



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY June
12th 2025** 1 of 2

Present at meeting: Cllr. Jem Marshall [chair], Cllr. French Blake, Cllr. Robin East, Cllr. Richard Whitby, Cllr. Pete Jago, Cllr. Dave Garrigan and S. Mitchell the clerk.

	<i>Discussion / decision</i>
1. Public Session	Mr. A. Button in attendance.
2. Declaration	Parish council members made no declaration of interest
3. Adoption	After invitation at the previous meeting, Cllr. French Blake was re-adopted to the members. Proposed Cllr. East & seconded Cllr. Whitby. He completed a Declaration of Acceptance of Office.
4. Apologies	There were no apologies
5. Minutes	The minutes of the meeting May 2025 were deemed correct after an alteration of fact by the clerk. April's minutes were also signed retrospectively. [minutes page] .
6. Ward	<p>Report from Cllr. Dave Garrigan. The Cllr. reported that the administration at County Hall was formed with the first cabinet meeting imminent. He had asked questions emerging from the previous parish council meeting, concerning the funding of legal costs by the parish council. Simon Mansell [at County Hall] thought that Section 137 of the Local Government Act 1972 enables local councils to spend about £8 per parishioner for purposes for which a council has no other specific statutory expenditure. He pointed-out that any council undertaking legal action should be insured against potential costs. The clerk mentioned that a clerk qualification was required to access this funding, which he did not have. He also responded that CALC had emailed with advice to the contrary and was advised by the chair to resend the email.</p> <p>The Cllr. also reported issues with Allen Valley flooding and tree work.</p>
7. Matters arising	<ul style="list-style-type: none"> • <i>water source behind notice board in Treveighan:</i> this has dried out again and Cllrs decided to leave it and observe • <i>collect Bank mandate forms for MP Council signatories:</i> the clerk collected several forms and would send-in those directly. As the new clerk will also need to be on the mandate more forms will be sent later • <i>Michaelstow Community Fund?</i> Cllr. Whitby was assured that the necessary paperwork was complete to return the fund into the parish council bank account • <i>road matters and potholes:</i> Stocks Lane had been partially filled, Cllrs discussed artics and HGV vehicles mistakenly using the road • <i>replacement of clerk / Check new contract & schedule:</i> the clerk had prepared a draft contract and job description which Cllr Whitby took



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	<p>to check. There was already interest in the post which the clerk had promoted via Michaelstow Matters Facebook Group. The application information has all been put on the parish website. Application for position is from 15th June – July 3rd and appointment following interview.</p> <ul style="list-style-type: none"> • <i>sub-committee to turbine planning meeting updates.</i> Cllr. ffrench Blake reported that such a response after 4 months since the sub-committee’s submission is an injustice. The only legal recourse is a Judicial Review but there is no funding source available.
8. Planning	8a. Planning applications received after publication of agenda. None
9. Financial matters:	<p>7. Financial matters</p> <p>a. Bank Balance. Statement of 27th May £4594.46</p> <p>b. Invoices:</p> <ul style="list-style-type: none"> • clerks monthly salary paid in arrears by standing order £ 448.32 • CALC Renewal of Membership £ 192.04 • Grounds Maintenance £ 220.00 • Annual venue rent £ 260.00 • Clerk annual office expenses, software charges £ 220 • Clerk MPC funding public convenience expenses £ 108 <p>c. Publishing of Internal Audit commencing June 3rd until 14th July</p>
10. LMP & maintenance:	The public land of Michaelstow is in good order. Maintenance continues with D&P Eaton
11. Community Network	Camel Valley Community Area Partnership meeting. There is a meeting scheduled for July 7th
12. Parish Matters & AOB:	The clerk gave written notice of his resignation pending his replacement.
13. Next Meeting:	The next meeting will be on July 3rd, August 7th, September 4th, October 2nd, November 6th, December 4th.
14. Close	The chair closed the meeting at 20.47