

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on Tuesday 12th September 2017 at 7:30pm in the Church Room, Claydon.

Council: Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk).

AGENDA

27. Apologies for absence

28. Members declarations of interest for items on the agenda

29. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

30. To approve the minutes of the Parish Council meeting held on 11th July 2017

31. Outstanding matters/actions from previous meetings

- i) Noticeboard
- ii) Update to bank mandates
- iii) Replacement of waste bins
- iv) Request for permission to plant bulbs on Highways land
- v) Signs and other methods to attempt to reduce speeding through the village

32. Report from District Councillor

33. Report from County Councillor

34. Planning – No applications or decisions received

35. Ongoing issues

- i) The Village Green
- ii) Blue Brick Path
- iii) Allotments
- iv) Empty properties

36. Concerns raised about parking issues within the village – Manor Park and the Village Green

37. To review the following parish council documents:

- i) Standing Orders
- ii) Financial Regulations

38. Finance

- i) Confirmation of the total bank balances as at 05.07.17 of £100.39 and £9,852.93.
- ii) To receive the external audit conclusion for the financial year 2016/17
- iii) Proposal to book the clerk onto the OALC Charity Law course at a cost of £35 (to be paid immediately on booking)
- iv) To note and approve the following payments made since the last meeting:

28.07.17	Greenbarnes	Noticeboard	£1,603.94
28.07.17	John Taggart	Reimbursement for padlock	£16.23
28.07.17	Kirsty Buttle	Salary July	£172.50
16.08.17	N R Prickett	Grass cutting July	£468.00
16.08.17	Kirsty Buttle	Salary August	£172.50
05.09.17	N R Prickett	Grass cutting	£384.00
05.09.17	BDO LLP	Annual audit	£120.00

v) To note receipts received since the last meeting:

10.07.17	Lloyds	Interest	£0.54
25.08.17	Lloyds	Apology pymt	£50.00
25.08.17	Lloyds	Apology pymt	£12.00
09.08.17	Lloyds	Interest	£0.47

39. Next meeting of the Parish Council – Tuesday 14th November 2017 at 7pm.

Signed: 

Parish Clerk

Date: 6th September 2017