tr><tr><td>58 HCC (St Lighting Apr - Sep 21)</td><td>£995.77</td></tr></table> <p>Acceptance was proposed by Cllr Kennedy and seconded by Cllr Lockhart. Agreed by all.</p> <p>5. Solar Farm – Community Benefit. Upper Clatford have submitted to Cowdown Renewables Ltd and Equitix the current owners of the Solar Farm, the Particulars of Claim which makes the legal case along with a proposal for settlement. The initial response from CRL/Equitix lawyers is being challenged, based on advice received from Upper Clatford's Counsel. Upper Clatford's solicitor, Onside Law, keeps pressing our case with CRL / Equitix on both legal and moral grounds, to get a fair settlement on the promised generous community benefit, made at the time of the planning application and appeal.</p> <p>6. Cllr Heslop stated that this matter had not yet been resolved and that dialogue between our solicitors with CRL and Equitex on a Part 36 offer of settlement we made is continuing. The offer, if agreed, would provide funding towards parish projects commensurate with their stated the CSR objectives of CRL and Equitex including: New pavilion, new play area in BBPF, cycle track linking Anna Valley and Clatford School, Clatford commons fund and a Climate Crisis energy resilience strategy fund.</p>	PV Detail	Amount	47 SSE (DD: Pav EI)	£42.96	48 C Emmett (Salary & Exp)	£372.98	49 HMRC (PAYE)	£90.80	50 PA Tapp (Tree work 50%)	£175.00	51 McAfee (DD: Anti Virus)	£49.99	52 Boots (Plasters - Bonfire)	£4.79	53 British Gas (Pav - Gas)	£6.88	54 C Emmett (Salary & Exp)	£372.98	55 HMRC (PAYE)	£90.80	56 SSE (Pav - EI due 14 Nov)	£19.04	57 MS (MS 365 sub due 24 Nov)	£59.99	58 HCC (St Lighting Apr - Sep 21)	£995.77	
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	<p>7. Budget FY 22/23 – Inputs. The forward plan aspirations and suggested budget needs for FY 22/23 were discussed in order to inform discussions at discussion at the Finance Committee Meeting to be held on 22 Nov. The following was noted:</p> <p>1.1. Footpaths – No change</p> <p>1.2. Trees – This should be at least in line with inflation as there are several recommendations for surveys outstanding and potentially further cases of Ash Die Back to be dealt with.</p> <p>1.3. Pavilion - Tbc</p> <p>1.4. Sports Field – Costing for track and parking areas will require survey and design action.</p> <p>1.5. Play Parks – In line with inflation</p> <p>1.6. Taskers Plaque Renovation - £200</p> <p>1.7. Jubilee Street Party - Nil</p> <p>1.8. Anna Valley Notice Board replacement - £750</p> <p>1.9. Additional funding of projects identified in Solar submission (New pavilion, new play area in BBPF, cycle track linking Anna Valley and Clatford School, Clatford commons fund and a Climate Crisis energy resilience strategy fund).</p> <p>1.10. Consideration of a grant to the Church roof. Clerk to confirm propriety.</p>	<p>Clk</p> <p>Clk</p>
10	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of Play Park Equipment</p> <p>1.1. Balksbury Playground. Cllr Wilson reported he had inspected the equipment on 10 Nov 21. No fault was found, and the equipment is still in regular use. It was recommended that some pruning and clearance around the new hedge take place. It was agreed that this should not yet be included in the GM contract but dealt with by volunteers. Cllr Bennett agreed to look at concerns regarding vegetation on the footpath hindering sightlines.</p> <p>1.2. Anna Valley Playground. Cllr Williams reported he had inspected the equipment on 9 Nov 21 with nothing to report.</p> <p>2. Sports Field</p> <p>2.1. Track Tenders. In the absence of Cllr Coole, the Clerk stated that no returns had been received to invitations to tender sent to 3 possible contractors, possibly because of the design requirement particularly due to the high water table. The Clerk had then invited another contractor to make proposals for a short-term fix to the puddling by the pavilion who had suggested a 10 m stretch be re-covered with Type 1 mod aggregated and 'whacked' down. This should solve the puddling and splash for the next 2 seasons, and he can do it this year. It was agreed that his quote be accepted and that a survey and design be commissioned.</p>	<p>RB</p> <p>Clk</p> <p>Clk</p>
11	<p>Trees and Open Space</p> <p>1. TVBC land purchase to the S of Bury Hill Ring. Cllr Heslop informed the meeting that he had written to the Leader of TVBC regarding the lack of consultation prior with the Parish Council prior to release of the article regarding the purchase and plan for the area. Commercial sensitivity was the given reason for this. He had subsequently attended, with two other Cllrs, a briefing from TVBC and been given assurances that the Parish would be consulted by the planner, K Harrington, once the purchase is concluded.</p> <p>2. LGS Article 4 Direction/ Work in Watery Lane LGS – The Article 4 comes into effect on 19 Nov 21, but recent fencing work has resulted in a visit from TVBC officers. It is understood that the Camping and Caravan Club have seen Article 4 and will not be proceeding with the application from the landowner.</p> <p>3. Brook Way Bottom. The proposal put by Mr A Preece at the last meeting was discussed. It was agreed that clearing, rotovating and replacing the hedge or fencing would be counter to the objectives of the earlier hedge removal (due to regular waste dumping behind it) and woodland flower and shrub planting to create an more bio-diverse area. It was unfortunate that COVID 19 caused delay to this activity by volunteers as there was no flowering this year. A 1m strip either side of the footpath is to be cleared and maintained by the Grounds Maintenance contractor and the natural regrowth of the laurel hedge to be maintained at no higher than knee high. Other areas are to be left to develop naturally.</p> <p>4. AVPF Tree Works. Cllr Bennett reported on a request received from the owners of the property abutting AVPF for work on trees in the park and recommends a cost sharing against the quote received as detailed below:</p> <p>4.1. Pollarding T3 Sycamore touching neighbours' roof on a 50% shared cost basis</p> <p>4.2. Pollarding multi-stemmed Sycamore T4 touching neighbours' roof on a 50% shared cost basis</p> <p>4.3. Removal of a Sycamore against the neighbour's fence at his expense. This will allow an adjacent sycamore to develop and improve the ground under. Agree but at no cost to PC</p> <p>4.4. Clearance around the climbing frame while on site</p>	<p>Clk</p>

	<p>4.5. The tree surgeon also recommended removal of 2 Horse Chestnut at the entrance to the park due to disease. These are covered by a TPO, but the tree surgeon recommends they be done under a 5-day notice. The need to remove rather than pollard the second is being questioned.</p> <p>Approved.</p> <p>5. Replacement Hornbean on The Green. Cllr Bennett stated TVBC have this on order and that he is trying to agree a siting visit with the arborologist. The Clerk is aware of the proposed position and will attend if Cllr Bennett is not available.</p>	Clk
12	<p>Footpaths Highways and Pillhill Brook</p> <ol style="list-style-type: none"> Cllrs to report any footpath issues Cllr Bennett reported that he had contacted the Hampshire Countryside team. regarding a partially fallen tree blocking footpath who would deal with it. Road Safety Hedge in Watery Lane has been trimmed. Report any street lighting issues Nothing reported. Pillhill Brook Cllr Heslop reported that the Joint Parish Forum continuing liaison with Southern Water is proving effective and works are now ongoing upstream of the parish on sealing drains against water ingress. Communication is much improved and notification of further works on Little Ann Pumping Station were received and published on the website recently https://www.upperclatford.com/community/upper-clatford-15048/news/. 	
13	<p>External Committees and Events</p> <ol style="list-style-type: none"> Report on changes to the website - General updating continuing with several news items and events posted. Cllr Kennedy to report of upcoming events at the Village Hall - three events announced: <ol style="list-style-type: none"> 13 November – 4pm Illustrated Talk To get you “In the Mood” for the evening show, Chris Walker will give an illustrated talk over tea on the life of Glenn Miller 13 November – 7pm Pedigree Jazz Band 14th November - CURRY LUNCH 15 November – FILM Nomadland (drama) 22 November – Parish Council Finance Committee Meeting Full booking details on the Hall website at https://www.upperclatfordvillagehall.co.uk/wp-content/uploads/2021/10/21-10-08-Website-Autumn-2021-programme-1.pdf Cllrs to Report on other meetings <ol style="list-style-type: none"> Responding to the Local Plan online HALC Training. Cllr Shah reported on the training and stated that he would circulate notes when available. He noted that the primary message to parishes was to engage early in the plan development stages. Thermal Imaging Workshop. Cllr Eyre had attended. 	
14	<p>Correspondence and E mail</p> <ol style="list-style-type: none"> 11 Oct. E Horbury. TVAPTC and TVBC conference outcomes 2021. . 11 Oct. E Horbury. TVAPTC - Thermal imaging workshop - Thursday 4 November from 7pm – 9 pm at Kings Somborne Village Hall. 12 Oct. AA PC. Re: Southern Water - Groundwater update - letter to be sent to residents 13 Oct. D Rawlings (via CCE). Farleigh. Presentation 10 Jan 22. 14 Oct. A Pilley TVBC. Thermal imaging workshop - 4th Nov. 19 Oct. Hibbs - Treetechnique. Bury Hill Close Tree Removal, footpath barrier clearance 19 Oct. F Cooper (S Water). RE: Southern Water - Works at Little Ann Bridge WPS 19 Oct. HCC. Invite to Community Preparedness online event on 9th November 2021. 20 Oct. HALC. Hampshire ALC – AGM 6 Nov 21. Copied to PH and DC 24 Oct. PH to TVBC. Land to South of Bury Hill, Upper Clatford (Proposed Nature Reserve) 24 Oct. Cllr P North TVBC. Re: Land to South of Bury Hill, Upper Clatford. Meeting Tue 26 Oct. 25 Oct. S Water. FW: Pan Parish - Sewer Rehabilitation outstanding schedule. (PH on distribution) 26 Oct. TVBC. RE: TVAPTC - Thermal imaging workshop - Thursday 4 November from 7pm – 9 pm. Now an on-line event. 2 Nov. TVBC. Consultation - Proposed revision of Local Information Requirements for the Validation of Planning and related Applications. Copied to Planning Committee for discussion at Dec 21 meeting. 3 Nov. Parishioner (SP via website). Purchase of land at Bury Hill by TVBC. Concerns. 3 Nov. TVBC. TVAPTC Meeting Agenda - Thursday 25th November at 7:30pm. Copied to Cllrs 5 Nov 21. S Water. RE: Southern Water - Works at Little Ann Bridge WPS – Tankering operation at Little Ann Bridge 8 Nov. Copied to website News page 8 Nov 21. S Water. Works at Little Ann Bridge WPS – Tankering continues on Tue 9 Nov. 8 Nov 21. TVBC. Test Valley Strategic Housing and Economic Land Availability Assessment. 	PI Ctee Clk

15	Projects 1. The Queen's Platinum Jubilee 2022 - Cllr Eyre stated that a local Street Party committee of parishioners had been formed to look into self-help celebrations. He agreed to maintain a liaison role to them for the PC. 2. Annual Bonfire Fri 5 Nov 21 Cllr Heslop reported on the success and good attendance at the bonfire and the management and marshalling kindly led by Cllr Coole and supported by other Cllrs and first aid volunteers	
16	Chalk Pit Lease The Clerk was asked to seek an update.	Cik
17	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 8th December 2021. 1. Introductory talk by Christine Colvin on The State of Our Rivers Report..	

The Meeting Closed at 21.45