

Boyton Parish Council

Minutes of the Meeting held on Monday 9th January 2017 at 7:30 pm in the Parish Church Hall

Present Councillors Jon Bennett, Mervyn Law, Jenny Smith, Ray Willis, Bernard Strout, Trisha Melzer and Martin Stanbury.

In attendance: Jon Sharpe (Parish Clerk), five members of the public.

1701/01 Apologies for Absence

Councillors Graham Clarke - family commitments.

1701/02 Chairman's Comments

None.

1701/03 Questions from the Public (*Standing Orders in abeyance*)

A concern was raised about the potential ability of one individual making payments within the proposed Internet Banking Procedures.

1701/04 Declarations of Pecuniary Interests (*Standing Orders in force*)

No written requests of Declarations of Pecuniary Interests had been received.

1701/05 Disclosures of Interests

None.

1701/06 Minutes

It was **resolved** that the minutes of the meeting held 28th November 2016 be confirmed as an accurate record.

Proposed by Cllr Law **Seconded by** Cllr Smith and agreed unanimously.

It was **resolved** that the minutes of the meeting held 12th December 2016 be confirmed as an accurate record.

Proposed by Cllr Melzer **Seconded by** Cllr Bennett and agreed unanimously

1701/07 Matters Arising and Clerk's Report

Cllr Stanbury provided details of a meeting concerning the number of shoots and the noise at High View Clay Shoot. In addition, a letter had also been received which had been circulated to members.

It was **resolved** that the Clerk should raise the concerns with the Environmental Protection Team at Cornwall Council and ask them to keep the Parish Council informed.

Proposed by Cllr Strout **Seconded by** Cllr Law.

It was **resolved** that future purchases of Rock Salt would be a pallet of 25kg bags.

Proposed by Cllr Law **Seconded by** Cllr Bennett and agreed unanimously.

It was **resolved** that two 50 litre Grit Bins should be purchased one for near Tala Rise and the other for Braggs Hill.

Proposed by Cllr Bennett **Seconded by** Cllr Melzer and agreed unanimously.

The Clerk provided details of the year to date accounts.

1701/08 Planning

Applications: None.

Notices Received: Noted.

Other Applications of Relevance: None.

Chairman's Initials: _____

1701/09 Finance

It was **resolved** to approve all the payments below.

Proposed by Cllr Strout **Seconded by** Cllr Bennett and agreed unanimously.

Cheques for payment: -

Payee	Details	Reference	Amount
J Sharpe	Salary – December	703	£196.82
HMRC	PAYE	699	£44.20
J Sharpe	Expenses (October – December)	700	£27.00
Boyton Church Hall	Hire of Hall (18/04/2016 – 05/09/2016)	701	£50.00
J Sharpe	Reimbursement - plants for the village planters	702	£26.99

The following payments by made and the cheques signed by Cllr Law and Cllr Stanbury during February.

Payee	Details	Reference	Amount
J Sharpe	Salary – January	704	£194.62
HMRC	PAYE	705	£46.40

1701/10 Boyton Parish Council Standing Orders and Internet Banking Procedure

It was **resolved** to defer the approval of the updated Standing Orders to allow members more time to consider the draft and look at alternatives.

Proposed by Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

It was **resolved** to adopt the Internet Banking Procedure providing that a third party verification clause was added and that the Clerk takes the next steps in setting up internet banking with the bank

Proposed by Cllr Smith and **Seconded by** Cllr Bennett and agreed unanimously.

1701/11 Asset Register

It was **resolved** to approve the Asset Register with the number of salt dustbins being reduced to one and the insurance value to £10.

Proposed by Cllr Smith **Seconded by** Cllr Strout and agreed unanimously.

1701/12 Risk Assessment

It was **resolved** to approve the Risk Assessment.

Proposed by Cllr Bennett **Seconded by** Cllr Melzer and agreed unanimously.

1701/13 Cornwall Planning Partnership – Pre-application Planning Protocol

It was **Proposed by** Cllr Law and **Seconded by** Cllr Willis that the planning protocol be adopted. After further discussion Cllr Law withdrew his proposal.

The Clerk was requested, for the next meeting, to contact Cornwall Council to establish if the protocol was appropriate for a small parish, the advantages and whether it would help in providing local views at the pre-application stage for planning applications.

1701/14 Welcome to Boyton

The Clerk explained that an initial attempt had been made at producing the document but further guidance was required. Cllr Smith volunteered to help with the text that should be included. To be discussed further at the next meeting.

Chairman's Initials: _____

1701/15 Correspondence

Parish Council Election Recharges – The Clerk explained that an email had been received, and circulated, 9th December 2016 which had covered the concerns raised at the previous meeting.

Traffic Speed Monitoring – The Clerk was requested to try to obtain details of the monitoring for the next meeting.

1701/16 Members' Questions

Cllr Stanbury provided further details of the meeting regarding the High View Shoot and potential planning breaches regarding five holiday lets that should have been turned into four permanent residential units rather than five and the building of a track. The Clerk was requested to contact Planning Enforcement at Cornwall Council about these points.

1701/17 Public Participation (*Standing Orders in abeyance*)

The Clerk was asked about the planting to the Northern edge of the North Beer Solar farm. It was confirmed that he would be shortly asking for an update from Cornwall Council.

Pre-application Planning Protocol- it was mentioned that it was felt it would be an advantage if the Parish Council were more closely tied in at an earlier stage of the planning process to allow local input to be taken into account.

Internet Banking Procedure – When setting up the internet banking there is a method of requiring a third party verification for payments.

1610/16 **Date of Next Meeting** *(Standing Orders in force)*

The next meeting will be held on Monday 20th February 2017 at 19:30 in the Parish Church Hall followed by a meeting on 13th March at 19:30

The Meeting Closed at 21:00

Signed:.....Chairman

Date:.....