

## Bank reconciliation

Name of smaller authority: **Brook Parish Council**

County area (local councils and parish meetings only): **Kent**

**Financial year ending 31 March 2021**

Prepared by (Name and Role): **Tracey Block, Responsible Financial Officer**

Date: **17/04/2021**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
<b>account 1</b>	<b>507.48</b>	
<b>account 2</b>	<b>1,181.56</b>	
		<b>1,689.04</b>
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 <b>(enter these as negative numbers)</b>		
		-
Add: any un-banked cash as at 31/3/21	<b>0</b>	
		-
<b>Net balances as at 31/3/2 (Box 8)</b>		<b><u>1,689.04</u></b>

## CASH BOOK

<b>Opening Balance 01/04/20</b>	2177.65
<b>Plus receipts in the year</b>	11166.46
<b>Less payments in the year</b>	11655.07
<b>Closing Balance per cash book as at 31 March 2021</b>	<b><u>1689.04</u></b>